

**CEO BUDGET RECOMMENDATIONS FOR APPROVAL JUNE 8, 2010
2010-11 MASTER CEO RECOMMENDED BUDGET WORKSHEET**

	A	B	C	E	F	H	J	K	M	N
	BU	DEPARTMENT	2009-10 NET COUNTY COST (FINAL ADOPTED)	(LESS) 10 % CUTS TO DEPARTMENTS ON NCC ASSIGNED MARCH 10, 2010	SUBTOTAL FY 2010-11 NCC ASSIGNMENTS MARCH 10, 2010	Department Requested Level of Funding Over/Under Assigned NCC	CEO FUNDING ADJUSTMENTS TO DEPTS JUNE 8, 2010	DESIGNATED RESERVES - USED FY 2010-11-FYI ONLY	CEO RECOMMENDED FY 2010-11 NCC ALLOCATIONS TO DEPARTMENTS	POTENTIAL IMPACTS AND RECOMMENDATIONS
5	1000	Total Non-Departmental Revenues	\$ 59,315,819			\$ (3,151,745)			\$ 56,164,074	Revised estimate per Auditor for FY 2010-11 per worksheet
6	1000	BU 1000 Revenue Projection Update/Revise FY 2009-10 (04-23-2010) Auditors Projections							\$ (3,703,331)	FY 2009-10 Applied Fund Balance carryover from 3rd Quarter - positive (negative) projections for all Depts
8		Grand Total - Non-Departmental Revenue							\$ 52,460,743	Total 2010-11 Discretionary Revenue
10	FIXED COSTS CONTRIBUTIONS FROM GENERAL FUND									
11	8010	Debt Service - COPS and Microwave Fund 1400	1,790,000		2,170,000				\$ 2,170,000	Estimated County share of general fund contribution/increase or decrease + microwave payment \$568,000 included in this budget
13	713	General Liability Decrease/Increase for 10-11	-							Preliminary County share of general fund contribution/increase or decrease ALLOCATED TO DEPTS IN SALARY PROJECTIONS MARCH 10, 2010
14	715	Health insurance premium increase at 14 %-through December 2010	-							Preliminary County share of general fund contribution/increase or decrease ALLOCATED TO DEPTS IN SALARY PROJECTIONS MARCH 10, 2010
15	8011	Retirement contributions increase 2010-11 Fund 1410	-							Preliminary County share of general fund contribution/increase or decrease ALLOCATED TO DEPTS IN SALARY PROJECTIONS MARCH 10, 2010
16	712	Unemployment Insurance Decrease/Increase for 10-11 Fund 7120	-							Preliminary County share of general fund contribution/increase or decrease ALLOCATED TO DEPTS IN SALARY PROJECTIONS MARCH 10, 2010
18	0	Total - Fixed Cost	\$ 1,790,000	\$ -	\$ 2,170,000	\$ -	\$ -		\$ 2,170,000	

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NEW BOARD FUNDING/PROGRAM PRIORITIES FROM GENERAL FUND									
1000	No new Programs or Priorities per Board Resolution #10-017			-		N/A (see comments)		\$ -	
	Total - New Funding Priorities for 2010-11/Program Costs	n/a	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
PRIOR YEAR BOARD FUNDING PRIORITIES FROM GENERAL FUND									
1000	Contingency Fund Increase BU 9991	-	-	-		N/A (see comments)		\$ -	TBD. There is currently \$50,760 in reserve balance. Recommend it does not be swept out at close out year end.
1000	Vehicle Replacement Fund BU 0711	-	-	-			\$ 55,643	\$ -	Continuation of suspension of program with allocation for emergency purchases. \$55,643 available fund balance for repairs. Departments with outside funding from GF may only purchase
	NCC	n/a	-	-	-	-	-	\$ -	
	Total - Program Costs NCC	-	-	-	-	-	55,643	\$ -	
	NET AVAILABLE REVENUE AFTER FIXED AND PROGRAM COSTS	\$ -	\$ -	\$ (2,170,000)	\$ -	\$ -	\$ 55,643	\$ 50,290,743	Available Discretionary Revenue to Departments
JUSTICE DEPARTMENTS									
2010	Enhanced Court Collection Program	-	-	-	\$ -	\$ -	-	\$ -	No NCC- Offset by revenue in BU 2012
2012	AB 233 Program	(1,143,252)		(1,143,252)	\$ -	\$ -	-	\$ (1,143,252)	Court Collections Revenue to County
2090	Child Support Services	145,424		(73,564)	\$ -	\$ -	-	\$ (73,564)	N/A
2070	District Attorney	3,799,739	(379,974)	3,419,765	\$ 730,002	\$ (730,002)		\$ 3,419,765	Dept submitted over NCC Impacts are 3 layoffs if budget is not funded over submitted NCC-

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42	2510	Jail	9,415,413	(941,541)	8,473,872	\$ 800,074	\$ (800,074)		\$ 8,473,872	Dept submitted over NCC. - Recommending 10 % reduction in workforce as assigned
43	2310	Sheriff	10,641,536	(1,064,154)	9,577,382	\$ 3,698,508	\$ (2,898,508)		\$ 10,377,382	Dept submitted over NCC - Recommending 10 % reduction in workforce and utilizing asset forfeiture for OT
44	2083	Emergency Services OES	-	-	-	\$ -	\$ -		\$ -	No NCC- Grant funding
45	2080	Public Defender	2,405,939	(235,594)	2,120,345	\$ 230,326	\$ -		\$ 2,350,671	One time only reduced from CJIF- Impacts to meet NCC are 3 layoffs of attorneys and continuing to keep assistant PD vacant - CEO recommending funding to avoid cost increases for private attorneys if staffing is reduced further
46	2085	Alternate Defender	691,925	(69,193)	622,733	\$ 72,498	\$ (44,669)		\$ 650,562	Impacts are laying off half time attorney position and appointing one of the Deputy Alternate Defenders as Interim upon retirement of the current AD March 5, 2011
47	2086	Indigent Defense	85,000		85,000	\$ -	\$ -		\$ 85,000	Utilizing CJIF funds
48	2560	Probation	1,911,511	(191,151)	1,720,360	\$ 200,000	\$ (100,000)		\$ 1,820,360	Impact is layoff of 2.5 FTEs and jeopardizing supervision to offenders and increased recidivism Recommended reduce funding \$100,000 that secures services on the coast
49	2550	Juvenile Hall	2,653,820	(265,382)	2,388,438	\$ 250,000	\$ -		\$ 2,638,438	Impact is layoffs of 3.58 FTE and jeopardize child supervision to staff ratio mandates pursuant to Title 15
51		Total Criminal Justice Departments	\$ 30,607,055	\$ (3,146,988)	\$ 27,191,079	\$ 5,981,408	\$ (4,573,253)	\$ -	\$ 28,599,234	51%

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53	INTERNAL SERVICE DEPARTMENTS									
54										
55	1020	Executive Office	985,856	(98,586)	887,270	\$ 153,464			\$ 1,040,734	Impacts are not filling vacant deputy CEO 6 months and not filling analyst position if funding is utilized from COB budget. Deputy CEO (formerly COB) is funded from this budget. Recommendations to fill Deputy 6 months, fill analyst position, and restructure positions for analyst position 6 months - Continue to keep Assistant vacant all year
56	1110	Auditor-Controller	550,922	(55,092)	495,830	\$ 224,246	\$ -		\$ 720,076	Impacts are combination of reduced services such as A/P and payroll and also layoffs
57	1130	Treasurer-Tax Collector	116,440	(11,644)	104,796	\$ 38,599	\$ -		\$ 143,395	This budget was submitted utilizing \$74,263 in revenue from BU 1000 for penalties and costs. If recommended to this budget, revenues projected above in BU 1000 would be reduced by this amount
58	1210	County Counsel	419,535	(41,954)	377,582	\$ 102,566	\$ -		\$ 480,148	Impacts are to layoff of 1 attorney position- Recommendations are to provide funding for 6th attorney
59	1320	Human Resources	607,222	(60,722)	546,500	\$ 92,903	\$ (43,500)		\$ 595,903	Department submitted over assigned NCC- Impacts are not funding 1 FTE Staff Assistant II and 1/2 FTE HR Analyst- CEO recommendation to de-funding 1 FTE that is vacant.
60	1160	General Services	224,459	(22,446)	191,906	\$ 133,565	\$ (76,919)		\$ 248,552	Impacts are to layoff 2 FTE in central services and print shop operations. CEO recommends layoff 1 FTE.
61	1610	Facilities and Fleet (Buildings and Grounds)	2,459,374	(245,937)	2,524,098	\$ 443,801	\$ (412,646)		\$ 2,555,253	Included utility costs backed out then NCC before impacts. Impacts are layoff of 7 FTE Utilities coming in lower than expected -revised funding for 862260 \$292,646 per GSA director for utility costs that have been calculated by GSA Director to go down based on actuals. CEO recommends de-funding 2 FTE that are vacant.
62	1620	County Garage	(141,897)	-	(33,000)	\$ -	\$ -		\$ (33,000)	NCC assigned to continue 42 cents a mile charges to departments- Revenue offset dept as charged

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63	1710	Capital Improvement-Building Maint. Fund 1201	259,000		-		\$ 133,428	\$ 223,572	\$ 133,428	This budget was submitted utilizing \$223,572 of fund balance available. There is \$581,700 of maintenance projects and carryover projects for the county- Reduced funding for IS maintenance project for training room \$10,000, and EO office remodel \$8,000
64	1712	Capital Projects Fund 1300	3,000		-	\$ -	\$ -		\$ -	N/A - This budget includes the Microwave Phase II as budgeted
65	1960	Information Services	2,066,197	(206,620)	1,859,577	\$ 730,330	\$ (409,000)		\$ 2,180,907	Impacts are 2 FTE and not renewing Microsoft contract or funding for core switches or various training and software- Includes increased revenue for SLA with library for \$35,000- Added funding for Questys program estimate \$30,000 and suspension of Microsoft contract until 2011. \$250,000- Revised funding for \$20,000 for revenue increase for IS services to SS 865380-added \$30,000 for revenue for Sheriff services for GIS. CEO recommends layoff 2 FTE
66	717	IT Reserve-PC Replacement Fund 7170	82,723		-		\$ -	\$ 25,436	\$ -	This budget will utilize carryover fund balance for emergency purchases of computers only \$25,436
67										
68		Total Internal Support Departments	\$ 7,632,831	\$ (743,000)	\$ 6,954,559	\$ 1,919,474	\$ (808,637)	\$ 249,008	\$ 8,065,396	14%
69										
70		HEALTH AND HUMAN SERVICES								
71										
72	4010	Public Health Administration	21,249		21,249	\$ -	\$ -	\$ 1,600	\$ 21,249	MOE- Transfer from designated reserve \$1,600 car seat program
73	4011	Environmental Health	140,184		140,184	\$ -	\$ -		\$ 140,184	MOE
74	4012	Alcohol & Other Drug Program	522,407	(42,241)	380,166	\$ (33,902)	\$ (346,264)	\$ 179,281	\$ 0	Per agreement, \$100,000 reduction to General fund to this budget this year and 10% cut, Reducing one time only designated reserves \$179,281 from alcohol fund and unanticipated grant revenue unclaimed \$134,053 from prior year. CEO Recommends eliminating NCC.

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75	4016	Public Health Emergency Medical Services	256,369		256,369	\$ (47,067)	\$ -		\$ 209,302	MOE
76	4025	HR Wellness and EAP Programs	-		-	\$ -	\$ -		\$ -	No NCC
77	4013	Public Health Nursing	224,949		224,949	\$ -	\$ -		\$ 224,949	MOE
78	4070	Public Health Hospital and Medical Services	247,572		247,572	\$ -	\$ -		\$ 247,572	MOE Counties contribution to CMSP Participation fee
79	4080	California Children Services (CCS)	95,324		95,324	\$ -	\$ -		\$ 95,324	MOE
80	2860	Animal Control	331,010	(33,101)	297,909	\$ -	\$ (85,599)	\$ 14,401	\$ 212,310	Submitted budget \$14,401 transfer from designated reserves spay and neuter designated reserve- Recommendation to close FT Bragg animal shelter approx \$83,150
81	4050	Mental Health	-		-	\$ -	\$ -		\$ -	No NCC
82	4051	Mental Health Services Act	-		-	\$ -	\$ -		\$ -	No NCC- Fund Balance Reserve
83	5010	Social Services Operations	1,392,370	(139,237)	1,253,133	\$ -	\$ -		\$ 1,253,133	MOE Utilizing CSOC reserve already budgeted in revenue line item
84	5020	Health & Human Services Agency Administration	25,000		-	\$ -	\$ -		\$ -	No NCC - Administration of HHSA
85	5130	Social Services - CalWORKs/ Foster Care	1,941,222		1,478,579	\$ -	\$ -		\$ 1,478,579	Represents general fund contribution required amount - Caseload driven - Costs go to clients and is mandated by the Federal and State-
86	5170	Social Services - IHSS	601,894		1,061,737	\$ -	\$ (370,162)		\$ 691,575	MOE Balance of \$187,932+ IHSS required GF contribution. Designated reserve now depleted as of 10-11- includes recommendation to decrease funding in the amount of \$370,162. Anticipates FMAP for full year pending information to be provided.
87	5190	Social Services - General Relief	750,300	(75,030)	675,270	\$ 107,199	\$ (107,199)		\$ 675,270	GF contribution established towards general relief
89		Total Human Services Departments	6,549,850	\$ (289,609)	\$ 6,132,441	\$ 26,230	\$ (909,224)	\$ 195,282	\$ 5,249,447	9%

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80	RESOURCE AGENCIES									
81										
82										
83	326	Water Agency Fund 3260	282,432	(28,243)	254,189	\$ -	\$ (179,189)		\$ 75,000	Represents GF contribution - No fund balance used, will eliminate all water supply investigations or legal or tech assistance on water rights hearings for Russian River and Lake Mendo water supply, PV or water rights apps for Scout Lake- CEO recommendations to review options for consolidation with other departments or districts. CEO recommends reducing funding \$179,189. Sustains current staffing until Sept 30, 2010. May need to layoff if Grant funding not secured.
84	327	Air Quality Fund 3270	-		-		\$ -		\$ -	No NCC
85	3010	Dept. of Transportation Fund 1200	3,317,169		3,317,169	\$ -	\$ (56,060)		\$ 3,261,109	Required MOE Road tax -AV increase reduced by 1.69% to reflect reduction in assessed valuations
86	4510	Dept. of Transportation/Solid Waste	90,884	(9,088)	81,796	\$ -	\$ (81,796)		\$ (0)	NCC eliminated.
87	1910	Land Improvement Engineering Services - Transportation	565,380	(56,538)	508,842	\$ 40,901			\$ 549,743	Impacts to meet NCC for continuation of Gualala Underground project for engineering and right of ways. Also meeting NCC with a proposed transfer of \$5,750 from Round Valley BU 3050 for Gualala Underground project. CEO recommends funding for Gualala underground
88	3050	Round Valley Airport	49,501		49,501	\$ (5,750)	\$ -		\$ 43,751	Transferring \$5,750 to BU 1910
89	3060	Little River Airport	52,748		52,748	\$ -	\$ -		\$ 52,748	N/A

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100	2851	Planning & Building	1,099,288	(89,929)	809,359	\$ 684,431	\$ 10,000	\$ 437,877	\$ 1,503,790	Combined Planning Team BU 2853 into this budget this year. This budget was submitted utilizing designated reserve of \$437,877 as submitted. Impacts to meet NCC is laying off 9 FTE (3 Code Enforcement Officers, 1 Building Inspector, 2 Staff Assistants, 3 Planners) Total . CEO recommending adding back \$10,000 for MACs with no additional cuts or layoffs
101	2710	Agriculture	353,704	(35,370)	318,334	\$ (440)	\$ -	\$ -	\$ 317,894	No funding impacts requested with increase in revenue to meet NCC
102	6210	Farm Advisor	301,374	(30,137)	271,237	\$ -	\$ -	\$ -	\$ 271,237	No impacts meeting NCC
103										
104		Total Resource Agencies Departments	\$ 6,112,480	\$ (249,306)	\$ 5,663,174	\$ 719,142	\$ (307,045)	\$ 437,877	\$ 6,075,271	11%
105	GENERAL GOVERNMENT									
106										
107										
108	1010	Clerk of Board	389,512	(38,951)	350,561	\$ -	\$ (74,000)	\$ -	\$ 276,561	CEO recommending Questys program budgeted under IT replacement budget \$30,000 utilizing savings of COB \$44,000
109	1015	Board of Supervisors	602,692	(60,269)	542,423	\$ 73,850	\$ 9,407	\$ -	\$ 625,680	This budget was submitted over to meet NCC. Impacts are salaries and benefits including stipends to meet NCC- CEO recommendation to increase office supplies and increase salaries and benefits to meet NCC
110	1810	Promotion/Economic Development	525,212	(52,521)	472,691	\$ (1,683)	\$ 5,000	\$ -	\$ 476,008	No funding adjustments Meeting NCC. Additional funding request for demographics publication for \$5,000- CEO recommending funding
111	6110	Library	1,285,984		1,215,065	\$ -	\$ (20,535)	\$ -	\$ 1,194,530	Required GF support reduced by 1.69 % to reflect reduction on assessed valuation
112	1941	County Clerk	(16,807)		(16,807)	\$ (39,034)	\$ -	\$ -	\$ (55,841)	Submitted under NCC
113	1120	Assessor	1,330,557	(133,056)	1,197,501	\$ 245,000	\$ (101,000)	\$ 54,000	\$ 1,341,501	Impact to meet NCC are 4 FTE layoffs - recommendation for layoff of 1 staff assistant II and CEO recommending \$54,000 used from Property Characteristics fund balance

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114	1410	Elections	118,890	(11,889)	107,001	\$ 225,000	\$ -		\$ 332,001	Impacts to meet NCC \$225,000 for reimbursement for the November 2010 election and the unpredictability of the state -CEO recommending funding
115	1920	Retirement	-		-	\$ -	\$ -		\$ -	No NCC- Trust Funds
116	2060	Grand Jury	113,836		103,836	\$ (5,000)	\$ -		\$ 98,836	Reduced NCC for termination of lease
117	7110	Museum	326,588	(32,659)	293,929	\$ 37,957	\$ (37,957)		\$ 293,929	Impacts to meet NCC are VTO proposed for director position, contracts for collections assistance, and travel operating expenses- CEO recommends reducing funding by \$37,957 for the 10 % reduction to NCC
118	1930	Teeter	769,204		769,204	\$ -	\$ -		\$ 769,204	Maintaining minimum payment on amortization schedule principal payment approved by the BOS-
119	1940	Miscellaneous	1,190,938		1,174,955	\$ 596,718	\$ -		\$ 1,771,673	Take out one time only for \$33,000 Resource Conservation. \$4,000 REDI, and \$27,000 Arts Council. Additional \$57,783 increase for earthquake insurance this year for courts building. LAFCO budget is reduced to \$55,301. Includes \$425,639 payment on Southwest Border Patrol 2nd year. Interest income down. Impacts are submitted over NCC and are required debt service payments. Also includes 50 % PEG funding \$113,000
120										
121		Total General Government Departments	\$ 6,636,606	\$ (329,345)	\$ 6,210,359	\$ 1,132,808	\$ (219,085)	\$ 54,000	\$ 7,124,082	13%
122										

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123										
124			\$ 59,328,822	\$ (4,758,249)	\$ 52,151,611	\$ 9,779,062	\$ (4,647,244)	\$ 991,810	\$ (4,822,686)	SUBTOTAL OVER/SHORT -ALL DEPARTMENTS based on CEO recommendations for cost reductions in staffing, expenditures and utilizing fund balance and reserves where possible
125	ADDITIONAL FUNDS NEEDED - DUE TO LESS DISCRETIONARY FUNDS \$1,860,870					\$ 1,860,870				
126						\$ 11,639,932				
127	RECOMMENDED OPTIONS TO BALANCE THE BUDGET									
128	1000	General Reserve Fund					\$ 1,900,000		\$ (2,922,686)	Temporary Stop Gap measure - borrowing of general reserve until negotiations are concluded
129	1000	Roads fund balance					\$ 1,000,000		\$ (1,922,686)	Temporary Stop Gap Measures borrowing of fund balance until negotiations are concluded
130	1000	Use of Designated Reserves					\$ -		\$ (1,922,686)	Temporary Stop Gap Measures borrowing of fund balance of designated reserves until negotiations are concluded
131	1000	Estimated Phase III layoffs - 25 positions (\$1.9 million /\$75,000 avg salaries and benefits)					\$ 1,922,686		\$ (0)	Phase III reduction to projected shortfalls
132	1000	Savings from Salaries/Wage Concessions or Workweek Reduction					\$ -			Unknown impacts until negotiations with bargaining units are completed
133	ESTIMATED FY 2010-11 OVER/SHORT								\$0	Total (Shortfall/Over)