

# WATER AGENCY

WATER AGENCY ..... 0326

*ROLAND SANFORD, General Manager*

## WATER AGENCY'S BUDGET UNIT

Water Agency .....0326

### PROGRAM DISCUSSION

**Programs:** The Mendocino County Water Agency is a special district that encompasses all of Mendocino County and is governed by the Mendocino County Board of Supervisors. The mission of the Water Agency is to protect and develop the water resources of Mendocino County and to ensure that an adequate quantity and quality of water is available to meet the present and future needs of the County. The Water Agency may also provide, to the extent deemed feasible or economical, for the control of storm and floodwaters. The Water Agency conducts technical studies, serves as a policy coordinator and policy advisor to the Board of Supervisors, coordinates the County's federally mandated storm water runoff pollution control program and provides administrative support for the Mendocino County Fish and Game Commission - Budget Unit 2840.

**Public Trust:** Promote full understanding and trust through effective communication and transparency.

**Practices:** Provide clear, objective and complete technical analyses and policy evaluations.

**People:** Support and develop highly capable, competent staff in an environment that encourages innovation and teamwork.

- b. Continued Phase I Mill Creek Off-Stream Reservoir Feasibility Investigation
- c. Completed Phase I and began Phase II Scout Lake Reservoir Feasibility Investigation
- d. Completed Neese Off-Stream Storage Pond Feasibility Investigation
- e. Continued participation in Coyote Dam Feasibility Investigation

**4. Implementation of Mendocino County Storm Water Management Plan.**

- a. Conducted over 50 classroom presentations
- b. Sponsored third annual Storm Water Awareness Week and associated activities

**Public Trust:** Expanded Water Agency website to include additional information on Water Agency activities ([www.mendocountywa.com](http://www.mendocountywa.com))

**Practices:** Provided technical review of land development proposals and evaluated the technical and land use development implications of the State Water Resources Control Board's North Coast Instream Flow Policy.

**People:** The Water Resources Specialist has received training as an indoor water use auditor and has begun training others to perform indoor water use audits

### MAJOR ACCOMPLISHMENTS IN F/Y 2008-09

**Programs:** Significant progress was made in each of the Water Agency's four general program areas:

1. Development and implementation of a countywide water management plan
  - a. Began Navarro River Agricultural Water Use Inventory Project
  - b. Continued Mendocino County Water Conservation Practices Assessment Project
  - c. Continued Greater Ukiah Valley Groundwater Investigation
2. Watershed restoration and monitoring
  - a. Completed Mill Creek Restoration Plan and began associated Feliz Creek Fish Passage Project
  - b. Continued preparation of Noyo/Big River Integrated Coastal Watershed Management Plan
  - c. Completed Phase II Navarro Watershed Monitoring Program
3. Water supply feasibility investigations
  - a. Continued Phase II Mendocino College Reservoir Feasibility Investigation

### GOALS/OBJECTIVES FOR F/Y 2009-10

**Programs:** The specific program goals and objectives for the 2009-10 fiscal year are as follows:

1. Development of a countywide water management plan
  - a. Complete Phase I Navarro River Agricultural Water Use Inventory
  - b. Complete Mendocino County Water Conservation Practices Assessment
  - c. Complete Greater Ukiah Valley Groundwater Investigation
2. Watershed restoration and monitoring
  - a. Complete Noyo/Big River Integrated Coastal Watershed Management Plan
  - b. Implement Mill Creek Restoration Plan (Mitigation for Mill Creek Dams)
3. Water supply feasibility investigations
  - a. Continue Phase II Mendocino College Reservoir Feasibility Investigation
  - b. Complete Phase II Scout Lake Reservoir Feasibility Investigation

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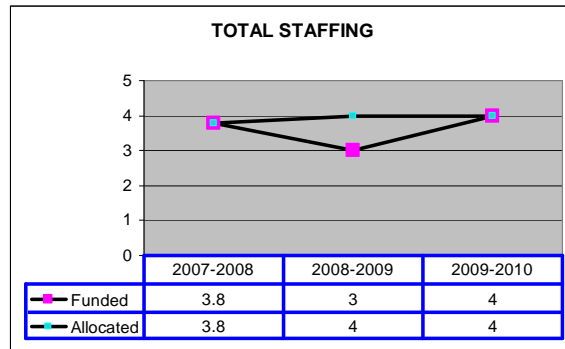
- c. Complete Phase I Mill Creek Off-Stream Reservoir Feasibility Investigation
- d. Begin County Low Gap Complex Rainwater Harvesting Project
- e. Continue participation in Coyote Dam Feasibility Investigation
- 4. Implementation of Mendocino County Storm Water Management Plan
  - a. Continue implementation of Public Outreach program element

**Public Trust:** Expand web-based public outreach efforts and strengthen working relationships with County Departments and other public agencies and private organizations.

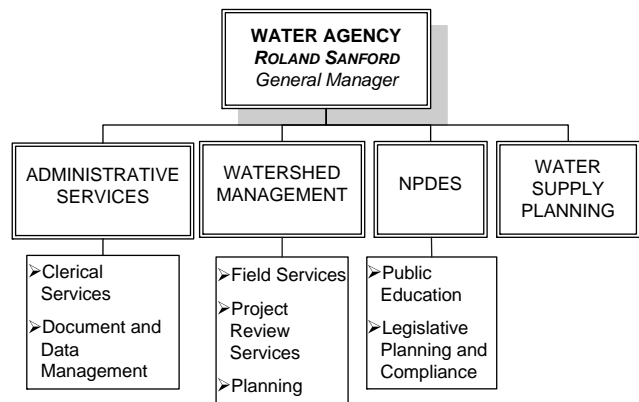
**Practices:** Continue to provide clear, objective and complete technical analyses and policy evaluations.

d. **People:** Utilize County internship program to augment staff and promote water resources management as a career option for Mendocino County students, continue professional training and development of existing staff

## STAFFING CHART



## PROGRAM CHART



## SUMMARY OF MAJOR BUDGET ACCOUNTS

### Salaries & Employee Benefits

- ◇ Acct. 1011 Provides for 4 positions: 1-General Manager, 1-Hydrologist, 1-Administrative Assistant, and 1-Water Resource Specialist.

### Revenues

- ◇ Acct. 7802 Provides funding from General Fund.

## CEO RECOMMENDED BUDGET COMMENTS

The CEO recommends funding as submitted by the Department. This budget provides funding for 4 positions. Fund Balance carryover will be used to fund the second round of geotechnical field work for the Scout Lake project. There are currently no funds allocated for the Scout Lake EIR preliminary estimated cost: \$200,000 to \$300,000. The Water Agency's Requested and Recommended FY 2009-2010 budget does not include funding for on going EIR mitigation obligations (Feliz Creek Fish Passage Improvement Project - \$100,000) for the Mill Creek dams.

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*ROLAND SANFORD, General Manager*

State Controller  
County Budget Act  
(1985)

County of Mendocino  
State of California  
Budget Unit Financing Uses Detail  
Recommended Budget for Fiscal Year 2009-10

County Budget Form  
Schedule 9

Classification:

Function: 0  
Activity: 0

Budget Unit: 0326 Mendo Co Water Agency  
Fund: 3260 Mendo Co Water Agency

Financing Uses Classification	2007-08 Budget	2007-08 Actuals	2008-09 Budget	2008-09 Actuals	2009-10 Request	2009-10 Recommend	2009-10 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

as of 5/31/09

Salaries & Employee Benefits

861011 Regular Employees	222,980	253,185	286,375	242,119	301,090	301,090	
861012 Extra Help	15,000	3,864	15,000	3,066	0	0	
861013 Overtime Reg Emp	0	12	0	840	0	0	
861021 Co Cont Retirement	34,375	34,241	39,932	35,035	39,167	39,167	
861022 Co Cont OASDI	12,702	13,777	15,651	12,909	16,572	16,572	
861023 Co Cont Medicare	3,332	3,660	4,117	3,475	4,259	4,259	
861024 Co Cont Retire Incr	14,407	13,817	16,963	14,882	14,369	14,369	
861030 Co Cont Health Ins	20,665	18,847	28,696	20,892	27,839	27,839	
861031 Co Cont Unemp Ins	471	471	309	309	0	503	
861035 Co Cont Workers Comp	1,853	1,853	1,908	1,908	0	265	
<b>Total Salaries &amp; Employee Benefit</b>	<b>325,785</b>	<b>343,727</b>	<b>408,951</b>	<b>335,434</b>	<b>403,296</b>	<b>404,064</b>	<b>0</b>

Services & Supplies

862060 Communications	1,000	876	1,000	566	1,000	1,000	
862101 Insurance - General	2,402	2,402	969	969	969	657	
862120 Maint - Equip	2,300	8,517	2,500	4,359	5,500	5,500	
862122 Maint - Typewriter	0	0	0	0	0	0	
862130 Maint - Strc/Impr/Grnd	0	0	0	0	0	0	
862150 Memberships	2,940	3,444	3,185	3,796	3,935	3,935	
862160 Misc Expense	558	875	700	190	594	594	
862170 Office Expense	6,000	7,210	6,000	5,473	6,000	6,000	
862183 Legal Fees	10,000	6,752	10,000	13,618	14,000	14,000	
862184 Arch Eng & Plan Svcs	365,000	219,636	155,000	96,106	46,857	46,857	
862187 Education & Training	20,055	19,789	20,055	21,071	20,055	20,055	
862189 Prof/Spec Svcs - Other	153,100	97,530	0	7,737	8,000	8,000	
862190 Publ/Legal Notice	800	0	800	0	800	800	
862220 Small Tool/Instrument	0	0	0	0	0	0	
862239 Spec Dept Expense	1,800	1,643	1,800	0	1,800	1,800	
862250 Trans/Travel	6,000	4,790	1,832	3,171	5,168	5,168	
862253 Travel Out of County	2,700	1,846	2,700	716	2,700	2,700	
<b>Total Services &amp; Supplies</b>	<b>574,655</b>	<b>375,308</b>	<b>206,541</b>	<b>157,773</b>	<b>117,378</b>	<b>117,066</b>	<b>0</b>

Other Charges

863113 Pmt Other Gov Agency	21,972	21,715	22,844	23,739	23,800	23,800	
<b>Total Other Charges</b>	<b>21,972</b>	<b>21,715</b>	<b>22,844</b>	<b>23,739</b>	<b>23,800</b>	<b>23,800</b>	<b>0</b>

Fixed Assets

864370 Equipment	700	596	600	0	600	744	
<b>Total Fixed Assets</b>	<b>700</b>	<b>596</b>	<b>600</b>	<b>0</b>	<b>600</b>	<b>744</b>	<b>0</b>

Total Net Appropriations

	923,112	741,347	638,936	516,946	545,074	545,674	0
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***ROLAND SANFORD, General Manager***

Financing Uses Classification	2007-08 Budget	2007-08 Actuals	2008-09 Budget	2008-09 Actuals	2009-10 Request	2009-10 Recommend	2009-10 Adopted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
as of 5/31/09							
Less: Revenues							
821110 Curr Secured Prop Tax	94,069	110,791	116,938	110,209	118,185	118,185	
821120 Curr Unsec Prop Tax	3,300	3,608	3,529	3,950	3,739	3,739	
821130 Supplemental Roll Tax	3,000	4,278	3,893	2,097	2,000	2,000	
821210 Prior Secured Prop Tax	100	569	100	(406)	0	0	
821220 Prior Unsec Prop Tax	100	55	100	107	32	32	
821600 Timber Yield Tax	1,400	1,590	1,551	1,159	1,551	1,551	
821700 Highway Property Rental	0	0	0	0	0	0	
824100 Interest	3,000	13,798	9,000	2,820	9,000	9,000	
825481 Homeowner Exemption	1,400	1,366	1,400	667	1,335	1,335	
826390 Other Charges	185,600	51,596	116,800	0	26,800	26,800	
827600 Other Sales	100	0	100	0	0	0	
827700 Other	0	234	0	200,523	100,000	0	
827801 Grant Revenue	0	0	0	3,300	0	0	
827802 Oper Transfer In	604,205	604,205	282,432	282,432	282,432	282,432	
<b>Total Revenues</b>	<b>896,274</b>	<b>792,092</b>	<b>535,843</b>	<b>606,858</b>	<b>545,074</b>	<b>445,074</b>	<b>0</b>
<b>Total Fund Balance Contribution</b>	<b>26,838</b>	<b>(50,745)</b>	<b>103,093</b>	<b>(89,912)</b>	<b>0</b>	<b>100,600</b>	<b>0</b>