



**MENDOCINO COUNTY BOARD OF SUPERVISORS**  
**ONLINE AGENDA SUMMARY**

**BOARD AGENDA # 8(b)**

- Arrangements for public hearings and timed presentations must be made with the Clerk of the Board in advance of public/media noticing
- Agenda Summaries must be submitted no later than *noon* Monday, 15 days prior to the meeting date (along with electronic submittals)
- Send 1 complete original single-sided set and 1 photocopy set – Items must be signed-off by appropriate departments and/or Co. Co.  
*Note: If individual supporting document(s) exceed 25 pages each, or are not easily duplicated, please provide 7 hard-copy sets)*
- Transmittal of electronic Agenda Summaries, records, and supporting documentation must be emailed to: [bosagenda@co.mendocino.ca.us](mailto:bosagenda@co.mendocino.ca.us)
- Electronic Transmission Checklist:  Agenda Summary  Records  Supp. Doc.  If applicable, list other online information below
- Executed records will be returned to the department within one week. *Arrangements for expedited processing must be made in advance*

**TO:** Board of Supervisors **DATE:** May 13, 2016

**FROM:** Executive Office, Facilities & Fleet Division **MEETING DATE:** May 17, 2016

**DEPARTMENT RESOURCE/CONTACT:** Chris Shaver **PHONE:** 463-4441 Present  On Call   
Doug Anderson **PHONE:** 234-6054 Present  On Call

Consent Agenda  Regular Agenda  Noticed Public Hearing  Time Allocated for Item: N/A

■ **AGENDA TITLE:** **Approval to Award a Contract to Cupples & Sons Construction Inc., in the Amount of \$835,724 for the Administration Center (North Wing) and Storage Building Roof and HVAC Equipment Replacement Project; and Authorization for the Board Chair to Sign the Contract Upon Receipt of the Bidders Required Bonds and Certificates of Insurance; in the Event the Lowest Responsive and Responsible Bidder Withdraws Bid, Authorize Staff to Award Contract to the Next Lowest Responsive and Responsible Bidder in the Amount of \$1,038,000; and, Further, Authorize the Facilities and Fleet Division Manager to Act as Project Manager and Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142**

■ **PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:** On August 4, 2015, the Board approved Resolution 15-113 authorizing the Capital Improvement Projects from the FY 2015-16 Recommended Budget. On September 9, 2015, the FY 2015-16 Final Budget was adopted which included funding for the roof replacement project for the Administration Center (North Wing). On January 5, 2016, the Board approved, on consent, the design contract for the aforementioned project.

■ **SUMMARY OF REQUEST:** The Board of Supervisors and the Executive Office, Facilities and Fleet Division, identified and prioritized major critical roof replacement projects for FY 2015-16 and budgeted \$1,250,000 for the Administration Center roof replacement project.

Project plans and specifications for the Administration Center (North Wing) and Storage Building Roof and HVAC Equipment Replacement Project were issued for bid on April 12, 2016, in accordance with the Uniform Public Construction Cost Accounting, Alternative Procedures for public projects; and, bids were opened on May 12, 2016. The Executive Office, Facilities and Fleet staff have reviewed the bids and determined that Cupples & Sons Construction Inc., is the lowest responsive and responsible bidder with a bid of \$835,724. The bid price is within the amount budgeted for this project, and the Executive Office, Facilities and Fleet Division recommends approval of contract award to Cupples & Sons Construction Inc.; and, authorize the Board Chair to sign the agreement with Cupples & Sons Construction Inc., for \$835,724 to complete the Administration Center (North Wing) and Storage Building Roof and HVAC Equipment Replacement Project.

In accordance with the Public Contract Code 5101, a low bidder has five (5) days to notify the awarding body of a clerical error in their bid. In the event that Cupples & Sons Construction Inc. provides such notice in a timely manner, and County staff finds that the error meets the standards set forth in the Code, Staff requests the Board authorize the award to the next lowest responsive and responsive bidder, Helmer & Sons, Inc., in the amount of \$1,038,000.

**BOARD ACTION (DATE: \_\_\_\_\_):**  Approved  Referred to \_\_\_\_\_  Other \_\_\_\_\_

**RECORDS EXECUTED:**  Agreement: \_\_\_\_\_  Resolution: \_\_\_\_\_  Ordinance: \_\_\_\_\_  Other \_\_\_\_\_



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- SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT:  
<http://www.co.mendocino.ca.us/gs/central/rfps.htm#construction>
- ADDITIONAL INFORMATION ON FILE WITH THE CLERK OF THE BOARD (CHECKED BY COB IF APPLICABLE):

FISCAL IMPACT:			
Source of Funding	Current F/Y Cost	Annual Recurring Cost	Budgeted in Current F/Y
BU 1710	\$835,724	N/A	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

■ SUPERVISORIAL DISTRICT: 1  2  3  4  5  All  ■ VOTE REQUIREMENT: Majority  4/5ths

■ **RECOMMENDED ACTION/MOTION:** Approve contract award to Cupples & Sons Construction Inc., in the amount of \$835,724 for the Administration Center (North Wing) and storage building roof and HVAC equipment replacement project; and authorize the Board Chair to sign the contract upon receipt of the bidders required bonds and certificates of insurance; in the event the lowest responsive and responsible bidder withdraws bid, authorize staff to award contract to the next lowest responsive and responsible bidder in the amount of \$1,038,000; and, further, authorize the Facilities and Fleet Division Manager to act as project manager and approve change orders for the project, pursuant to Public Contract Code Section 20142.

- **ALTERNATIVES:** Reject all bids and provide staff with further direction.
  - **CEO REVIEW (NAME):** Alan D. Flora, Assistant CEO **PHONE:** 463-4441
- RECOMMENDATION:** Agree  Disagree  No Opinion  Alternate  Staff Report Attached

**BOARD ACTION**  
 Approved \_\_\_\_\_  
 Records Executed \_\_\_\_\_

**Date of Meeting** \_\_\_\_\_  
 Referred to \_\_\_\_\_  
 Other \_\_\_\_\_