



**MENDOCINO COUNTY BOARD OF SUPERVISORS**  
**ONLINE AGENDA SUMMARY**

**BOARD AGENDA # 5(e)**

- Arrangements for public hearings and timed presentations must be made with the Clerk of the Board in advance of public/media noticing
- Agenda Summaries must be submitted no later than *noon* Monday, 15 days prior to the meeting date (along with electronic submittals)
- Send 14 complete sets (original, single-sided+13 copies) – Items must be signed-off by appropriate departments and/or County Counsel
- Transmittal of electronic Agenda Summaries and associated records must be emailed to: [bosagenda@co.mendocino.ca.us](mailto:bosagenda@co.mendocino.ca.us)
- Electronic Agenda Transmission Checklist:  Agenda Summary  Records  If applicable, list other online information below
- Executed records will be returned to the department within one week. Arrangements for expedited processing must be made in advance

**TO:** Board of Supervisors **DATE:** January 25, 2016  
**FROM:** Planning and Building Services **MEETING DATE:** February 9, 2016

**DEPARTMENT RESOURCE/CONTACT:** Angie Hamilton **PHONE:** 961-2679 Present  On Call   
Steve Dunicliff **PHONE:** 234-6650 Present  On Call

Consent Agenda  Regular Agenda  Noticed Public Hearing  Time Allocated for Item: 1 Hour

■ **AGENDA TITLE:** Discussion and Informational Presentation on the Function of Code Enforcement and Update on Code Enforcement Activities and Priorities; and Potential Direction to Staff on Board Priorities for Code Enforcement Activities in Mendocino County

■ **PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:** On July 7, 2015, a presentation was given to the Board on code enforcement activities in the County. Consensus direction of the Board provided priorities for code enforcement activities which included, in addition to regularly balanced workload: (1) ponds, land clearance, environmental crimes; (2) red-tagging active unpermitted job sites; (3) highly visible cases; (4) working with the Contractors State License Board to strengthen the “culture of compliance” in Mendocino County.

■ **SUMMARY OF REQUEST:** The County currently employs three Code Enforcement Officers through the Department of Planning & Building Services’ Code Enforcement Division, and has one code enforcement officer position opening to be posted in the next month. Additionally, a contract officer has been selected to assist with creation of programs, policies and procedures for the division. This presentation will provide an update on code enforcement’s activities since July; including actions taken that have been consistent with consensus Board priorities. These actions include successful abatement of a longstanding case with extremely high visibility, issuance of 19 stop work orders (red tags), permitting for cases related to illegal ponds and grading, and collaboration with the Contractors State License Board. The Department will also share activities that are planned for the coming year.

■ **SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT:** N/A

■ **ADDITIONAL INFORMATION ON FILE WITH THE CLERK OF THE BOARD (CHECKED BY COB IF APPLICABLE):**

FISCAL IMPACT:			
Source of Funding	Current F/Y Cost	Annual Recurring Cost	Budgeted in Current F/Y
Not Applicable	Not Applicable	Not Applicable	Yes <input type="checkbox"/> No <input type="checkbox"/>

■ **SUPERVISORIAL DISTRICT:** 1  2  3  4  5  All  ■ **VOTE REQUIREMENT:** Majority  4/5<sup>ths</sup>

■ **RECOMMENDED ACTION/MOTION:** Receive the informational presentation on the function of code enforcement and update on code enforcement activities and priorities; and provide direction to staff on Board priorities for code enforcement activities in Mendocino County.

■ **ALTERNATIVES:** Provide further direction to staff.

■ **CEO REVIEW (NAME):** Christopher Shaver, Deputy CEO **PHONE:** 463-4441

**RECOMMENDATION:** Agree  Disagree  No Opinion  Alternate  Staff Report Attached

**BOARD ACTION (DATE: \_\_\_\_\_):**  Approved  Referred to \_\_\_\_\_  Other \_\_\_\_\_

**RECORDS EXECUTED:**  Agreement: \_\_\_\_\_  Resolution: \_\_\_\_\_  Ordinance: \_\_\_\_\_  Other \_\_\_\_\_