

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Note: Services that are non-mandated (State or Federal) and are "County required" services approved by the authority of the Board of Supervisors, i.e.. Mend Co Code, Ordinance, Reso or Policy, is subject for review or change!

Department/Division/Budget Unit	Brief description of services provided	Mandated State or Federal Yes/No	Government Code Justification(if applicable for mandate)	Non-Mandated State or Federal Yes/No	List funding sources and percentage (i.e. grants, general fund, state or federal etc)	Is this service provided short term or long term? (please explain)	Dollar \$ impacts if eliminated	Comments (Please provide a brief summary of impacts if this program is potentially eliminated)
Juvenile Hall								
Probation/Juvenile Hall/JH2550	Provide temporary physical and emotional care of incarcerated youth in Mendocino County	Yes	Title 15	No	100% general fund	generally short term as ordered by the Court	n/a	Mandated
Juvenile Division								
Probation/Juvenile Division-Placement/PR2560	Out of Home Placement of juvenile probationers as ordered by the Court	Yes	PC1202.8	No	100% JPCF State funding and Title IVE	varies as ordered by the Court	n/a no general fund \$\$	Mandated
Probation/Juvenile Division-Court Investigations/PR2560	Provides investigation reports ordered by the Court	Yes	PC1203	No	50% Title IVE, 50% general fund	as ordered by the court	n/a	Mandated
Probation/Juvenile Division-Field Services /PR2560	Provides Court ordered supervision to juvenile probationers	Yes	PC1202.8	No	Funding varies by position - minimum of 50% IVE as well as JPCF and JJCPA. 6 staff are 50% gen fund, 3 staff are 25% gen fund (includes support staff)	varies as ordered by the court	n/a	Mandated
Probation/Juvenile Division-Citations/PR2560	1.0 FTE DPO I/II Traffic Hearing Officer for all juvenile traffic and infraction citations issued in Mendocino County	No	N/A	Yes	100% JPCF State funding	on-going annual allocation specifically for this position	n/a no general fund \$\$	State funded - Will reduce or eliminate services that are provided with State funding
Probation/Juvenile Division-Juvenile Drug Court/PR2560	Supervision and Court services for Juveniles in Juvenile Drug Court program	No	N/A	Yes	100% JPCF State funding and Title IVE	varies as ordered by the Court	n/a no general fund \$\$	This program is not funded with general fund
Probation/Juvenile Division-PACE/PR2560	School based/intensive counseling/probation supervision/ wraparound program for youth who would otherwise be ordered into out-of-home placement	No	N/A	Yes	Probation staff salaries 50% CSOC, 50% Title IVE	varies as ordered by the Court	n/a no general fund	This program is not funded with general fund
Probation/Juvenile Division - MCOE Officer/PR2560	1.0 FTE DPO I/II on campus at MCOE River School	No	N/A	Yes	50% MCOE, 50% Title IVE	renewed annually via contract with MCOE	n/a no general fund \$\$	State funded - Will reduce or eliminate services that are provided with State funding
Probation/Juvenile Division-Gang Officer/PR2560	1.0 FTE DPO I/II for Gang caseload	No	N/A	Yes	100% JJCPA State Funding	on-going annual allocation specifically for this position	n/a no general fund \$\$	State funded - Will reduce or eliminate services that are provided with State funding
JJCPA								
Probation/JJCPA/JJ2561	Rural Gang Unit and Juvenile Intervention Services programs	No	N/A	Yes	100%State Lose	on-going annual allocations specifically for these programs	n/a	State funded - Will loose services that are provided with State funding
ADULT DIVISION								
Probation/Adult Division - Court Investigations/PR2560	Provides presentence investigation reports ordered by the Court	Yes	PC1203	No	100% General Fund	on-going as ordered by the Court	n/a	Mandated
Probation/Adult Division - Field Services/PR2560	Provides Court ordered supervision to Adult Probationers	Yes	PC1202.8	No	100% General Fund	Varies as ordered by the Court	n/a	Mandated
Probation/Adult Division-Pre Trial Release Program/PR2560	2.0 FTE DPO I/II provides Supervised OR program to facilitate release from Jail while awaiting court proceedings	No	N/A	Yes	100% general fund	generally short term as ordered by the Court	\$165,000 gen fund savings	elimination of these 2 positions will have a direct impact on the jail population and the jail budget

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Probation/Adult Division-Prop 36 Program/PR2560	2.0 FTE DPO I/II Court and Supervision Services to Prop 36 probationers	No	N/A	Yes	35% funded through AODP, 65% general fund	Varies as ordered by the Court	\$107,000 gen fund savings	elimination of these positions would result in the transfer of approx 210 cases other officers who would not have adequate time to supervise these probationers.
Probation/Adult Division-Adult Drug Court/PR2560	1.0 Full time DPO I/II provides Supervision to Adult Drug Court probationers	No	N/A	Yes	100% Court funded	varies as ordered by the Court	n/a	This program is not funded with general fund
Child Support Services BU 2090	Collection and distribution of Child Support	Yes	Family Code	No	Fed/State	Long term	None	Mandated - Cannot eliminate.
AQMD 0327	Permitting	yes	Fed/State Clean Act Acts [CAAs]	No	Permit Fee Revenue	long term	\$200,000 annually - cannot be eliminated	Source of District Revenue
AQMD 0327	Enforcement	yes	Fed/State Clean Act Acts [CAAs]	No	State subvention / penalties	long term	cannot be eliminated	Fund % changes based on penalties - state subvention is approximately \$27,000 a year
AQMD 0327	Monitoring	yes	Fed/State Clean Act Acts [CAAs]	No	AB2766 Motor Vehicle Fees and US EPA grant	long term	cannot be eliminated	The District is required to maintain a monitoring program to sustain its state and federal attainment status
AQMD 0327	Planning	yes	Fed/State Clean Act Acts [CAAs]	No	AB2766 Motor Vehicle Fees	long term	no fiscal impact (staff time would be billed to other programs)	Helps support City, County and MCOG planning operations as well as doing work required under CCAs
AQMD 0327	Carl Moyer Program	no	California Air Resources Board Grant Program	Yes	Annual State Grant (100%)	long term (sunset in 2015)	\$20,000 annual admin funding.	The Carl Moyer Program is funded through a Trust account it is not in the District's budget.
AQMD 0327	AB 2766 Motor Vehicle Program Grants (giving money away)	no	Health and Safety Code	Yes	AB2766 Motor Vehicle Fees	long term	Less money to local governments from District grants	Funds not used by the District to support internal programs must be distributed as grants
AQMD 0327	Open Burning Program	yes	Health & safety Code	No	Permit Fee Revenue	long term	\$9,000 annual revenue	The District is required to manage this program. Costs have already been mitigated through an agreement with local fire agencies.
CEO, Emergency Services, 2830	Responsible for disaster preparedness for the operational area, which is the total area encompassed by the County boundaries. Emergency Services provides continuous multi-hazard disaster planning, natural-technological threat vulnerability and hazard analysis, emergency response, and participation in operational area coordination. This department also develops and coordinates mitigation, preparedness, response, and recovery phases within State and Federal emergency management laws, regulations, and emergency operational standards for the County.	No	N/A	Yes	GF 50%, Grant 50%	Long term	\$112,000 in salaries, with \$150,000 (unknown) approx in state and federal funding.	Potentially the County would be ineligible to receive funds for the recovery from a large scale emergency. Also Ordinance # 4168 would need to be revised per county requirement. The State requires that there is an authority in charge of emergencies for the County. This authority is the CEO as the Emergency Services Director
CEO Executive Office BU 1020	All Services are non-mandated except the County Budget Book published document which is a required mandated document which is required to be submitted to the State Controller. The CEO has been authorized by the Board per the CEO ordinance as the official responsible for the Recommended Budget and for coordination of policy recommendation and providing staff to the Board	Yes/Published Budget only	GAAP and Chapter 3.5 Section 11340 Part 1 Division 3, Title 2 and in Section 30201	Yes- Internal support services	General Fund 75 %/RDA20% /Grant funding 5%/other misc	Long term	\$850,000	The preparation of the Recommended Budget and Published Budget Book, internal support administration and oversight to Departments, and policy recommendations to the Board would be jeopardized if staff were eliminated. If staffing was reduced or eliminated, it would jeopardize important Board policy decision making and the priority of the County Budget. Certain contracts such as legislative advocacy could be eliminated which would generate savings of approximately \$100,000 but is not advised
CEOBU 1710 -1712 Capital Maint and Capital Projects	The services provided in 1710 are authorized by policy # 33, to provide minimal maintenance to facilities. Capital Projects are usually funded by special reserves, general fund, or outside funding and other than the microwave there is not funding this year	No	N/A	Yes	General Fund 75%, State and Federal 25%	Year to Year		None of the services are required to be funded if there is no funding, and maintenance of county buildings can be within the Board and CEO recommendations for funding, but the goal is usually to adhere to policy 33. Maintenance of building and any capital projects can be suspended and only done on a case by case for emergencies and as required for public safety purposes. HHSA and some departments that have funded maintenance on buildings in the past, have suspended some projects this year already do to the budget crisis and cuts

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

	Internal Support services- This budget also includes approximately \$300,000 for the Promotional Alliance Contract	No	N/A	Yes	General Fund	Long term	Approximately \$175,000	If the internal support functions were eliminated, then the Promotional Alliance contract administration and the Business Improvement District administration could not be maintained unless the BID ordinance # 4170 and Promotional contract are eliminated completely. The Promotional Alliance is a county match in compliance with the BID ordinance. If the match was eliminated then there is no compliance with the BID ordinance, or it would have to be receded by order of the Board
CEO Executive Office BU 1025-1028	Redevelopment Agency projects and services for housing, urban blight, code enforcement activities	No	Ordinance # 4111 Chapter 11.2	Yes	Redevelopment Funds thru tax increment	Long Term	Unknown	These funds are from calculated tax increment that the Board approved as the Redevelopment Agency in 2002, revenue is used for various housing, redevelopment, blythe projects and code enforcement projects. The amount of funding each year is minimal or around \$400,000 in tax increment a year to do minimal projects within the scope of the Redevelopment Agency as authorized by Ordinance # 4111 Chapter 11.2 . The Administration of this agency is staffed in the Executive Office and if the administration was eliminated then the Board would have to disban the agency or delegate staff to administer the agency by the authority of the Board who sits as the Redevelopment Agency. The Redevelopment Agency has never bonded to address critical concerns within the 5 year plan, and could continue to do small projects with available tax increment revenue
MUSEUM BU 7110	Museum	No	N/A	Yes	Gen Fund-Endowment-public donations	Long Term 37 yrs	salary savings of \$300,000 and operating costs - for utilities, maintenance etc	The museum cannot be "closed" entirely because responsibility for artifacts and archives requires environmental controls. A/C, utilities, security, etc. This responsibility could be transferred to General Services or Library or HHSa
Agriculture/ 2710	Pesticide Use Enforcement	Yes	FAC 11501.5	No	State Mill fee-100%	long	can't eliminate	No permits, no inspections. State will do work and bill
Agriculture/ 2710	Pest Exclusion	Yes	FAC 5024	No	State Gas Tax- 60-70%	long	can't eliminate	Exotic pests become established in county
Agriculture/ 2710	Pest Detection	Yes	FAC 5101	No	State Gas Tax- 60-70%	long	can't eliminate	Unable to detect/ treat new pests
Agriculture/ 2710	Pest Eradication	Yes	FAC 2274	No	State Gas Tax- 60-70%	long	can't eliminate	Unable to eradicate new pests found in county
Agriculture/ 2710	Pest Prevention	Yes	FAC 2274	No	State Gas Tax -60-70%	long	can't eliminate	Unable to suppress, control, abate common pests
Agriculture/ 2710	Biological Control	Yes	FAC 2276	No	State Gas Tax-60-70%	long	can't eliminate	Unable to collect, distribute insects for biological control and unable to educate public. Weed problems increase
Agriculture/ 2710	Nursery Program	Yes	FAC 6903	No	State Gas Tax -60-70%	long	can't eliminate	Nurseries unable to ship. Unclean stock for public
Agriculture/ 2710	Seed Inspection	Yes	FAC 52361	No	State Gas Tax 60-70%	long	can't eliminate	Unable to test contaminated or sub standard seed
Agriculture/ 2710	Fruit and Vegetable Quality Control	Yes	FAC 42651	No	State Gas Tax 60-70%	long	can't eliminate	Producers unable to market commodities ie. apples without maturity standards testing
Agriculture/ 2710	Direct Marketing (Fmrs Mkts)	Yes	CCR1392.7 & FAC 47020	No	State Gas Tax 60-70%	long	can't eliminate	No certified farmers markets
Agriculture/ 2710	Organic Program	Yes	FAC 42651	No	State Gas Tax 60-70%	long	can't eliminate	Organic Producers unable to register
Agriculture/ 2710	Crop Statistics	Yes	FAC 2272	No	State Gas Tax 60-70%	long	can't eliminate	No crop report
Agriculture/ 2710	Weights and Measures	Yes	B&P Code Div 5	No	not funded	long	can't eliminate	Ordinance w/ fee schedule pending
Agriculture/ 2710	Wildlife Services	No	N/A	Yes	Fed Cost share plus 60-70% of 156K reimbursed	long	Save Approx \$62,000	Federal trappers require 60 notice before layoffs
Agriculture/ 2710	West Nile Virus	No	N/A	Yes	not funded	long	negligible	No mosquito fish/no treatment of infested ponds, or public education
Agriculture/ 2710	Williamson Act	No	N/A	Yes	not funded	long	Approx \$7200	Assume time replaced with gas tax reimbursable activity
Assessor-1120	Produces secured/unsecured/supplemental rolls. Maintains property system. Other durties as defined by the constitution	Yes	Article XIII and Article XIII A of the California Constitution.	No	99% Gen Fund 1 % Fee revenue	long term	\$29,000,000	As an elected official Assessor/Recorder, GC 24000-24012, this positon is mandated. The staffing in not mandated. There is approximately a \$29,000,000 hit to general fund revenue for property tax revenue if revenue is reduced or eliminated due to decrease in revenue generation. This division cannot be eliminated

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Clerk-Recorder-1941	Records Documents/ Issues marriage licenses/copies of vital records.	Yes	Article 1 & 2 Sections 26801 thru 26861. Recorder-Chapter 6 Articles 1 thru 6, Sections	No	(2)% Excess General Fund with a \$(42,919) give back to GF	long term	\$500,000	There would be approximately a \$500,000 hit to general fund revenue for transfer tax if staff were reduced or eliminated due to decrease in revenue generation This division cannot be eliminated.
Elections-1410	Administration to conduct elections/maintain voter registration	Yes	government code. Chapter 3 Article 1 & 2 Sections 26801 thru	No	General Fund with Reimbursement from State	long term	\$126,785	This division cannot be eliminated. To the extent is is not funded by the State or reimbursed, it is an unfunded mandate
Water Agency -0326 Administrative Services	Office Administration	No	n/a	Yes	Gen Fund (80%)	Continuing	\$150,000	Provides all admin function of Water Agency office, and provides admin for Eel/Russian Commission and for various grant/funded projects
Water Agency -0326 Watershed Management	Watershed Management Planning	No	n/a	Yes	Gen Fund (5%)	Continuing	\$200,000	Grant funded projects that position County for additional funds and/or address water-related compliance issues that the County must address (TMDL compliance etc)
Water Agency - -0326 NPDES Stormwater	Stormwater Compliance	Yes	NCRWQCB Order #	No	Gen Fun (95%)	Continuing	\$50,000	This is a unfunded mandate maintenance of effort requirement which impacts several department budgets such as Planning and Building, GSA, DOT and Environmental Health. If eliminated the County could face litigation and fines.
Water Supply Planning	Development of New Water Supplies	No	n/a	Yes	Gen Fun (85%)	Continuing	\$400,000	All water supply feasibility investigations would be terminated
Public Defender	Adult criminal matters, juvenile delinquency matters, and conservatorship matters, civil cases where litigants are facing jail sentences or contempt of court.	Yes	The 6th and 14th Amendments to the United States Consitution; Article I, §15 of the California State Constitution; various California State Statutes including Government Code § 27706 and Penal Code § 987; and United States Supreme Court Case of Gideon v. Wainwright (1963) 372 U.S. 355, 83 S.Ct. 792, 9 L.Ed.2d 799.	No	98.5 % General Fund 1.5% Legal Services Revenues	Long Term		Specific dollar impacts are unknown as it would be more speculation to guess at the cost of paying private attorneys to handle the 8000-9000 cases per year the Public Defender's Office handles. The cost ratio throughout the state is that it generally costs 2- 3 times as much for a private attorney to handle cases as ti does the Public Defender If the Public Defender's services were eliminated, the County would have to fund services by the courts either appointing private in county attorneys, or bringing in out of county attorneys.
Alternate Defender	Adult criminal matters, juvenile delinquency matters, and conservatorship matters, civil cases where litigants are facing jail sentences or contempt of court.	Yes	The 6th and 14th Amendments to the United States Consitution; Article I, §15 of the California State Constitution; various California State Statutes including Government Code § 27706 and Penal Code § 987; and United States Supreme Court Case of Gideon v. Wainwright (1963) 372 U.S. 355, 83 S.Ct. 792, 9 L.Ed.2d 799.	No	100 % General Fund	Long Term		Specific dollar impacts are unknown as it would be mere speculation to guess at the cost of paying private attorneys to handle the 900 cases per year the Alternate Defender's Office handles. The cost ratio throughout the state is that it generally costs 2-3 times as much for a private attorney to handle a case as it does the Public Defender/Alternate Defender. If the Alternate Defender's services were eliminated, the County would have to fund services by the courts either appointing private in county attorneys, or bringing in out of county attorneys.
Indigent Defense	3rd Party- Private Attorney legal services for confilct cases	Yes	N/A	No	30% General Fund 70% CJIF Funds from fines and fees	Long Term	\$85,000	If this program if eliminated it would impact the Alternate Defenders budget and costs would increase significantly. Before this budget was pulled out separately, the costs were approximately \$1 million dollars more as compared to \$85,000 from GF currently

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Planning& Building Services/ Building/ 2851	Process applications, Plan review construction documents, Issue permits and Inspect buildings and structures to insure compliance with Title 24 Building, Electrical, Plumbing, Mechanical, Accessibility and Energy Codes.	Yes	State Housing Law/Health & Safety Code	No	Permit Fees	Long Term	\$500,000 to \$900,000 annually	State would take over and charge County for service at a higher cost. Loss of revenue in busy years
Planning& Building Services/ Building/ 2851	Pond exemption process	No	None	Yes	Public Charged for service	Available upon payment	\$1500.00 annually	Applicants would have to go through regular permit process raising costs for engineering.
Planning& Building Services/ Building/ 2851	Code Surveys/Special Inspections	No	None	Yes	Public Charged for service	Available upon payment	\$1,000	Applicants would have to hire private inspection services.
Planning& Building Services/Building/ 2851	Pre-submittal conference	No	None	Yes	Permit fees and General fund	Long Term	\$0.00	Plan Review process time would increase due to lack of information applicant has from building division.
Planning& Building Services/ Building/ 2851	Answer code related questions from public	No	None	Yes	No fee charged	Long Term	\$0	Public would have to go elsewhere to get answers.
Planning& Building Services/ Building/ 2851	Fire Damage Inspections	No	None	Yes	No fee charged	Long Term	\$0	Homeowners would not know what the Building Division would require to be replaced from fire damage.
Planning& Building Services/ Code Enforcement / 2851	Abandoned Vehicle Abatement	No	None	Yes	DMV registration Tax	Long Term	\$100,000 annually	1800 vehicles would not be abated leaving blight alongside our county roads. Loss of One code Enforcement position.
Planning& Building Services/ Code Enforcement/ 2851	Code Enforcement on violators of Federal, State and local building and zoning laws.	No	None	Yes	Building Division and general fund	Long Term	We would save money because we have not completely implemented the entire NOTA process to collect civil penalties.	Violations of Federal, State and local building and zoning laws and blight would continue to increase.
Planning - General Plan	Preparation and maintenance of the General Plan	Yes	GC 65300	No	General Fund	Long Term	\$165,000 GP Maintenance Fee	Unfunded State mandate to have general plan. Existing plan outdated. Inadequacies could result in development moratoriums
Planning - Zoning Administration	Implementation of General Plan	No	GC 65850	Yes	General Fund	Long Term	Ongoing, no separate revenue	Need to have implementation program for general plan. Could inhibit development
Planning - Land Division	Administer and permit land division process	No	GC 66410	Yes	General Fund	Long Term		Must have local means of implementation of program
Planning - Surface Mining	Administer and permit mining regulation	No	PRC 2710	Yes	General Fund	Long Term	\$13,000 annually	Would lose local control to State
Planning - Airport Land Use	Administer and permit development at or near airports	No	PUC 21670	Yes	General Fund	Long Term	\$1,000 annually	Would have no means of local control. Could inhibit development
Planning - CEQA	Coordinate environmental review for development projects	No	PRC 21000 et seq (also see CA Code of Regulation 15020)	Yes	General Fund	Long Term	\$280,000 annually	Environmental assessment must precede development. Loss of local control and would inhibit development.
Planning - Coastal Planning	Administer State Coastal Act on local level	No	PRC 30500	Yes	General Fund	Long Term	\$227,500 annually	Would lose local control to State. Loss of program would require applicants to process all surface mining requests through the State and would be costly to operations.
Planning - Flood Plain	Administer FEMA flood insurance program on local level	No	Code of Federal Regulation, Section 44	Yes	General Fund	Long Term		Would lose local control and potential loss of emergency funding. Loss of this program would affect Flood Insurance Ratings in the unincorporated areas of the County, thus costing residents more money or the loss of Flood Insurance.
General Assistance/ Counter/ Telephone Services	Provide services to the public; answer questions, phones, accept applications, route material to other departments, provide support to hearing bodies, etc.	No	None	Yes	General Fund	Long Term		Staff would not be available to answer public questions, concerns. It would increase the length of time for permit review and ultimately slow down the permit process by forcing individuals to submit their information separately to Environmental Health, the Assessor, Planning and Building. There would be no one to staff public meetings and assist with hearings, etc.
Planning and Building General	The primary responsibilities of Planning and Building Services are to administer, implement, and enforce State and local land use planning and zoning laws, along with construction regulations in the unincorporated area and within the cities of Point Arena and Fort Bragg. In addition, PBS is responsible for implementing the County General Plan, including the Housing Element, Local Coastal Program, Airport Land Use Plan, Mendocino Town Plan, Gualala Town Plan, and Brooktrails Specific Plan: coordination of the abatement of abandoned vehicles in the unincorporated areas and within the cities of Willits, Fort Bragg, and Point Arena. PBS is also responsible for assigning property addresses and the coordination, preparation and dissemination of mapping and census (population) information. Any reductions to staffing are reductions to the revenue that is generated							

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

GSA/Central Services Division (Budget Unit 1160)								
GSA/Central Services Division (Budget Unit 1160)	Accounting/Reporting	No	GC 29705 GC 25500 et seq	Yes	GF	Long term	Unknown	MCC 2.32 (Ord. 3730&4184) MC Policy No. 1 The Purchasing Agent is responsible for the submission and payment of claims related to issuing the purchase order under which the charge was incurred, or having charge of contracts or schedules of salaries under which the claim arose.
GSA/Central Services Division (Budget Unit 1160)	Procurement (purchasing, competitive bidding, lease/purchase, local vendor preference, emergency purchases, stores/inventory, warehouse)	No	GC 25500 et seq GC 23004 GC 23008 GC 25350 GC 25486 GS 25502.3 GC 25508 GC 53790 GC 54202 PC 5101, 5103	Yes	*GF	Long term	Unknown	MCC 2.32 (Ord. 3730&4184) MC Policy No. 1 The duties and powers of the Purchasing Agent are prescribed by laws of the State of California, the Mendocino County Code, resolutions of the Mendocino County Board of Supervisors, and Mendocino County Policies. *GSA applies an administrative fee associated with the Visa/Pcard program which is based upon the number of transactions and dollars spent by department/Budget Unit.
GSA/Central Services Division (Budget Unit 1160)	Stores/Inventory/Warehouse	No	GC 25500 et seq GC 54230	Yes	GF			MCC 2.32 (Ord. 3730&4184) *GSA currently administers and maintains the Jail Kitchen inventory to ensure a 24/7 operation. GSA maintains the inventory (orders supplies, stocks, and stores in the Warehouse). Additionally, GSA delivers and stocks the Jail inventory located at the Jail and maintains a system to ensure 24/7 operation. This level of service is NOT a GSA mandate. The elimination of this service would impact the Sheriff/Jail operation by diverting the operational responsibility to the Sheriff/Jail
GSA/Central Services Division (Budget Unit 1160)	Bid, Quote, Request for Proposal, Request for Quote administration	No	GC 25500 et seq GC 31000	Yes	GF			MCC 2.32 (Ord. 3730&4184) MC Policy No. 1 *GSA administers the distribution of bids for DOT (transmits notices, etc.). There is no mandate that GSA administers this process. All other competitively bid processes that are subject to the Purchasing Agent's award are mandated.
GSA/Central Services Division (Budget Unit 1160)	A/P; A/R; Billings/Journal Entries	No	GC 29705	Yes	GF			GSA/Central Services Division provides financial services for the Agency (Central Services, Facilities & Fleet, Information Services, & Risk Management). Additionally, GSA/Central Services Division provides billing services for all Agency Divisions via Journal Entry and/or direct billing to outside agencies.
GSA/Central Services Division (Budget Unit 1160)	Payroll/Personnel/HR	No		Yes	GF			GSA/Central Services Division provides payroll and personnel services for the Agency (Central Services, Facilities & Fleet, Information Services, & Risk Management). Although there is no direct mandate that this service be performed by GSA/Central Services, the service is required and would need to be provided by another means.

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

GSA/Central Services Division (Budget Unit 1160)	Cost/Project Accounting	No	PC 22030 et seq	Yes	GF		MCC 2.33 The County of Mendocino is required to provide project cost accounting pursuant to Public Contract Code and Government Code. GSA/Central Services Division, in conjunction with GSA/Facilities and Fleet Division, charges departments for direct costs related to project work performed. GSA/Central Service staff also maintains administration of Prop 40 funds. There is no mandate that GSA perform this service. If eliminated, project administration could be performed by another department.
GSA/Central Services Division (Budget Unit 1160)	Budget Preparation/Monitoring	No		Yes	GF		MCC 2.28 GSA/Central Services Division provides budget preparation and monitoring services to all the Budget Units and Divisions in the Agency. Each department within the County is responsible for preparing a submitting a budget each Fiscal Year.
GSA/Central Services Division (Budget Unit 1160)	Contract/Grant Administration	No	GC 25500 et seq GC 25502.3 GC 31000	Yes	GF		MC Policy No. 1 MCC 2.32 (Ord. 3730&4184) GS & MCC authorize the Purchasing Agent to engage independent contractors to perform services when the aggregate cost does not exceed \$50,000. MC Policy No. 1 provides departments with up to \$25,000 signatory authority on contracts. Contracts \$50,000 require Board of Supervisors approval. GSA reviews and tracks all contracts for competitive bidding and for insurance compliance. The Board could revise the Policy granting signatory authority to departments and the Purchasing Agent, thereby requiring that all contracts be approved by the Board. This would eliminate GSA's need to review and track all contracts other than for Insurance compliance.
GSA/Central Services Division (Budget Unit 1160)	Records Management	No	PCC 5101, 5103 GC 31000	Yes	GF		MCC 2.32 (Ord. 3730&4184) GSA/Central Services maintains all mandated records, based upon a specific records retention schedule and includes the following mandated record series: lease agreements, Purchasing Agent Agreements, Purchase Orders, real property acquisitions & sales, maintenance agreements, deeds, capital project/construction bid projects, requests for quotes/proposals, employee payroll,
GSA/Central Services Division (Budget Unit 1160)	Real Property Administration (Lease/acquisition/contract management/parks)	No	GC 25521 through 39 GC 25351 GC 25371 GC 25537 HSC 50079 HSC 50074 GC 50507 through 11 GC 54222 GC 54223 GC 65402	Yes	GF		The Board has adopted the alternative procedure for leasing County property, in accordance with Government Code Section 25537. The Board of Supervisors has delegated to the Purchasing Agent its authority to lease real property for use by the county for a term not to exceed three years and for a rental not to exceed \$7,500 per month.
GSA/Central Services Division (Budget Unit 1160)	Fixed Assets/Surplus Property	No	GC 24051 GC 25500 et seq, MCC 2.32 (Ord. 3730&4184) GC 25365 GC 25526.5, 25526.6 GC 54142 GC 54230	Yes	GF		GSA obtains the Board's authorization of Blanket Declaration of Surplus Property and to Dispose of Said Surplus property annually

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

GSA/Central Services Division (Budget Unit 1160)	County Auction of Surplus Property	No	GC 25500 et seq GC 54142 GC 54230 GC 25503 GC 25504 GC 25363 GC 25506 GC 25507	Yes	GF			MCC 2.32 (Ord. 3730&4184) Whenever any item of personal property is no longer needed by the office, department or institution in possession thereof, such fact shall be reported to the Purchasing Agent who may transfer such item to a surplus pool to be maintained under the supervision of the Purchasing Agent; and whenever any office, department or institution is in need of an article, which has been placed in such surplus pool or has requisitioned the purchase of similar article, the Purchasing Agent may upon a properly drawn request transfer the article to such department.
GSA/Central Services Division (Budget Unit 1160)	Printing/Reprographics	No		Yes	GF			MCC 2.32 (Ord. 3730&4184) MC Policy No. 1/Section 2.4.4 County Policy No. 1 states that County departments shall use the General Services Agency Print Shop for printing, graphics, bindery and art work, unless the Print Shop declines to accept the order or cannot meet the required time frames. There is no mandate that printing services be offered by the GSA. GSA is currently reviewing the Printing/Reprographics operation and will have findings available by next FY. If this non-mandated service were eliminated, GSA would suggested a system by which departments obtained printing services from outside sources, with GSA administering the quotes and process.
GSA/Central Services Division (Budget Unit 1160)	Mail/Courier	No		Yes	GF			GSA provides distribution delivery and pickup services of U.S. and interdepartmental mail for all County maintained facilities. GSA also receives, logs and sends United Parcel Service and FedEx items. The eliminating of this service would de-centralize the US Postage service. GSA purchases postage in bulk and uses a high-end postage meter to process mail. GSA would not recommend de-centralizing this service as it would be inefficient and increase costs to the County.
GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)								
GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Facilities Design, Development & Management	No	GC 25350 GC 25515 GC 31000 PCC 20100 PCC 20103.8 PCC 20104 PCC 22000 PCC 22030 PCC 22034 Labor Code Welfare and Inst. Code	Yes	GF/Direct Bill other	Long Term	Unknown	MCC 2.32, 2.33 MC Policy No. 1 MC Policy No. 17 MC Policy No. 33 MC Policy No. 44 The Board of Supervisors, by resolution elected to become subject to the uniform construction cost accounting procedures set forth in Article 2 (commencing with Section 22010). Services are provided in relation to the Capital Improvement Plan and through scheduled maintenance programs and reimbursable projects.
GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Space Planning & Moving	No	Same as above	Yes	GF/Direct Bill other	Long Term	Unknown	MCC 2.32, 2.33 MC Policy No. 1 MC Policy No. 17 MC Policy No. 33 MC Policy No. 44 GSA/Facilities and Fleet Division is charged with

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Building Maintenance	No	Same as above	Yes	GF/Direct Bill other	Long Term	Unknown	MCC 2.32, 2.33 MC Policy No. 1 MC Policy No. 17 MC Policy No. 33 MC Policy No. 44 Services are provided through scheduled maintenance programs and reimbursable projects. Buildings are maintained according to the Board's policy and pursuant to HSC. This Division is also responsible for the mowing and turf management at numerous county sites. Turf management includes cutting the grass, edging and scheduled lawn programming: renovation, seeding fertilizer, insecticides and herbicides.
GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Custodial Services	No	GC 25500 GC 25502.5	Yes	GF/Direct Bill other	Long Term	Unknown	MC Policy No. 44 The County of Mendocino has recycling policy, which provides guidelines and resources for county departments to use in establishing recycling implementation plans within departments. The County is mandated pursuant to GC to provide custodial services. Services are covered by GF and reimbursable/non-GF departments.
GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Parks Maintenance	No	See Facilities Design, Development & Management	Yes	GF/Direct Bill other	Long Term	Unknown	MCC 2.32, 2.33 MC Policy No. 1 MC Policy No. 17 MC Policy No. 33 MC Policy No. 44 The Mendocino County Parks system is operated and maintained by Facilities and Fleet Division of the General Services Agency. The Parks system includes seven parks and two public access areas, all of which are maintained by County Facilities and Fleet Division maintenance and grounds keeping staff. If eliminated, the County would need to consider obligations set forth in various funding sources (i.e. Prop 12, Prop 40, etc.).
GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Capital Improvement Plan	No	See Facilities Design, Development & Management	Yes	GF/Direct Bill other	Long Term	Unknown	MCC 2.32, 2.33 MC Policy No. 1 MC Policy No. 17 MC Policy No. 33 MC Policy No. 44 The Board of Supervisors elected to become subject to the uniform construction cost accounting procedures set forth in PCC 22010. The Facilities and Fleet Division manages and coordinates the Capital Improvement Program in compliance with applicable Federal, State and local statutes, and Board of Supervisors' policy, (2) perform financial management and administration of capital funds, (3) perform contract negotiation and administration in the area of prearchitectural planning, architectural/engineering services, and construction, and (4) perform project monitoring and facilities management. All Public Projects are subject to uniform construction cost accounting procedures set forth in PCC 22010.

COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES

GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Real Property Management (Maintain Properties)	Yes	See Facilities Design, Development & Management	Yes	GF/Direct Bill other	Long Term	Unknown	MCC 2.32, 2.33 MC Policy No. 1 MC Policy No. 17 MC Policy No. 33 MC Policy No. 44 GSA/Facilities and Fleet Division is responsible for a combined total building area of 700,000 square feet and provides maintenance for building repair, heating and air conditioning, electrical, plumbing, carpentry, locksmithing and painting. Services are provided through scheduled maintenance programs and reimbursable projects.
GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Fleet Maintenance	No	GC 25500 Vehicle Code Health and Safety Code	Yes	GF/Direct Bill other	Long Term	Unknown	MCC 3.12 MC Policy Nos. 17&18 GSA/Facilities and Fleet Division maintains and administers vehicle and equipment maintenance and repair services, fuel operations, acquiring and preparing new vehicles and equipment, and operating a County motor pool. The Garage also provides contract services to other County agencies, and outside governmental agencies. The Garage is responsible for reviewing and approving vehicle acquisition and disposal, preventative maintenance, repairs, parts and fuel inventories and overall management
GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Vehicle Replacement	No	GC 25500 Vehicle Code Health and Safety Code	Yes	Vehicle Replacement Fund (GF/Other)	Long Term	Unknown	The Board adopts a replacement program via the final Budget annually. As vehicles reach the targeted miles or age of replacement criteria, a vehicle maintenance evaluation will be performed by the Facilities and Fleet Division. Although the program was deferred this FY, additional analysis will need to be performed should it continue into next FY.
GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Motor Pool	No		Yes	GF/Direct Bill other	Long Term	Unknown	MCC 3.12 MC Policy Nos. 17&18 The Garage maintains pool vehicles for use of County employees on business trips in town or out of town. Special attention is taken to provide a late model vehicle for out-of-town trips (offering the most efficient means of travel). If eliminated, the County would need to analyze potential impacts.
GSA/Facilities and Fleet Division (BUs 1610, 1620/Garage & 0711/Vehicle Replacement) (Also BUs 1710 & 1712 - Managed and Administered by the CEO)	Energy	No	GC 25500 Labor Code Health and Safety Code W&I Code	Yes	GF/Direct Bill other	Long Term	Unknown	MCC 2.32 MC Energy Conservation Policy Facilities and Fleet assists departments in implementing the mandated conservation measures and meeting the goals for reducing their energy consumption. GSA Energy
GSA/Information Services Division (BUs 1960 and 0717/IT Reserve)								

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

GSA/Information Services Division (BUs 1960 and 0717/IT Reserve)	Network Services	No		Yes	GF/Direct Bill other	Long term	Unknown	<p>Policy 22</p> <p>Network Administrators are primarily responsible for the efficient operation of County-wide computer network resources, including but not limited to:</p> <ul style="list-style-type: none"> * Administration of the County computer network * Design and implementation of network topologies * Monitoring network usage * Network security (anti virus, repelling hacker attacks, firewall, etc.) * Implement and administer servers and server based software * Providing backup, disaster recovery/continuity of business services * Secure connections to remote sites and internet connections * Third level user support
GSA/Information Services Division (BUs 1960 and 0717/IT Reserve)	Communications (Cell phone, Blackberry, Voice Over IP, telephone, Microwave Public Safety communications systems)	No		Yes	GF/Direct Bill other	Long term	Unknown	<p>IS Techs are required to maintain the County's telephone and voice mail system as well as provide support for cell phone and blackberry users. If eliminated, the County could consider other means of providing communication services (contract, stipend, etc.). IS Division also provides maintenance and support to the County's newly upgraded Public Safety Microwave Communication System. If eliminated, this service would need to be contracted out.</p>
GSA/Information Services Division (BUs 1960 and 0717/IT Reserve)	Computer/IT Training	No		Yes	GF/Direct Bill other	Long term	Unknown	<p>Policy 35</p> <p>This training occurs on a minimal basis as is due to a lack of staffing resources.</p>
GSA/Information Services Division (BUs 1960 and 0717/IT Reserve)	Application Support/Development/Website Management and Development	No		Yes	GF/Direct Bill other	Long term	Unknown	<p>Policy 22</p> <p>The Software Developers group is responsible for creating and maintaining software in support of County processes. A developer needs to understand a variety of computer software languages, database methodology and principles, client-server relationships, and the process of software development. Their responsibilities include but are not limited to:</p> <ul style="list-style-type: none"> * Design, develop and troubleshoot software applications * Make recommendations for purchasing software applications * Create web-enabled applications for Internet and intranet audiences * Facilitate the updating of the Internet website * Translate data into meaningful reports

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

(same as above)				Yes				<p>The Information Services Specialists Group (ISS) is responsible for performing paraprofessional information technology work pertaining to the maintenance and routine administration of computer programs. Their job is to serve as the technical liaison to all County departments and support specialized departmental functions using standard platforms and technologies. An Information Services Specialist understands a variety of computer programs and specialized software for the different County departments, including Criminal Justice, County Property, and Financial systems the County utilizes. Their responsibilities include but are not limited to:</p> <ul style="list-style-type: none"> * Work with County departments regarding the use of their specialized IT Systems * Compile and process statistical and AD Hoc data * Provide ongoing technical support, troubleshoot, research and resolve all issues * Communicate with customers to identify enhancements and acquisition or retirement of County systems * Develop and maintain system documentation and instructions
GSA/Information Services Division (BUs 1960 and 0717/IT Reserve)	Desktop Support	No		Yes	GF/Direct Bill other	Long term	Unknown	<p>Policy 22 PC Techs are required to possess a great deal of knowledge across all aspects of information technology. These positions require intuitive understanding of computers and software applications, including the following:</p> <ul style="list-style-type: none"> * Maintenance and support of desktop workstations * User support in use of desktop software applications * Fielding help desk phone calls * Diagnose, troubleshoot and repair computers and related equipment * Helping to educate users in computer usage techniques
GSA/Information Services Division (BUs 1960 and 0717/IT Reserve)	IT Acquisition	No		Yes	GF/Direct Bill other	Long term	Unknown	<p>Policy 22 and Policy 35 In 2000, the Board established an Information Technology Reserve. Preserve sufficient resources for information technologies to sustain current systems, and to exploit future technological advances, in an effort to increase the efficiency and effectiveness with which the County serves its customers. The IT Reserve Policy directs automatic deposits of no less than \$20,000 per month from the General Fund not to exceed \$850,000 unless specifically directed by the Board of Supervisors. Should economic conditions warrant, the Board may suspend deposits into the Information Technology Reserve. IT Reserve was suspended in FY 08/09 and if continues, will require strategic analysis.</p>
GSA/Information Services Division (BUs 1960 and 0717/IT Reserve)	PEG	No		Yes	GF/Direct Bill other	Long term	Unknown	<p>Franchise Agreement If eliminated the County would be in violation of its Franchise Agreement with Comcast</p>
GSA/Information Services Division (BUs 1960 and 0717/IT Reserve)	GIS	No		Yes	GF/Direct Bill other	Long term	Unknown	<p>The GIS group is responsible for maintaining geographical data used in the creation of maps for various uses,</p>
GSA/Risk Management Division (BU 0713)								

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

GSA/Risk Management Division (BU 0713)	General Liability/Claims Against the County	Yes	Government Code 835, et Sec,	No	Internal Service Funds	Long term	unknown	CSAC EIA/JPA The County's Liability would greatly increase if the County did not perform claims administration and investigation of lawsuits and claims against the County. The County would be forced to obtain other insurance with CSAC EIA and not be self insured.
	Loss Prevention	No		Yes	Internal Service Funds	Long term	unknown	CSAC EIA/JPA The County would be in violation of the JPA with CSAC EIA if this program were eliminated.
	Safety Program/Training (As related to Employees and County Facilities)	Yes	CA Code of Regulations, Title 8 Section 1509(2) of the Construction Orders, Section 3203 of the General Industry Safety Orders, and the Labor Code Section 6401.7 as amended	No	Internal Service Funds	Long term	unknown	CSAC EIA/JPA This program is mandated by Cal OSHA. Any elimination of this Safety Program would cause liability issues with the County as well as Cal OSHA violations.
	County Insurance Management	No		Yes	Internal Service Funds	Long term	unknown	CSAC EIA/JPA The County is required to complete various audits and insurance renewals every year. Elimination of this function would cause premium increases in all insurance programs.
	General Liability Trust	No		Yes	Internal Service Funds	Long term	unknown	County Code 5.62.010 et, sec, and CSAC EIA/JPA If this is eliminated than the County would be in violation of the JPA with CSAC EIA.
BOS/COB - Meeting Management (Regular Meetings, Special Sessions, Committee Meetings, Off-site Meetings, etc.)	Agendas, Records, Minutes, & Audio Recordings, Etc.	Yes	Gov Code 54954 et seq.	No	General Fund - 100%	Long-term		Unfunded Mandate. Used to claim SB 90 reimbursement (suspended in 2005?)
BOS/COB-Secretary to the Public Facilities Corporation, Redevelopment Agency, etc.	Assorted meeting management and annual reporting responsibilities	Yes	Mendocino County Code (Various Sections) and corresponding State Statutes (Gov. Code, etc.)	No	General Fund - 100%	Long-term		To the extent this is a brown act meeting it is a mandate that is unfunded
BOS/COB - Land Use Matters	Agriculture Preserves, Subdivision Maps, Zoning Ordinances/Contracts, Lien Hearings, Planning Appeals, General Plan Amendments, Etc.	No	Mendocino County Code (Various Sections) and corresponding State Statutes (Gov. Code, etc.)	Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
BOS/COB - Board of Equalization	Administration of Assessment Appeal Hearings	No	R&T Code 1603 & 15606	Yes	General Fund - 100%	Long-term		April Fee Hearing: Propose Implementation of Application
BOS/COB - Claims Against the County and accept service for lawsuits filed against the County	Processing, distribution, and execution	No	Gov Code 905.1, 910 & 915	Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
BOS/COB - California Public Records Act	Fulfill public records act requests	No	Gov Code 6251	Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
BOS/COB - Boards & Commissions	Administration of Membership Records, Vacancy Notices, Appointments, Oaths, & Tracking of Advisory Boards, Commissions, & Special Districts	Yes	Gov Code 54972, 1780 & 56044	No	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
COB - Board Member Support	Provide administrative, business, technical, and fiscal support services to Board members			Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
BOS/COB - Website Maintenance	Maintaining BOS info, posting Agendas & Minutes, posting B&C Vacancy Lists			Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
BOS/COB - Document Recordation Procedures	Acknowledgements, Ag Preserves, Grant Deeds, Subdivision Maps	No	Civil Code 1181, 1184, 1185 & 1193	Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
BOS/COB - Administrative Record Preparation	Prepare transcript of hearing	No	Various State Statutes (Gov. Code, Code of Civil Procedures, etc.)	Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
BOS/COB - Maintenance of the Mendocino County Code and Ordinance Codification	Ordinance processing, noticing, codification, distribution, and website maintenance	No	Gov Code 25120 et seq.	Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

BOS/COB - Preparation of Public Notices	Posting a variety of public notices in compliance with mandated timelines	No	Gov Code 6060-6066	Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
BOS/COB - Roster of Public Agencies	Prepare annual Statement of Facts / submit to Secretary of State	No	Gov Code 53051	Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
BOS/COB - Records Management	Management, Retention & Destruction of historical Board records	NO	Gov Code 12236, 26202, 26205.1 & 12168.7	Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
BOS/COB - TRANS Issuance	Processing, tracking & execution of TRANS	No	Code of Civil Procedure 416.50	Yes	General Fund - 100%	Long-term		Although this is not a State mandate, it is considered a "Business Mandate" (customer service reliance)
Libray BU 6110	Library services	No	N/A	Yes	80% dedicated taxes/ 15% state funding/5%donations and fees	long term	Lose approximately \$250K in state funding and \$40 in other revenues	Elimination would discontinue library services, including only publicly accessible totally free access to broadband in the county and one of few resources for lifelong education and skills building available to people without broadband. Usage is up 15% in the last year alone & 21% in last two years
County Engineer-Surveyor/Land Improvement/1910	Referrals from County Planning and Building Services Department: subdivision applications, boundary line adjustments, use and development permits	Yes	Subdivision Map Act Section 66417 to 66419 & 66456.2 – Maps & Improvement Plans – and Professional Engineers Act: California Business and Professions Code Sec. 6700-6799 & 6730: Necessity for registration	No however, State code allows for collection of fees	General Fund - offset fees	Long Term	Unknown - Approximately \$75,000 in LOST fees.	Development requiring compliance with State law would stop and associated economics
Permit/Land Improvement/1910	Encroachment permits and transportation permits	Yes	California Vehicle Code Section 35796 & California Streets and Highways Code section (S&H §) 1480	Same as above	General Fund - offset fees	Long term - could just let people do what they see fit until there are complaints	Unknown - Approximately \$75,000 in LOST fees.	Operations requiring compliance with State law would be halted or hinder along with some business activity and associated economics
Drainage-Habitat/Land Improvement/1910	Water quality compliance, TMDL & NPDES II, road ecology and drainage systems	Part yes, Part No; however, violations are subject to enforcement	1972 Federal Clean Water Act: NPDES(National Pollutant Elimination Discharge System) permits. Authority for regulation of non-point sources of pollution under sec.303(d) TMDL (Total Maximum Daily Load). Authority for Endangered Species Act (ESA) § 4(d)	Yes	General Fund - some grants for projects but not for operations	Long term - more requirements every year	Lose \$250,000 in grants (however, the state budget crisis has dried up the grants recently), Risk of fines and enforcement	Risk of fines and enforcement and loss of grants (have averaged \$250,000 in grants per year for the previous 10 years)
Airports/Land Improvement/1910/ Round Valley/3050/3080 Little River/3060/3090	Operation of Little River Airport & Round Valley Airport	No	Federal Aviation Administration - agreements made in accepting property and grant funds	Yes	General Fund/Road Fund were legal. 2.5% to 10% local - rest Grants	Long Term	Unknown - grants have averaged \$50,000 per year for the previous 10 years. Could lose airports and funding	Little River would revert back to the Armed Services. Round Valley would just become inactive or could possibly be taken by a community services district.
Light-UG Dist(s)/Land Improvement/1910	Special Projects	No	County Code	Yes	General Fund Largely offset with assessed fees and unity surcharges	Sporadic	\$6 million in utility funds for projects requiring local match requirements - sporadically budgeted - about \$125,000 per year	Projects would cease or slow (even more)

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Routine Road Maintenance/3010	Enhance, preserve and maintain a safe and reliable county highway system County Maintained Road System: Roadways, bridges, related features (e.g. roadside drainage systems, traffic control signs, pavement markings) Spectrum of roads: Unsurfaced rural roads to paved minor arterials in urban environment 24/7 callout operation - Nights, weekends, holidays - Storm disasters	Yes	California Streets and Highways Code section (S&H §) 2006 to 2009 Federal gas taxes (Collier Burns Act in 1948) State gas tax (Highway Users Tax Account – HUTU, Prop. 111, 1990), Prop. 42 (1998) sales tax on gas	No, Federal and State Grants and taxes	Road Fund	Long Term	\$8 million	The Mendocino County 2007 "Pavement Condition Index" PCI (updated every 3 years) shows that only 19% of the counties 660 miles of paved roads are in good condition – that means the other 81% is less than good – some very poor. The conditions here in Mendocino County are similar to those statewide and stem from deferred maintenance. Deferring maintenance works for a while but studies show that in the end it costs more – much more to rebuild roads than keep good roads in good condition. We, along with everyone else, have fallen into this trap and now perform triage on roads; placing our limited resources on repairs in areas in the worse condition or that pose a safety hazard. The last time MCDOT took the time to estimate our counties backlog of deferred road maintenance in 2002 it was about \$90 million, it is safe to say that figure is well over \$100 million now. Roads would eventually become unusable without maintenance.
Capital Improvement Projects/3041,3030	Provide professional and technical services for "Cradle to grave" project management (e.g. project applications, field reviews, project funding documents, engineering consultants, contract administration of Federal and State Aid programs (e.g., HBP, Seismic Retrofit, HES, STIP, FEMA) Functions include Right-of-Way, Environmental Compliance, Traffic Engineering	No	If state and federal funds must follow state and federal law. State - Public Contract Code 20390 to 20397. Federal Title 40 USC 14501	No, grant funds with between 20% and 6.25% local match	Road Fund	Long Term	\$22 million	Don't build projects or replace facilities. Cease participating in the Federal Highways Administration (FHWA) Highway Bridge Replacement and Rehabilitation Program (HBRR or HBP) to keep our bridges up to date. HBP is a proactive program - bridges can have a 50 to 100 year life (or more) it is reasonable to see a 157-bridge system doing some bridgework every year. Cease making storm damage repairs to roads when FEMA/CalEMA and FHWA reimburse between 75% to 94.75% of costs. Cease using STIP funds for maintenance improvement projects when local match is in-kind to 0%.
Transfer Station Operation/4510	Promote public awareness concerning good recycling practices and provide continued opportunities for new types of recyclables, thus, reducing the volume of trash being disposed of in landfills. Operate 5 Refuse Transfer Stations: Albion, Boonville, Caspar, Potter Valley and South Coast	No	County Code	Yes	General Fund and fees	Long Term	\$1 million	People would have to haul all their trash and recyclables to Willits or Ukiah. Illegal dumping could increase. To the extent of possible reduction in staffing, landfill closure administration and maintenance staffing is required and mandated
Closed Landfill Maintenance/4511	Provide post closure landfill maintenance, groundwater monitoring and surface water sampling at all County owned landfills.	Yes	Health and Safety Codes, Agreements with regulatory Agencies	No	General Fund, plus % of Franchise Fees	Short Term	\$2 million	Let them go and possibly discharge pollutants causing enforcement action
County Counsel BU !210	Office of the County Counsel is the legal advisor to the County of Mendocino.	No	County Counsel is appointed pursuant to Government Code Section 27641.	Yes	General Fund, Social Services and Tort Litigation Fund.	Long term. Staff and other resources necessary to provide an adequate level of funding is subject to BOS approval.	Excessive hourly rates to outside counsel, their assistants and use of their support staff. Increased costs to County. County would not receive revenues generated by Special Districts, Boards and Commissions and Code Enforcement, because services would not be provided.	County Counsel provides legal services to those departments that are required to provide mandated services. Loss of the County Counsel positions would cause loss of revenues to the County from support staff billing special districts, boards, commissions and Code Enforcement. Elimination of Services is highly unrecommended

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

County Counsel BU 1210	Advice and Litigation Support	No	N/A	Yes	General Fund, Social Services and Tort Litigation Fund.	Long term. Staff and other resources necessary to provide an adequate level of funding is subject to BOS approval.	Excessive hourly rates to outside counsel, their assistants and use of their support staff. Increased costs to County. County would not receive revenues generated by Special Districts, Boards and Commissions and Code Enforcement, because services would not be provided.	The litigation function provides for the legal defense of the County in all civil legal actions filed against the County, its departments and its employees. County Counsel acts as the legal officer of the County in all civil matters unless the County Counsel advises the Board of Supervisors and the CEO that the Office is unable to do so. Since the only justifications for being unable to act as the County attorney would be lack of sufficient staff, lack of expertise, or conflict of interest, the litigation function is mandated. To the extent that such services would be obtained from outside counsel, the cost of outside legal services would probably exceed the cost of the County Counsel's Office. Therefore, no General Fund discretionary monies would be saved from reducing or eliminating this function. Funding for this function is provided from Risk Management. Deleting the funds would eliminate two attorneys and one support staff. Increased costs from outside counsel will occur. The Department of Social Services provides funds for two dependency attorneys and one support staff.
District Attorney BU 2070	Prosecution for the public, victim witness, child abuse and verticle prosection, welfare fraud and other grants	Yes	Article XIII Section 35 of the Constitution and GC 29601	No	General Fund 90% - Outside Revenue Sources 10%	Long Term	Staff salaries \$3.9 million	Cannot Eliminate-also any reduction to staffing could be jeopardizing the District Attorneys mandated requirement to prosecute criminal activity and provide adequate public safety services. Grants that have county match or general fund portions of funding can be reviewed to the extent that as mandated and required these services are provided but other sources of revenue will continued to be reviewed
Auditor Controller BU 1110 and 1940.9991, 8010,8011	Required Accounting/Reporting oversight and management for the county finances	No	N/A	Yes	General Fund and special districe reimbursement	Long Term	Auditor Staffing is \$839,317	It is required but not mandated to have an Elected official oversee and administer the county finances per GC 24000-24012. Staff is not mandated, but required. If staff is reduced or eliminated, this would jeopardize the Auditor's ability to perform duties that are required by the State as required by GAAP and GASB
Farm Advisors' Office (UC Cooperative Extension)/BU 6210	Provides UC research-based science/educational prog. to the Cty. including the 4-H program	No	N/A	Yes	General (plus Univ. of CA and USDA)	Long-since 1918 (Federal Smith-Lever Act of 1913)	\$324,000 offset by loss of UC funds-approx. at \$1Cty to \$6UC	Eliminate of all UC research/support in the Cty including the 4-H Prog. (500+youth/200+adults) 1:6 ratio of Cty support to UC. Two MOUs w/Cty for services and building.
Grand Jury	Provide Services and conduct investigations of county entities	Yes	Penal Codes and Mendo Co Code Chapter 2.14 Section 2.14.010 Ord 4199	No	General Fund 100%	Long Term	\$100,000	Pursuant to Section 215 of Civil Procdures Code, fees for juror s are established. The Board of Supervisors has also authorized Ordinance 4199 as part of compensation that is required for reimbursement . To the extent that funds are provided as such, the Ordinance establishes these funds and the Board can determine the amount of funding and the procedures for reimbursement for grand jurors and Petit Jurors
Employment & Family Assistance Services								
Medi-Cal/Food Stamps/ CMSP	Entitlement program that pays for medically necessary treatment services, medicines and devices for low income persons, including children, families, the elderly, and persons with disabilities.	Yes	Mandated by W&I Codes 14000 & following	No	50% Federal; 50% State	Long Term	Cannot be eliminated. This is a mandated entitlement program.	

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

CMSP	A State mandated program to provide for the health care of adults residing in rural and semi-rural counties of California who do not qualify for Medi-Cal	Yes	Mandated by W&I Codes 17000 & following	No	County and Realignment	Long Term	Cannot be eliminated. This is a mandated entitlement program.	
Food Stamps	Program designed to assist low-income individuals in providing their families with nutritious, adequate diets. Benefits are determined by household size and income.	Yes	Mandated by W&I Code 18900 & following	No	50% Federal; 35% State; 15% County	Long Term	Cannot be eliminated. This is a mandated entitlement program.	
CalWORKs	California's cash aid and Welfare-to-Work program. Available to families where there are dependent children, with one of the parents being unemployed, absent from the household, incapacitated, or deceased. Income and property resources must fall within program guidelines. Provides cash aid, job skills, and other work activities to obtain and retain employment.	Yes	Mandated by W&I Code 11200 & following	No	100% Federal and State after County MOE	Long Term	Cannot be eliminated. This is a mandated entitlement program.	
Special Investigations CalWORKS	detect and prevent public assistance fraud	Yes	Division 20 DSS manual	No	100% Federal and State after County MOE	Long Term	Cannot be eliminated. This is a mandated entitlement program.	For 2008, SIU identified \$388,000 in fraud overpayments and cost avoidance. SIU saved \$444,000 in CalWORKS and \$830,592 in food stamps through case discontinuance as a result of investigative work
Workforce Investment Act (WIA)	WIAs are mandated to provide Dislocated Worker, Adult and Youth Services. We contract with MPIC to provide the program services and our WIA is the administrator.	Yes		No	Federal Department of Labor, funneled through State EDD; also funded with grants.	Long Term	Cannot be eliminated. This is a mandated program.	The dollars received from EDD have never covered the full administrative expenses, so additional funding to maintain it was provided out of the realignment dollars.
Healthy Kids Mendocino	This program provides Health Insurance to hundreds of children in our county who would otherwise go uncovered, as they do not qualify for Medi-Cal or Healthy Families. The staff who work in this program also do Food Stamp Outreach.	No		Yes	Donations and Medi-Cal Food Stamp admin funds	Long Term		The administrative staff (3) positions are funded from the Medi-Cal and Food Stamp admin funds. The program dollars used to pay the health insurance premiums come from First 5 Mendocino, United Way, Blue Shield Foundation, California Health Care Foundation, grants from local and statewide sources, Public Health Realignment funds (\$60,000 for FY 08/09), and funds from private donors.
Community Health Services								
Administrative support								
Vital Statistics	Local registrar for Birth and Death Certificates	Yes	H and S 103625	No	Realignment, Maintenance of Effort, Fees	Long Term		
Chronic Disease	Population based prevention with a focus on chronic disease	No		Yes	Realignment, Maintenance of Effort	Long Term		
Data Analysis	Coordinated needs assessments, data and required reports	No		Yes	Realignment, Maintenance of Effort	Long Term		
Disaster preparedness	Responsible for preparing for a local health related emergency	No		Yes	Grant funded, realignment	Long Term		
HRSA	Hospital preparedness	No		Yes	Grant funded	Long Term		
OHS	Office of Homeland Security	No		Yes	Office of OES general fund	Long Term		

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Administrative support	Policy direction, leadership - includes branch director and health officer	No		Yes	realignment, moe	Long Term		
EMS	Responsible for Emergency Medical Services within the county and maintenance of CDF contract	No		Yes	County general fund, tax revenues, fees and fines	Long Term		
Nursing								
Family Planning Services	Family Planning / HIV Programs include six programs serving men and women of Mendocino County. The primary program is Federal and State supported Family Planning services which provides clinical and educational family planning services to assist parents in planning for the number and spacing of children and selecting the birth control method by which those objectives may be achieved (excluding abortion). Sexually transmitted disease testing, prevention education and treatment are included.	No		Yes	\$116,000-Title X Grant; \$418,000 FamPACT; \$66,300 Medi-Cal; \$11,000 Client/Insurance fees\$83,000 Budgeted income includes county cost; \$54,210 budgeted expenditures indirect cost to County	Long Term	\$116,000-Title X Grant; \$418,000 FamPACT; \$66,300 Medi-Cal; \$11,000 Client/Insurance fees\$83,000 Budgeted income includes county cost; \$54,210 budgeted expenditures indirect cost to County	Every dollar spent on prevention of unplanned pregnancy reduces Federal, State and local County costs. 2,331 clients in 2007
Cancer detection program/Every woman counts (CDP)/ Breast & cervical cancer treatment program (BCCTP)		No		Yes		Long Term	Annual income from program \$19,190	Other clinics in Mendocino County have chosen not to provide this service due to heavy reporting requirements of program. Serves 200 women per year.
Pap Clinic		No		Yes		Long Term	Annual income from program \$1,822	This program allows staff to serve those women not eligible for services through subsidized programs. Served 55 women in 2007
STD Clinic		Yes				Long Term	Annual income from program \$2,736	If the County contracted care to another clinic, costs might be much higher. Served 83 clients in 2007
Ryan White Grant		No		Yes	100% Grant	Long Term		
HIV Testing		No		Yes	100% Grant	Long Term		
HIV Surveillance Program						Long Term		
AIDS Drug Assistance Program		No		Yes	100% Grant	Long Term		
Maternal Child & Adolescent Health Program/Comprehensive Perinatal Services Program Coordination/SIDS	These programs assess the health needs of women of childbearing age, children and adolescents and assure access to quality health services and provide case management services to pregnant women and teens through a variety of activities including home visits and community and agency collaborations.	Yes	if Co accepts Annual MCAH allocation; .75 FTE MCAH Director & .50 FTE Perinatal Srvc. Coord	No	Annual MCAH Allocation	Long Term	08/09 FY with reduced activity budget \$154,722 State/Fed funds; \$16,862 local matching funds. Health Kids Mendocino. \$47,176 County match; \$7,778 County match indirect	If eliminated, will affect ability to draw down Fed Financial participation match for staff allowable MCAH activities, such as, reception staff. Reduced activities include: removed Comm. Health Srvc. Specialist position; rely on bilingual SA II for Spanish translation. Decreasing non-mandated support staff time would result in loss of Fed match (FFP) for support staff positions, such as, fiscal, reception, staff assistant.
Adolescent Family Life Program	Provides PHN services annually to improve outcomes for 70 pregnant & parenting teens and their children, decrease future teen pregnancies	No		Yes	State/Federal funds/Co. match	Long Term	08/09 FY \$131,311 in State/Fed funds & \$34,536 Co. match; \$9303 Co. match indirect	This program is not mandated but we would be serving this high risk population regardless. Activities have been reduced within the required Scope of Work. If we eliminate the program we lose the ability to draw down Federal Financial participation match for allowable activities
Tobacco Control Program	Provides education and control activities for priorities set by the State	Yes	if Co. accepts State Prop 99 Tobacco tax \$; some activities are required by Co. Tobacco Lic. Ordinance	No	State Prop 99 Tobacco Tax funds 100% of costs	Long Term	None, all costs (\$150,000 year) covered by State funds	Activities have already been reduced as much as possible within Scope of Work requirements.
Car Seat Program	This is the only source of child car seats for low-income families and 250 are distributed annually along with training on proper use. Car seat fines are received to purchase child care seats for low income families and a small amount is for administration of the program.	No		Yes	Car Seat fines	Long Term	PH nursing covers 10% of a staff persons time to administer this service	Reduced activities would result in fewer car seats and provide less training on proper use to the community partners & HHSA staff, it would also impact 4 community partners who help distribute the car seats in outlying communities and reduce the number of families who could obtain car seats.
FNL/Club Live	Statewide program of middle and high school chapters that provide prevention (after school) alternative activities to students.	Yes	Title 42, Ch 6A Dub XVII, Pt B, Sub ii Sec 300x-21/300x-66; HSC 11754, CFR 45 Sub A; Oa 96, Sub; LS 96.120/96.137	No	State allocation	Long Term	State Allocation	No County funding for services, all funding is from the State AODP Block Grant set asides or State & Federal grant programs.

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Rural Mural	Provides youth-led art, performance and media projects (social norms oriented) that develop leadership and resiliency. Also provides support for countywide AOD prevention coalition and prevention trainings.	No	Grant	Yes	SAMSHA Grant	Grant Duration or extension of grant term termination	SAMSHA Grant	No County funding for services, all funding is from the State AODP Block Grant set asides or State & Federal grant programs. This program has historically received a county match of general fund
WAFER	Provides prevention, intervention to middle and high school students in Willits and Ft. Bragg. Also parent trainings.	No	Grant	Yes	Safe & Drug Free School Grant	Grant Duration or extension of grant term termination	Safe & Drug Free School Grant	No County funding for services, all funding is from the State AODP Block Grant set asides or State & Federal grant programs.
FNL/Mentoring	Provides high school mentors to middle school students through a prevention curriculum and after school activities.	No	Title 42, Ch 6A Dub XVII, Pt B, Sub ii Sec 300x-21/300x-66; HSC 11754, CFR 45 Sub A; Oa 96, Sub; LS 96.120/96.137	Yes		Grant Duration or extension of grant term termination		No County funding for services, all funding is from the State AODP Block Grant set asides or State & Federal grant programs.
HIV Prevention	Provides education to students and adults in HIV and STI prevention.	No	Title 42, Ch 6A Dub XVII, Pt B, Sub ii Sec 300x-21/300x-66; HSC 11754, CFR 45 Sub A; Oa 96, Sub; LS 96.120/96.137	Yes	State allocation	Grant Duration or extension of grant term termination	State Allocation	No County funding for services, all funding is from the State AODP Block Grant set asides or State & Federal grant programs.
Sober Truth	Provides prevention education and social norms oriented education and performances for Latino students and families.	No	Grant	Yes	Grant	Grant Duration or extension of grant term termination	SAMHSA Grant	No County funding for services, all funding is from the State AODP Block Grant set asides or State & Federal grant programs.
Steer Clear	Provides drinking and driving prevention programs for middle and high school students. And countywide prevention media.	No	Grant	Yes	Grant	Grant Duration or extension of grant term termination	Office of traffic safety grant	No County funding for services, all funding is from the State AODP Block Grant set asides or State & Federal grant programs.
WAVE	Provides a variety of curricula and prevention activities (elementary, middle and high school) and support for community AOD prevention coalition.	No	Grant	Yes	Grant	Grant Duration or extension of grant term termination	Various State & Federal grants	No County funding for services, all funding is from the State AODP Block Grant set asides or State & Federal grant programs.
UUSD prevention/intervention	prevention/intervention Provides prevention and intervention groups for high school students, mentoring project at Eagle peak Middle School, prevention curriculum, and services to the Arbor (Community-based youth serving organization)	No	Title 42, Ch 6A Dub XVII, Pt B, Sub ii Sec 300x-21/300x-66; HSC 11754, CFR 45 Sub A; Oa 96, Sub; LS 96.120/96.137	Yes	State funded	Grant Duration or extension of grant term termination	State Allocation	No County funding for services, all funding is from the State AODP Block Grant set asides or State & Federal grant programs.
Communicable Disease Program (CD)		Yes	State mandate Title 17; CCR 2500, 2593, 2641-2643 & 2800-2812 State/Federal mandated	No	Realignment; Maintenance of Effort; State grant; Fees; donations	Long Term		Program has been reviewed regarding mandates for on-call services & changes have been made. Program is supported by other nursing programs.
Tuberculosis (TB) Program		Yes	State/Federal mandated	No	Realignment; Maintenance of Effort & Fees	Long Term	Active TB can have high \$ impact on County, e.g. \$3,000 to over \$100,000 per patient to treat	If no available \$\$ source, Public Health is mandated to pay for treatment & contact investigation. Although this program is not mandated, for inactive TB, TB Rx is cheaper than treating active disease and maintains the health of the community. If TB Rx is eliminated active TB cases may increase. TB Rx is the only method to eliminate the disease in the community & world-wide. There is no vaccine to prevent TB.
Immunization Program (IZ)	Childhood and adult immunizations are offered at regularly scheduled clinics in Ukiah, Willits and Fort Bragg Public Health sites. Annual influenza vaccine clinics are offered in the fall to seniors and those with chronic medical conditions. This program is supported by State supplied vaccine.	Yes	State/Federal mandated	No	Realignment; Maintenance of Effort; fees; State & Federal funds	Long Term	Elimination of program could increase disease morbidity and mortality.	Critical to sustain children's immunizations to decrease disease in the community, Child or adult vaccinations for prevention cost less than Rx of disease. Childhood diseases would increase in community. Adult vaccines could be eliminated, however diseases would increase in the population, health & safety issue for the community and be a fiscal impact as well.
California Childrens Programs CCS								

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

California Children's Services (CCS)	The California Children's Services program provides diagnostic and treatment services, medical case management and physical and occupational therapy services to children under age 21 with CCS eligible medical conditions. CCS also provides medical therapy services that are delivered at public schools. The CCS program is administered as a partnership between county health departments and the Calif. Dept of Health Services.	Yes	Ca. Title V Program for children with special health care needs (CSHCN)	No	State/Federal funds (CCS admin budget was recently cut by 37%)	Long Term		Services cannot be reduced, however, timelines will be extended as staffing is cut. Services have been reduced to only those that are mandated. Mandated program cannot be eliminated.
Child Health & Disability Prevention (CHDP) Program//Public Health	The Child Health and Disability Prevention (CHDP) Program oversees the informing, screening and follow-up components of the federally mandated Early and Periodic Screening, Diagnosis and Treatment (EPSDT) program for Medi-Cal eligible children and youth as well as non-Medi-Cal children and youth. Enrolled private physicians and community clinics provide health assessments. The program is responsible for resource and provider development to ensure high quality services are delivered and available to eligible children.	Yes		No	State/Federal funds pay 100% of costs for staff	Long Term	None, all costs are covered by State/Federal funds	We have reduced services to only those that are mandated.
Child Health & Disability Prevention (CHDP) Program//CFSOC-DSS	Performs informing & follow-up components of the Federally mandated EPSDT program. Funds nursing staff located at DSS to perform care coordination activities for Medi-Cal & Foster Care populations.	Yes		No	County funds are maximized by drawing down Federal funds via the CHDP County-Match budget	Long Term	None, County funds are already maximized	We have reduced services to only those that are mandated.
Health Care Program for Children in Foster Care (HCPCFC) Program - administered by CHDP	The Health Care Program for Children in Foster Care (HCPCFC) program is a public health nursing program located in the county welfare services agencies and probation departments to provide PHN expertise in meeting the medical, dental, mental and developmental needs of children and youth in foster care.	Yes		No	State & Federal funds	Long Term	None, all costs covered by State and Federal funds	Services have been reduced to mandated services.
Childhood Lead Poisoning Prevention Program (CLPPP)	The Childhood Lead Poisoning Prevention Program (CLPPP) provides services to the community for the purpose of increasing awareness regarding the hazards of lead exposure and working toward an increase in the number of children tested for blood lead poisoning. The CLPPP programs offers home visitation by a PHN, environmental home inspections and nutritional assessments to families of severely lead poisoned children.	No		Yes	State & Federal funds pay 100%	Long Term	None, costs are fully covered by State and Federal funds. These funds are specific to lead poisoning prevention, related education and follow-up activities. Funds cannot be used for another purpose.	
Field Nursing (FN) SIDS	Sudden Infant Death Syndrome (SIDS) Public Health Nurses are mandated to contact families and childcare providers who have experienced a death from SIDS to provide assessments, crisis intervention and counseling, referrals to community resources and submit a report to the Calif. SIDS Program.	Yes	SB362		\$3,000 annually from State	Long Term	\$3,000 State funding, unknown violation of SB362, fines, etc.	Often only one visit is made but several initial contacts can occur to achieve that one visit. Further contact is sometimes necessary.
Field Nursing (FN) Child Death follow-up		No		Yes	Realignment, Maintenance of Effort, TCM	Long Term		
Field Nursing - Targeted Case Management High Risk Infant Home Visiting Program	Home Visiting ProgramMedically fragile infants and infants at risk of developmental delay due to medical or social problems or perinatal chemical exposure are provided visits by Public Health Nurses trained to assess and intervene with parent education and refer to appropriate services. Public Health Nurses also provide parent education on growth and development, immunizations, nutrition, exercise and parenting skills.	No		Yes	\$300 per nursing visit reimbursed by Medi-Cal.	Long Term	Loss of visit generated Medi-Cal reimbursement	Nurses can do one visit per day if not involved with other programs and dept. needs. Current PHN's & CHW's are spread over a variety of nursing needs. If there were more CHW's to do only TCM's there would be more revenue for nurses, CHW's and support staff in the nursing division.
Field Nursing - Family Connections	This program is a multi-agency, multidisciplinary program linking parent education, health, mental health, substance abuse and other services to families with children prenatal to five years. Services are provided to enhance the health and safety of families. A Public Health Nurse provides home visits and other contacts to perform comprehensive assessments and case management activities.	No		Yes	Currently funded a specific \$ amount for PHN services	Long Term		

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Field Nursing -General	A variety of other educational & prevention activities to individuals, groups & community	No		Yes	Realignment, Maintenance of Effort	Long Term		Services are provided to individuals, groups and community, nurse on call activities, consultation services through participation in a variety of interdisciplinary programs, committees, boards to address health concerns, disaster preparedness activities
Women, Infants & Children Program (WIC)	The purpose of this program is to improve and maintain the health of income eligible pregnant, postpartum and breastfeeding women, infants and children less than five years of age who have a nutritional need. The program provides special checks for specific nutritious foods; nutrition assessment and education; and breastfeeding education and support to assist with growth and development.	No	but we have a contract for the provision of WIC	Yes	Federal 100%	Long Term	None, funded by the Federal government	This program has an assigned case load of 3,150 participants in the program per contract with the Ca. State WIC program. Eliminating this program would result in a reduction of services within Mendocino County as well as a reduction in funding for the County.
Animal Control								
Animal Sheltering (Hayden)	Food & Care for impounded animals	Yes	Civ 1834; PC 597e	No	General fund; fee & fines	Long Term		Increase public health & safety risks, violate law, consequences unknown on all mandated services
Rabies Investigations	Animal bite investigations and quarantines	Yes	HS-1251595; CCR title 17-2606; HS-121600/121610	No	General fund; fee & fines	Long Term		Public health risk of human death from exposure
Stray Animal Control	Impound of stray animals	Yes	PC-597f; FA-31105	No	General fund; fee & fines	Long Term		Public health & safety risk
Dog licensing	Dog license sales	Yes	FA-30801	No	General fund; fee & fines	Long Term		Data base of owned and rabies vaccinated dogs would not exist
Dog Rabies & licensing clinic	Vaccination & licensing clinics	Yes	HS-121690	No	General fund; fee & fines	Long Term		Non-vaccinated or licensed dogs are a public health & safety risk
Emergency Care Injured Animals	Emergency assist to injured animals	Yes	PC 597f/597.1	No	General fund; fee & fines	Long Term		Violation of PC 597f/597.1
Spay/Neuter	Alteration of dogs and cats	Yes	FA-30520	No	General fund; fee & fines	Long Term		Increased pet population, increased County cost
Veterinarian Care (Hayden)	Health care and treatment of animals	Yes	PC-597f/597.1	No	General fund; fee & fines	Long Term		Does not provide health treatment to animals
Animal Records (Hayden)	Tracking of animals in shelter	Yes	FA-32003	No	General fund; fee & fines	Long Term		Files are accountable to the State
Lost & Found (Hayden)	Records of lost and found animals	Yes	FA-32001	No	General fund; fee & fines	Long Term		Does not track animals
Data Base (Hayden)	Required to track animals and shelter impounds	Yes	FA-32003	No	General fund; fee & fines	Long Term		Does not track animals
Pre & Post Seizure Hearings (Hayden)	Hearing for owners when animals are taken by AC&C	Yes	FA-31621	No	General fund; fee & fines	Long Term		Violation of civil rights
Protocols on Ferals (Hayden)	Required exam of feral animals	Yes	FA31752.5	No	General fund; fee & fines	Long Term		Place unsafe animals in shelter population
Euthanasia Service (Hayden)	Owner surrender for PTS	Yes	FA-31754	No	General fund; fee & fines	Long Term		Cause animals to roam or run astray
Incineration Services	Service to veterinarians	Yes		No	General fund; fee & fines	Long Term		Public health & safety bio-hazard risk
Public Nuisance	Abate barking and other public nuisances	Yes		No	General fund; fee & fines	Long Term		Public health & safety
Dead animal pick up	Pick up dead animals	No		Yes	General fund; fee & fines	Long Term		Public health & safety bio-hazard risk
Wildlife	Assist human wildlife contacts	No		Yes	General fund; fee & fines	Long Term		Public health & safety
City contracts	Willits, Fort Bragg, Point Arena, Ukiah	No		Yes	Contract fee	Long Term		Loss of revenue & stray animal control
Trap rentals	Trap strays and wild animals	No		Yes	Fees	Long Term		Public health & safety - sick and diseased
Humane Education	Responsible pet ownership	No		Yes	General fund	Long Term		Loss of prevention programs
Environmental Health								
Retail Food Facilities	Inspection of food facilities, permitting and inspections	Yes	H&S-113713	No	Fees, realignment, maintenance of effort	Long Term	To the extent that fees and revenue are generated, reduction to staffing or programs could jeopardize revenue	
Public Swimming Pools	Inspection of public pools/spas, permitting of	Yes	H&S-116053	No	Fees, realignment, maintenance of effort	Long Term	To the extent that fees and revenue are generated, reduction to staffing or programs could jeopardize revenue	
State Small Water Systems	Inspection of small water systems, permitting of, systems with less than 15 connections	Yes	Title 22, sec. 64253	No	Fees, realignment, maintenance of effort	Long Term	To the extent that fees and revenue are generated, reduction to staffing or programs could jeopardize revenue	

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Solid Waste Vector	Inspection of municipal solid waste disposal facilities and compost facilities and permitting of Prevention to reduce risk from vectorborne disease	Yes No	H&S-101025; Pub Resources Code 43202,43203	No Yes	Fees, realignment, maintenance of effort	Long Term Long Term	To the extent that fees and revenue are generated, reduction to staffing or programs could jeopardize revenue	
Hazardous Materials Management	Permitting and inspections of businesses that handle and store hazardous materials	Yes	H&S 101025; 25404	No	Fees, realignment, maintenance of effort	Long Term	\$67,500/\$165,000	To the extent that fees and revenue are generated, reduction to staffing or programs could jeopardize revenue
On-site waste water treatment	Permitting and inspections of installation of on-site waste water treatment systems	Yes	H&S 101025	No	Fees, realignment, maintenance of effort	Long Term	To the extent that fees and revenue are generated, reduction to staffing or programs could jeopardize revenue	
Domestic & monitoring wells	Permitting and inspections of installation of domestic and monitoring wells	Yes	Ca. Water Code 13807; MC Code 16.04	No	Fees, realignment, maintenance of effort	Long Term	To the extent that fees and revenue are generated, reduction to staffing or programs could jeopardize revenue	
Land Division	Review and approve minor subdivision proposals for less than 5 parcels	Yes	Gov. Code 65100; MC Code 17-47	No	Fees, realignment, maintenance of effort	Long Term	To the extent that fees and revenue are generated, reduction to staffing or programs could jeopardize revenue	
Mental Health								
26.5 Case Management	Case management and clinical services are provided to children who have been determined that their mental health issues are impacting their education.	Yes	Welfare & Institutions Code	No	State/Federal with Co. Match	Long Term	n/a	Expenses not covered by private insurance and/or Medi-Cal/EPSDT are offset through contract with our local SELPA utilizing IDEA funds.
Day Treatment	Clinical therapeutic services are provided within a dedicated classroom attending by clinician and/or mental health rehab specialist.	No	California Welfare & Institutions Code	Yes	EPSDT/Medi-Cal; CSOC Trust Funds	Long Term		If the day Treatment programs were defunded, the Co. would suffer a loss of appropriate education placements for 34 students, which could result in an increase in out of county placements at considerable cost per child.
Mental Health Plan		Yes		No		Long Term	n/a	Maintaining the MH plan is critical to sustaining services both in the MH Branch and w/in the 3 org. providers who contract under our MH plan.
Crisis Services	Services provided to children in crisis including assessment for hospitalization and/or stabilization.	Yes	California Welfare & Institutions Code	No	State/Federal & County Match	Long Term	n/a	Crisis services currently provided by Children's MH staff M-F work hours and through psychiatric emergency services after hours/weekends
Wrap Around - Family Strengths SB163		Yes		No		Long Term	Clinical Manger at MH	This program when it is fully staffed, is able to prevent out of county placements which are a significant part of Co. Realignment \$\$.
Therapeutic Behavioral Services (TBS)	Services to children who are at risk of placement/hospitalization or who could return home from those placements with services to address specific behaviors, which can be ameliorated.	Yes	California Welfare & Institutions Code	No	Medi-Cal/EPSDT	Long Term	n/a	This service is fully funded for eligible children through Medi-Cal/EPSDT. The challenge is having staff available to meet this episodic need and/or contracts with providers. We are in the process of assigning Social Worker Assistants from Child Welfare Services to the Family Strengths Team to support availability, increase billing activity and reduce the cost of the staffing.
Psychiatric Services	Psychiatrist/Psychologist and mid-level team to provide comprehensive medical management for children with complex diagnosis, including co-occurring disorders of substance abuse and/or cognitive delay.	Yes		No	EPSDT/Medi-Cal	Long Term		The provision of Pediatric Psychiatric services to mentally ill and ED children is critical to maintaining them in their home and local school environment. W/out this service there would be an increase in the numbers of children hospitalized and placed out of county.
Child Welfare Services								

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Emergency Response	Response to reports of Child Abuse or Neglect countywide, which requires immediate response for some referrals or allows up to 10 days for investigation and assessment for those not determined that a child is in immediate risk for injury	Yes	California Welfare & Institutions Code & Division 31 Regulations	No	State/Fed with County Match	Long Term	15 FTE	in-person (IP) response goes down when staffing gets tight and our "evaluate out" (EO) increases. In 2006 the average monthly EO was 29%; in 2007 it was 32%; in 2008 it is 39%. In-person (IP) response is impacted when staffing is reduced. Low-level neglect is more frequently evaluated out, which defers any investigation/response pending future referrals.
Emergency Response Court	Emergency response that results in the detention of children, requires court report/approval within 48 hours. The social worker then has 30 days to complete investigation, provide written report to make recommendations for disposition of the case.	Yes	California Welfare & Institutions Code & Division 31 Regulations	No	State/Federal with Co. Match	Long Term	6 FTE	
Family Reunification & Family Maintenance	FR & FM include all children & caregivers who are under authority of court working to resolve specific issues that created the unsafe environment for children. Requires ongoing investigation, monitoring of caregiver progress related to court approved case plans, and oversight of children in placement.	Yes	California Welfare & Institutions Code & Division 31 Regulations	No	State/Federal with Co. Match	Long Term		
Continuing/PP Services		Yes		No		Long Term	17 FTE	
Placement		Yes		No		Long Term	9 FTE	
Family Dependency Drug Court (FDDC)	FDDC is a collaborative program (AOD, CPS & Court) providing services to caregivers who have substance abuse issues Which resulted in detention of their children.	No	Federal Grant funded through 9/30/12	Yes	Federal Grant	Grant Duration or extension of grant term termination	3 FTE	Although this delivery model is not mandated, it is seen as a best practice to successfully address substance abuse issues for families who are mandated for services.
Voluntary Services	Regulations require that voluntary services to prevent the detention of the children be provided. Frequently, this can prevent bringing the family under the jurisdictions of the court and reduce the level of abuse/neglect in the county.	Yes		No	State/Federal & County Match FAST contracts with Willits & Ukiah School Districts	Long Term	11 FTE	Voluntary Services are mandated in that they provide the pre-placement preventative services required by the W&I Code. Voluntary services cases are referred from a variety of sources. In the past six months voluntary cases have come from: schools-3; Family Connections-3; self referred-21; court-16; ER Unit-14; for a total of 57 cases in the past 6 months.
Family Connections	A collaborative program including HHS/Regional Center/Medical providers to work with families seeking assistance to avoid abuse and neglect	No		Yes	State Child abuse prevention funds & CSOC trust funds	Long Term	5 FTE	Because Family Connections is community collaboration & provides some of the pre-placement services noted above they may be critical to sustain. However, unless the Core team shares the burden of managing these cases we cannot continue to provide social worker assistance. These cases must be converted to voluntary cases & recorded in the system so that we get credit for them.
Family Strengths SB 163 -"Wraparound"	SB163 allows counties to utilize funding that would have paid for placement to provide "whatever it takes" to support the family in keeping the child at home with other supports.	Yes	California Welfare & Institutions Code	No	State & County funds (no Federal match)	Long Term	14 FTE	This program is mandated to prevent placement and/or hospitalizations. When fully staffed, the program not only reduces the number of placements, reducing the 60% County share; but also generates funding to cover other CSOC staffing.
Family Resource Centers (FRC)	There are 2 Agency FRC's and a network of satellite centers unique to more remote areas of the county. Agency FRC's provide the services required in case plans to regain custody of children (support groups, parenting classes, child supervision). Non-Agency Centers provide many of the same services and others identified by the local community.	Yes		No	CWS allocation, Federal/State Prevention funds, First 5, grants applied for by individual FRCs	Long Term	16 FTE	FRCs provide the required services for our clients who are court ordered to participate as well as our voluntary clients. Our FRC's are unique in that we have developed a curriculum of parenting classes and empowerment groups which are considered promising practices and are being looked to by other counties into the State. The FRC's provide a home-like environment that engages parents beyond the expected participation. Parents are engaged and continue to utilize the FRC after cases have been closed. The FRCs have unique qualities and provide clothes closets, meeting rooms for other groups as requested.

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Foster Care Licensing	Licensing of County foster care homes	No		Yes		Long Term	3 FTE	Loss of capacity for interested caregivers to work with local office to complete application and ongoing training may result in a reduced number of local homes and quality oversight by staff familiar with foster homes. State does not adequately fund County to provide licensing services. In process of returning this responsibility to the State Regional Office in Rohnert Park.	
Day Care Licensing	Licensing of individual day care homes.	No		Yes		Long Term	1 FTE	Day Care licensing continues to be under-funded by the State. Mendocino has continued this local service at the direction of the PCY who expressed concern that the quality of day care for children would negatively impacted with loss of local oversight.	
PACE	Provides AOD 1:1 and group counseling to students. Also after school and summer activities.	Yes	CSOC	No		Long Term	EPSDT-(full scope Medi-Cal)		
C & S Classroom	Provides AOD 1:1 and group counseling to students and summer activities.	Yes	Title 42, Ch 6A Dub XVII, Pt B, Sub ii Sec 300x-21/300x-66; HSC 11754, CFR 45 Sub A; Oa 96, Sub; LS 96.120/96.137	No	Federal Grant	Grant Duration or extension of grant term termination	State Allocation		
CLEAR Grant	provides prevention, intervention and TX groups and presentations to MCOE and UUSD secondary schools. Parent trainings.	Yes	Grant	No	Federal Grant	Grant Duration or extension of grant term termination	Federal Grant		
Permanency Placement	PP includes all children whose parents have lost parental rights and are in the process of adoption and/or other long term stable placement with relatives, guardians, and for some residential treatment homes to stabilize behavior.	Yes	California Welfare & Institutions Code & Division 31 Regulations	No	State/Federal & County Match	Long Term	17 FTE		
Centralized Placement	CP is responsible for placements for all detained children and children who fail in current placements and require another placement option.	Yes	California Welfare & Institutions Code & Division 31 Regulations	No	State/Federal & County Match	Long Term	3 FTE		
Mental Health Managed Care	Mental Health services provided to Medi-Cal recipients and indigents to the extent funding is available	Yes	California Welfare & Institutions Code & Division 31 Regulations	No	State/Federal with Co. Match	Long Term		The largest percentage of these services are provided through our organizational providers in county and through several attached to residential group homes out of county.	
Adolescent AOD Treatment Services		No	Grants & EPSDT/Medi	Yes	Grants & EPSDT/Medi-Cal/CSOC	Grant Duration or extension of grant term termination		The services are currently covered through grants and EPSDT/Medi-Cal and some matching funds through CSOC. Services for adolescents without insurance are limited and non-existent in outlying areas, in spite of document need.	
Adult System of Care									
AODP Outpatient TX	Individual & group counseling for adult women and men needing substance abuse treatment services	Yes	Title 42 Chap 6A, sub XVII, Pt B sub ii, Sec 300x-21/300x-66; HSC 11754; CFR 45 Sub A pr 96.120	No	Self pay, Medi-Cal, Federal Probation, Insurance, SAPT, Co. General Fund	Long Term	6 FTE Self pay, Medi-Cal, Federal probation, insurance SAPT County General Fund		
AODP Perinatal	Women's outpatient treatment services	Yes	Title 42, Chap 6A Sub XVII-B sub ii Sec 300x-21/300x-66; HSC 11754; DFR 45 Sub A, Pt 96, SubLS 96.120-96.137	No	State	Long Term	2 FTE Funded by State	Perinatal set aside and SAPTI funds	
AODP At Home	Co-occurring disorders	Yes	SAMHSA Grant	No	Federal Grant	Long Term	1.5 FTE Funded by Federal Grant		
AODP PTR	Pre-trial release	No	BOS	Yes	County General Fund	Long Term	2 FTE County General Fund	Eliminate as of 4/5/09	
AODP Prop 36	Outpatient Treatment - SACPA	Yes	CA Budget Act, Authority 1210.PC	No	State	Long Term	6 FTE Funded by State		
AODP CalWORKs		Yes	State CalWORKs	No	State	Long Term	2 FTE Funded		

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

AODP FDDC	Family Dependency Drug Court	Yes	CPS/Courts	No	SAMHSA Federal Grant	Long Term	4 FTE Federal Grant	
AODP Adult/Drug Court Expansion	Intensive outpatient treatment, 18-24 months	Yes	Courts through CDCI/DCP Federal Grant	No	State allocation, CDCI/CDC Federal Grant	Long Term	4 FTE	
Adult System of Care Mental Health								
Psychiatric Emergency Services	MH crisis stabilization; evaluation of need for hospitalization	Yes	W&I 5600	No	Medi-Cal covers for M/C recipients; srvc for indigents not funded, srvc for clients with private insurance, minimally funded; 70% Realignment; 30% Federal	Long Term	Loss of Medi-Cal funding; potentially drastic increase in costs for placement and hospitalization	Has already been reduced; further reduction would compromise hospitals and public safety; potentially increase cost of hospitalization. Optimal reduction already implemented.
Case Management	Supports clients in maintaining stability in community	Yes	W&I 1810.277, 1810.243	No	50% Federal 50% State Realignment	Long Term	Loss of Medi-Cal funding; drastically increased costs for placement and hospitalization	Reduced; only provided to unfunded clients to minimize potentially greater hospital and placement costs. Essential program for minimizing costs of hospitalization and placement; MH can currently provide more cheaply than contractor.
Vocational Rehabilitation	Employment services retraining to reenter the workforce	Yes	CCR Title 9 Division 3	No	Dept of Rehab 66% Federal 33% County	Long Term	Program has just been expanded in collaboration with SS; could cover cash match this year for the first time; has potential to make money for HHSA	Lower impact than elimination of other MH programs; elimination would result in long-term if not permanent loss of opportunity to contract with DOR
CalWORKs	Employment services	No	CalWORKs	Yes	100% State	Long Term	Program pays for itself currently	Provides support for CalWORKs recipients who are re-entering the workforce
Bureau of Justice Administration Grant (BOJA)	Support for keeping MH clients out of incarceration	No		Yes	BOJA	Grant Duration or extension of grant term termination	\$100,000 potential funding goes unspent	Maintenance of grant has potential to generate revenue. Helps minimize SO expenses. This grant sunsets 6/30/09.
Forensic MHSA	Support for keeping MH clients out of incarceration	No		Yes	100% State	Long Term	\$88,000 MH allocation goes unspent	Use of funding will cover existing MH staff; funds could be reallocated for BOJA cert. time match for leveraging BOJA funds, that would increase size of MH Forensic Program, and still include services for FSP population defined in MHSA Plan. Helps minimize SO expenses.
Adult and Aging Services								
IHSS	Prevent out of home placement	Yes	W&I 12300-12317.2	No	50% Federal; 35% State; 15% County	Long Term		Reduces impact on nursing home and assisted care placements
IHSS/PA	Supports IHSS by creating providers that are screened	Yes	AB 1682 W&I 12301.6-12302.25	No	50% Federal; 35% State; 15% County	Long Term		Ensures screening for criminal background
IHSS/QA	Quality monitoring of IHSS program	Yes	SB 1104; W&I 12305.71	No	50% Federal; 35% State, 15% County	Long Term		Increased QA activities imply increased funding
LTC Medical	Medical workers to process Long Term Care applications	Yes	W&I 14126-14126.035; 9250-9256; SS Title XIX	No	50% State; 50% Federal	Long Term		Same as EFAS funding stream
SSI Advocacy GA Program	Aids SSI applicants, reduces county \$	Yes	Applicant Rights Title XX All Sections: 404.1700- 416.1500	No	100% State & Fed	Long Term		If reduced it would decrease Federal Reimbursement dollars to GA Program Has 1 FTE, 50% Reduction Already
SHP	Supported Housing Program helps to maintain housing for Mentally Ill	Yes	CCR Title 9 Div 1 Ch 14 Sec: 3640(b)(2)	No	50% Grant 50% County	Long Term		Impact of mentally ill clients becoming homeless. This program has been reduced effective 1/09
Veteran's Services	Veterans services , Medical transport, all deceased vet's services	No	Military & Veteran's Code 1-1831	Yes	33% Federal 67% State	Long Term		Reduced staff 25% effective 1/09
Public Guardian/Public Administrator	Provides Services of Conservatorship, Indigent Burials, Handles Court Cases	Yes	W&I 5372	No	50% County 50% Federal	Long Term		
AAA	Older Adult essential services; case management, legal, meals, Area Plan Development	Yes	CFR Title 45 Vol 4 1200 to end Parts	No	50% State & Fed 50% County	Long Term		Reduced 25% 12/08
Ombudsmen	Handles complaints with Nursing Home Patients over Care & Potential Abuse	Yes	W&I 9700-9757.25	No	50% Federal 50% County	Long Term		Any reduction impacts the number of Nursing Home complaints investigated. Reductions did occur in 12/08

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

OASOC	Mental Health Case Management to Seniors	Yes	CCR Title 9 Div 1 Ch 14 Article 6	No	60% Federal State 30% 10% County	Long Term		May increase the number of IHSS elderly placed out of home
Adult Protective Services	Investigates Alleged Abuses of Elderly & Disabled	Yes	W&I 10600, 15750- 17609.10	No	50% Federal State 25% 25% County	Long Term		Already at mandated minimum
General Assistance	General Relief to Unemployed Indigent & Disabled Adults	Yes	W&I 17000- 17609.10	No	100% County	Long Term		Caseload increasing due to rising unemployment
HOPE	Provides Mental Health Outreach to Homeless	No		Yes	50% Federal State 50%	Long Term		Down 2 FTEs: One worker retired, one just left the County
Treasurer Tax Collector	Provides services for collection, custody, investment and disbursements of monies	No	GC 27000-27013	Yes	79% Revenue Fees and 30% General Fund	Long Term	\$550,000 in staffing costs	Internal support services are a required to the extent that the Treasure Tax Collector is required to invest and collect various public funds and monitor and invest these funds. Special Districts and Schools funds are deposited and invested by the Treasurer-Tax Collector. Revenues generated would be jeopardized if staffing is reduced or eliminated. The county treasurer shall receive and keep safely all money belonging to the county and all other money directed by law to be paid to him and apply and pay it out, rendering the account as required by law.
BU 0714 - Workers Comp	Administration of Workers Compensation program, Federal/State mandated medical leaves, ADA/FEHA, FMLA.	YES	Family & Medical Leave Act (FMLA), CRFA (California Family Rights Act - Gov Code Sections 12945.1, 12945.2 and 19702.3); PDL (Calif Pregnancy Disability Leave) - Gov Code Sections 12945(b) & 12945©.	No	Premiums & Admin Costs fully funded by allocation to all County Funds.	Long Term		Mandated and a trust funded by internal funds
BU 0715 - Employee Health	Administration of Employee Medical, Drug, Dental & Vision Benefits	NO		Yes	County Contributions (75%) - all funds inclgd general fund. 25% Employee contribution.	Long Term		
BU 0716 - Retiree Health	Administration of Retiree Medical, Drug, Dental & Vision Benefits	NO		Yes	Excess Earnings from Plan Trust; Retiree/Dependent Contributions.	Long Term		

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

PW 4025 - Wellness/EAP	Administration of Wellness & EAP Programs	NO		Yes	\$25k from Wrkrs Comp Budget; \$195,287 from Health Insur Trust Fund	Long Term	\$240,527	Statistics show that for every \$1 spent on wellness - \$4 in actual savings released through less workers comp claims, less sick leave used, greater staff morale and less on the job injuries.
BU 1320 - Human Resources	Internal Support Function providing full range of hr services	No	sexual harassment training for all newly apptd supvr every 6 mths; refresher all supvrs every 2 yrs EEOC (Title VII) & CA Dept of Fair Employment and FEHA, FLSA	Yes/No	General Fund	Long Term	\$600,000 in salaries and benefits	Administration of HR processes is necessary to ensure compliance with Civil Service Rules, County Code, MOU on a variety of matters pertaining to employees rights & the administration of employees. Sexual Harrasment training is mandated but is a suspended unfunded mandate as of FY 2008-09 based on the final State budget
Sheriff								
Sheriff - Coroner, BU 2310	Field Operations: General Law Enforcement; Uniformed Patrol; Detectives; Coroner Operations.	Yes & No	GC §26600-26602; 24250-24262; 29601.	Yes & No	General Fund	Long-term.	N/A	Cal. Const. Art. 11, §1(b) and GC §24009 and 24205 require an elected Sheriff. GC §24255 requires the County to provide for those offices of the Sheriff required by statute. GC §25303 prohibits the Board of Supervisors from interfering with the investigative functions of the Sheriff, however nothing in that section interferes with the Board's budgetary authority over the Sheriff. The tension between these two clauses has been the subject of litigation in other counties. GC §29601 states that all expenses incurred by the Sheriff in the detection of crime are county charges.
Sheriff - Coroner, BU 2310	Evidence & Property	Yes & No	Evidence Code; Civil Code; PC §1407-1419.	Yes & No	General Fund	Long-Term	N/A	Duty to maintain and preserve if collected.
Sheriff - Coroner, BU 2310	Administrative Services: Technical Services - Computer Operations.	Yes	GC §15150 et seq., PC § 13020 et seq.	No	General Fund; RAN Fund, CLETS Fund	Long-term	N/A	Per GC §15164.1, Sheriff is the CLETS Control Agent for the County and has "sole and exclusive authority" over the CLETS network within the county. PC §13020 et seq. requires the installation and maintenance of recordkeeping systems and the periodic reporting of statistical data in the form and manner specified by the Attorney General.
Sheriff - Coroner, BU 2310	Administrative Services: Dispatch, E-911	Yes	GC §53100 et seq.	No	General Fund; 911 surcharge.	Long-term	N/A	Sheriff is designated 9-1-1 Coordinator for the County.
Sheriff - Coroner, BU 2310	Administrative Services: Civil Process	Yes	GC §26608 et seq.	No	General Fund; civil process fees.	Long-term	N/A	Sheriff is mandated to serve certain forms of civil process, including but not limited to restraining orders, evictions, bench warrants, earnings withholding orders, bank levies, and summons & complaints.
Sheriff - Coroner, BU 2310	Administrative Services: CCW; Permits; Fingerprinting; Registrants	Yes & No	PC §290 et seq.; 295 et seq.; 457.1; H&S §11590 et seq.	Yes & No	General Fund, DOJ reimbursement & permit fees	Long-term	N/A	Sex offender, drug offender, arson offender and DNA collection are mandatory. Processing of CCWs and other permits are not required by statute. Sheriff's role in some county issued permits is required by County Code.
Sheriff - Coroner, BU 2310	Administrative Services: Fiscal Operations	Yes & No	GC, CC, CCP; terms of federal and state grants.	Yes & No	General Fund	Long-term	N/A	Includes budgeting; payroll; accounts payable and receivable; purchasing; civil funds; inmate funds; seized funds.

**COUNTY OF MENDOCINO
STATE AND FEDERAL MANDATED AND NON-MANDATED SERVICES**

Sheriff - Coroner, BU 2310	Administrative Services: Records & Warrants	Yes	PC §13020; 13100; 811; Attorney General Arrest & Disposition Reporting Manual; CLETS Policies & Procedures; NCIC Policies & Procedures.	No	General Fund	Long-term	N/A	PC §13020 et seq. requires the installation and maintenance of recordkeeping systems and the periodic reporting of statistical data in the form and manner specified by the Attorney General. PC §13100 et seq. establishes mandates for the collection, maintenance and reporting of criminal offender records information. PC §811 et seq. defines requirements relative to the handling of warrants.
Sheriff - Coroner, BU 2310	Professional Standards Bureau: Recruitment, Training, Internal Affairs.	Yes	GC §1029-1031; PC 13510 et seq.; POST Regulations; Title 15 CAC; GC §3300-3313; PC §830-832.8.	No	General Fund	Long-term	N/A	Compliance with POST and STC requirements for selection and training is mandatory. GC §3300-3313 is the Peace Officer Procedural Bill of Rights. Compliance with this act is mandatory when an investigation into peace officer conduct may lead to punitive action.
Jail								
Sheriff - Jail, BU 2510	Custody Operations: care and control of pre-trial and sentenced adult inmates.	Yes	GC §26605; 29602; PC §4000-4030; Title 15 CAC; Title 24 CAC; H&S Code.	No	General Fund	Long-term	N/A	Sheriff is statutorily mandated to operate the County Jail. The cost of operating the jail and supporting the inmates it houses, including the provision of medical care, is a county charge pursuant to GC §29602
Sheriff - Jail, BU 2510	Court Services	Yes	GC§26611; 69920 et seq.	No	Trial Court Funding	Long-term	N/A	Bailiff services and the costs for contract perimeter security are charged to the Courts.
Sheriff - Jail, BU 2510	Jail Records	Yes	PC §13020; 13100; 811; Attorney General Arrest & Disposition Reporting Manual; CLETS Policies & Procedures; NCIC Policies & Procedures.	No	General Fund	Long-term	N/A	Fundamentally the same requirements as for Criminal Records.
Sheriff - Jail, BU 2510	Support Services: Laundry, Kitchen, Commissary, Visiting.	Yes	Same as Custody Operations	No	General Fund	Long-term	N/A	Includes support services not performed by sworn personnel.
Sheriff - Jail, BU 2510	Medical & Mental Health Services	Yes	Same as Custody Operations	No	General Fund	Long-term	N/A	Medical services provided under contract by California Forensic Medical Group; mental health services provided by County Mental Health per BOS resolution.
Sheriff - Jail, BU 2510	Inmate Welfare Program: GED; Life Skills; Parenting Skills; AA/NA; Career Skills; Jail Garden.	No	PC §4025.	Yes	Inmate Welfare Fund	Long-term	N/A	Commissions from inmate commissary and telephones fund all inmate welfare programs.