

RETIREMENT

RETIREMENT..... 1920

JIM ANDERSEN, Retirement Administrator

RETIREMENT'S BUDGET UNIT

Retirement 1920

PROGRAM DISCUSSION

Programs: Retirement is responsible for collecting information on all County employees and maintaining that information for future use in enabling employees to retire when they become eligible and choose to do so. The Retirement System maintains information on current retirees and processes the payment of benefits to those retirees. The Retirement System also collects both County and employee contributions and invests those funds, along with income on existing investments, in a manner that will maximize the return on investments while safeguarding the assets of the Retirement System.

Public Trust: Under the direction of the Retirement System Board of Directors, the Retirement System invests the system assets with the judgment and care that a person of prudence would use.

Practices: Maintain all information regarding the Retirement System and system members with the utmost concern for confidentiality for those records and invest funds in a prudent manner.

People: Retirement System staff safeguards the information and investments of the Retirement System in order to maximize the amount of assets available to provide retirement benefits to all County retirees and employees.

year, which saw an unprecedented number of active members evaluating the risk of workforce reductions and the option of retirement. Staff began documenting all office policies and procedures in an effort to ensure continuity and consistency of services.

People: Completed recruitment and selection of a full time Retirement Administrator in November 2008.

GOALS/OBJECTIVES FOR F/Y 2009-2010

Programs: Complete the Request for Proposal process for investment consulting services and review Retirement's investment policy. Complete a strategic automation plan. Begin preparation for an Internal Revenue Service review and reauthorization of the Retirement System.

Public Trust: Continue public outreach and education efforts. Review alternatives for legal services to the Board of Retirement to ensure the perception and fact of undivided loyalty.

Practices: Review policies and procedures against industry best practices and consider alternatives.

People: continue training of board members and staff. Begin succession planning for long tenured staff.

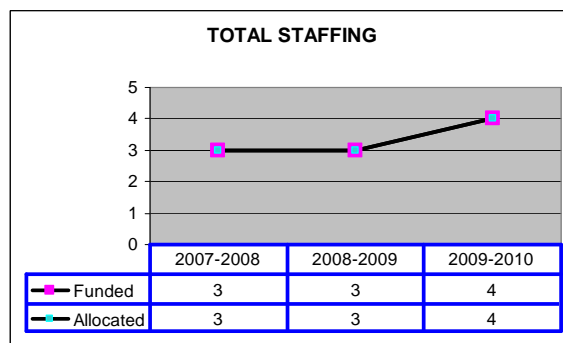
MAJOR ACCOMPLISHMENTS IN F/Y 2008-2009

Programs: Continued to invest funds in a manner that has maximized return on investment in an uncertain market. Conducted a survey of other California retirement systems to compare total returns and investment risks, and found that Retirement compared favorably even in a very difficult economic environment.

Public Trust: Launched an Association website in February of 2009 to provide greater transparency to Association operations; began televising Board of Retirement meetings; and began instructional community and member outreach. The Association issued a Request for Proposals for investment consulting services to offer an opportunity for new vendors to compete for this contractual service and offer a new perspective on the Association's investment policy and practices.

Practices: Continued to provide retirement services to County employees and retirees during a difficult budget

STAFFING CHART

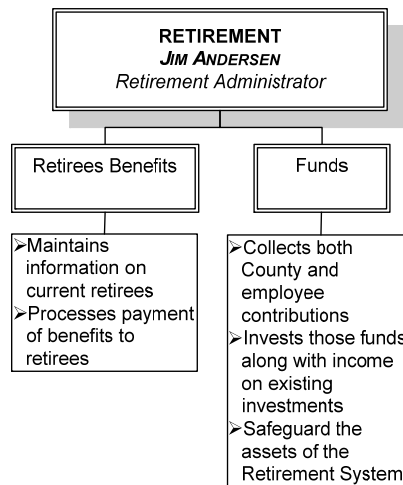


RETIREMENT

RETIREMENT..... 1920

JIM ANDERSEN, Retirement Administrator

PROGRAM CHART



SUMMARY OF MAJOR BUDGET ACCOUNTS

Salaries & Employee Benefits

- ◇ Acct. 1011 Retirement Administrator, Retirement Division Coordinator and 2-full time Benefit Specialist positions. Decrease \$(3,150) from prior year.

Services & Supplies

- ◇ Acct. 2150 Provides for membership in California Association of Public Retirement Systems (CALAPRS) and the State Association of County Retirement Systems (SACRS).
- ◇ Acct. 2189 Provides for monthly fees to Board members.

Revenues

- ◇ Acct. 7700 Provides funding from Retirement Trust for administration services.

CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the Department. This budget is entirely funded by the Retirement Trust Account. The Retirement Administration for the County became a separate entity reporting only to the Retirement System Board of Directors in 2007.

The staffing for this budget includes county general fund contributions and benefits which are part of the county Finance/Payroll system. This budget is required to be published as part of the total County Budget and there is no general fund contribution as part of the Net County Cost.

County of Mendocino

2009-10

FINAL BUDGET

Page Intentionally Left Blank