



MENDOCINO COUNTY EXECUTIVE OFFICE

NEWS RELEASE

CONTACT: Executive Office (707)463-4441

TO: MENDOCINO COUNTY NEWS MEDIA

Ukiah, California... *December 17, 2009*

COUNTY ANNOUNCES HOLIDAY SCHEDULE FOR THE WEEKS OF CHRISTMAS AND NEW YEAR'S

The Mendocino County Executive Office is announcing office closures for the weeks of Christmas and New Year's. **All County offices will be closed Friday, December 25 and Friday, January 1.**

In addition, the following offices will be closed on the days identified below:

| DEPARTMENT | CLOSED (IN ADDITION TO HOLIDAYS) |
|--|--|
| Assessor/Clerk-Recorder | December 24 |
| <i>Recorder, only, available by telephone at (707) 463-4374 and (707) 463-4254</i> | |
| Auditor-Controller | December 24 |
| Clerk of the Board/Board of Supervisors | December 21, 22, 23, 24 |
| County Counsel | December 24, 31 |
| District Attorney | December 24, 31 |
| Executive Office | December 24, 31 |
| Farm Advisor | December 24 |
| General Services Agency | December 24 |
| Health and Human Services Agency | December 24, 31 |
| Human Resources | December 24 |
| Library | |
| <i>Fort Bragg, Ukiah, and Willits libraries</i> | December 24, 26, 27, 28, 31, and January 2, 3, 4 |
| <i>Coast Community and Round Valley libraries</i> | December 24, 26, 27, 31 and January 2, 3 |
| Museum | December 24 (<i>after 2:00pm</i>), 26, 27 |
| Planning and Building Services | December 24, 31 |
| Public Defender | December 24, 31 |
| Sheriff's Office | December 24, 31 |
| <i>Business offices only</i> | |
| Treasurer-Tax Collector | December 24 |
| Water Agency | December 23, 24 |

The public is urged to call a department's office number in advance to confirm the availability of services.