



MENDOCINO COUNTY BOARD OF SUPERVISORS
ONLINE AGENDA SUMMARY

BOARD AGENDA # 5(e)

-Arrangements for public hearings and timed presentations must be made with the Clerk of the Board in advance of public/media noticing
 -Agenda Summaries must be submitted no later than *noon* Monday, 15 days prior to the meeting date (along with electronic submittals)
 -Send 1 complete original single-sided set and 1 photocopy set – Items must be signed-off by appropriate departments and/or Co. Co.

TO: Board of Supervisors **DATE:** January 25, 2016

FROM: Executive Office **MEETING DATE:** February 2, 2016

DEPARTMENT RESOURCE/CONTACT: Chris Shaver **PHONE:** 463-4441 Present On Call

Consent Agenda Regular Agenda Noticed Public Hearing Time Allocated for Item: 2 hrs.

■ AGENDA TITLE: Presentation and Possible Direction to Staff Regarding the County's Capital Improvement Plan and Facility Needs Assessment

■ PREVIOUS BOARD/BOARD COMMITTEE ACTIONS: The Board of Supervisors reviews and/or updates the County's Five Year Capital Improvement Plan routinely. The last update to the Capital Improvement Plan was in May 2013.

■ SUMMARY OF REQUEST: The Capital Improvement Plan/Facility Needs Assessment (CIP) is a strategic planning tool focusing on County-owned infrastructure under the control of the Board of Supervisors. The overall CIP covers a five-year planning cycle and is used to identify key projects and funding sources. The projects may include: new construction, major maintenance, key equipment and large software system acquisitions or enhancements. The CIP is intended to provide the Board of Supervisors with an understanding of the overall condition of the County's capital facilities and an insight into the County's unmet facility needs.

The CIP is a planning tool used during the budget process and during each FY to plan and schedule projects. The selections of projects are based on meeting criteria with a focus on health and welfare, improving the working environment and prolonging the life of a facility or system. Inclusion of projects in the CIP does not mean that a project has been approved for implementing and funding for future fiscal years, but it does provide reference information to facilitate informed decision-making.

The Board is being presented with an update on the progress made in FY 15/16 with CIP and deferred maintenance projects, FY 15/16 recommended and approved documents attached. In addition, the presentation includes the status of projects and a discussion of future facility issues the County will need to consider in terms of priority and funding in future years.

■ SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT: n/a

■ ADDITIONAL INFORMATION ON FILE WITH THE CLERK OF THE BOARD (CHECKED BY COB IF APPLICABLE):

FISCAL IMPACT:			
Source of Funding	Current F/Y Cost	Annual Recurring Cost	Budgeted in Current F/Y
		n/a	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

■ SUPERVISORIAL DISTRICT: 1 2 3 4 5 All **■ VOTE REQUIREMENT:** Majority 4/5ths

■ RECOMMENDED ACTION/MOTION: Receive the presentation and provide possible direction regarding the progress of the County's five year Capital Improvement Plan and Facility Needs Assessment.

■ ALTERNATIVES: Direct staff to revise the County's five year Capital Improvement Plan.

■ CEO REVIEW (NAME): Alan D. Flora, Assistant CEO **PHONE:** 463-4441

RECOMMENDATION: Agree Disagree No Opinion Alternate Staff Report Attached

BOARD ACTION (DATE: _____): Approved Referred to _____ Other _____

RECORDS EXECUTED: Agreement: _____ Resolution: _____ Ordinance: _____ Other _____