



MENDOCINO COUNTY OFFICE OF EDUCATION

WARREN GALLETTI, SUPERINTENDENT OF SCHOOLS

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INTEGRITY • CUSTOMER SERVICE • ACCOUNTABILITY • TEAMWORK • INNOVATION • PASSION

October 28, 2015

Carre Brown, Chair
Mendocino County Board of Supervisors
501 Low Gap Road, Room 1090
Ukiah, CA 95482

RE: Williams Settlement Annual Report to Mendocino County Board of Supervisors

Dear Supervisor Brown,

Pursuant to Education Code 1240, I am officially notifying the County Board of Supervisors of my findings regarding site visits for Decile 1-3 schools in Mendocino County. As you know, the ACLU filed a class action suit against the State of California which indicated that the state had failed to provide poor and underprivileged students with equal educational opportunities (AKA: *Williams Settlement*). The specific elements of the lawsuit included inadequate school facilities, insufficient educational materials, and a lack of fully-credentialed teachers.

I am pleased to inform you that in August and September of 2015 the MCOE *Williams Site Review Team* conducted another year of visits to school sites. Each site visit was a positive and professional experience, characterized by a collaborative focus on improving student achievement to ensure equal educational opportunities for all children in Mendocino County.

General Statistics

Of the 12 school districts in Mendocino County, eight districts have one or more Decile 1-3 schools in their district. The County Superintendent of Schools or a designee(s) visited all 15 of the Decile 1-3 schools to review instructional materials, facilities, quarterly uniform complaint reports, and teacher misassignments and vacancies.

Teacher Misassignments & Vacancies

During the 2014-2015 school year there were sixteen teachers (three at Anderson Valley Elementary, one at Arena Union Elementary, one at Laytonville Elementary, one at Point Arena High School, three at Eagle Peak Middle School, one at Oak Manor Elementary, one at Pomolita Middle School, four at Baechtel Grove Middle School, and one at Blosser Lane Elementary) who lacked the appropriate authorization for their assignment. All assignments were rectified by reassignment, retirement, or applications for appropriate credentials within 30 calendar days. 2015-2016 teacher misassignments and vacancies are monitored throughout the year and will be summarized in next year's letter to the Board of Supervisors.

Williams Monitored Schools (Decile 1-3) in Mendocino County

School	District	Enrollment
Anderson Valley Elementary	Anderson Valley Unified School District	278
Arena Elementary	Arena Union Elementary School District	257
Point Arena High School	Point Arena Joint Union High School District	141
Dana Gray Elementary	Fort Bragg Unified School District	412
Laytonville Elementary	Laytonville Unified School District	262
Round Valley Elementary (K-8)	Round Valley Unified School District	259
Calpella Elementary	Ukiah Unified School District	453
Eagle Peak Middle School	Ukiah Unified School District	462
Grace Hudson Elementary	Ukiah Unified School District	474
Nokomis Elementary	Ukiah Unified School District	391
Oak Manor Elementary	Ukiah Unified School District	483
Pomolita Middle School	Ukiah Unified School District	799
Baechtel Grove Middle School	Willits Unified School District	347
Blosser Lane Elementary	Willits Unified School District	331
Willits High School	Willits Unified School District	399

Instructional Materials Insufficiencies

The instructional materials section of the *Williams* Settlement is the most difficult and complicated of the review process. The 2015-2016 site visits were completed this fall with instructional materials deficiency letters being sent to the district superintendents of the following schools. I am pleased to inform you that all insufficiencies were remedied within the first eight weeks of school, as required.

Anderson Valley Elementary

Grade	Subject	Needed	Date Remedied
5	Science	Foss Kit – Mixture/Solutions <i>Missing – 1 beaker, 8 funnels, 8 mass sets, 1 Foss safety poster</i>	10/08/15
5	Math	Houghton Mifflin Go Math 2015 – Text Books & Work Books - <i>Missing 3</i>	10/08/15

Grace Hudson Elementary

Grade	Subject	Needed	Date Remedied
4	History/Social Science	Pearson Scott Foresman – <i>Missing 25</i>	10/02/15

Instructional Materials Insufficiencies (continued)

Laytonville Elementary School

Grade	Subject	#Needed	Date Remedied
3	Science	McMillan McGraw Hill CA Science Practice Book – <i>Missing 21</i>	10/15/15
6	ELA	Houghton Mifflin: A Legacy of Literacy – Practice Book – <i>Missing 26</i>	10/15/15
8	Physical Science	Holt, California Physical Science – Practice Book – <i>Missing 25</i>	10/15/15

Point Arena High School

Grade	Subject	Needed	Date Remedied
9-12	US History	American Odyssey – <i>Missing 6</i>	10/07/15

Round Valley Elementary

Grade	Subject	Needed	Date Remedied
K-5	ELA	Houghton Mifflin Journeys Common Core – <i>Missing 115</i>	10/15/15
6	ELA	Holt, McDougal, Holt Literature and Language Arts Textbook – <i>Missing 13</i>	10/15/15
6	ELA	Holt, McDougal, Holt Literature and Language Arts Practice – <i>Missing 17</i>	10/15/15
8	ELA	Holt, McDougal, Holt Literature and Language Arts Text & Practice – <i>Missing 3 & 2</i>	10/15/15
K	Math	Houghton Mifflin GoMath 2015 Text & Practice Books – <i>Missing 2</i>	10/15/15
1	Math	Houghton Mifflin GoMath 2015 Text & Practice Books – <i>Missing 10</i>	10/15/15
3	Math	Houghton Mifflin GoMath 2015 Text & Practice Books – <i>Missing 2</i>	10/15/15
4	Math	Houghton Mifflin GoMath 2015 Text & Practice Books – <i>Missing 3</i>	10/15/15
6	Math	Houghton Mifflin GoMath 2015 Text & Practice Books – <i>Missing 14 & 32</i>	10/15/15
7	Math	Houghton Mifflin GoMath 2015 Practice Books – <i>Missing 24</i>	10/15/15
8	Math	Houghton Mifflin GoMath 2015 Practice Books – <i>Missing 22</i>	10/15/15

Facilities Review

As a result of the site reviews, it was determined that the majority of Mendocino County Schools are in overall good repair. There were no findings from the 15 site visits that qualified as one of the “eight emergency repair situations that poses an emergency or urgent threat to the health and safety of students or staff.” Of the fifteen schools, eleven received a “good” rating and four received a “fair” rating. A list of findings for each school is included in this report. All districts have received a copy of the Superintendent’s findings.

School Ratings: 99%-100% = Exemplary
 90% - 98.99% = Good
 75% - 89.99% = Fair
 0% - 74.99% = Poor

Note: An extreme deficiency in any area automatically results in a “poor” ranking for that category and a zero for “Total Percent per Category”

Good: *The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.*

Fair: *The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.*

School Facility Conditions Evaluations

Anderson Valley Elementary

Anderson Valley Unified School District

Date of Visit: 9/17/15

Total areas inspected: 33

School Rating: 82.39% - Fair

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	32		1	
Mech/HVAC	33			
Sewer	33			
Interior Surfaces	28	5		
Overall Cleanliness	33			
Pest/Vermin Infestation	30	3		
Electrical	29	4		
Restroom	5			28
Sinks/Fountains	12			21
Fire Safety	32	1		
Hazardous Materials	32	1		
Structural Damage	33			
Roofs	33			
Playground/School Grounds	31	2		
Windows/Doors/Gates/Fences	31	2		

Remarks: Recent renovation is now complete.

Arena Union Elementary

Arena Union Elementary School District

Date of Visit: 10/07/15

Total areas inspected: 33

School Rating: 96.02% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	33			
Mech/HVAC	33			
Sewer	33			
Interior Surfaces	30	3		
Overall Cleanliness	33			
Pest/Vermin Infestation	33			
Electrical	29	4		
Restroom	7			26
Sinks/Fountains	19			14
Fire Safety	33			
Hazardous Materials	33			
Structural Damage	33			
Roofs	32	1		
Playground/School Grounds	32	1		
Windows/Doors/Gates/Fences	28	5		

Remarks: Several doors are on order for replacement in portables due to metal fatigue and subsequent warping caused by corrosive ocean air. School requires extraordinary maintenance due to corrosive ocean air.

Point Arena High School

Point Arena Union High School District

Date of Visit: 10/07/15

Total areas inspected: 25

School Rating: 98.00% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	25			
Mech/HVAC	25			
Sewer	25			
Interior Surfaces	25			
Overall Cleanliness	25			
Pest/Vermin Infestation	25			
Electrical	21	4		
Restroom	3			22
Sinks/Fountains	6			19
Fire Safety	25			
Hazardous Materials	25			
Structural Damage	25			
Roofs	25			
Playground/School Grounds	25			
Windows/Doors/Gates/Fences	25			

Remarks: Very nicely maintained high school.

Dana Gray Elementary

Fort Bragg Unified School District

Date of Visit: 09/17/15

Total areas inspected: 31

School Rating: 98.39% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	31			
Mech/HVAC	31			
Sewer	31			
Interior Surfaces	31			
Overall Cleanliness	31			
Pest/Vermin Infestation	31			
Electrical	27	4		
Restroom	2			29
Sinks/Fountains	6			25
Fire Safety	31			
Hazardous Materials	31			
Structural Damage	31			
Roofs	31			
Playground/School Grounds	31			
Windows/Doors/Gates/Fences	31			

Remarks: Pattern of lighting failure noted in many rooms. In most, does not affect instruction at this time. Discussed time since remodel and possible ballast failure cycle. Great looking school.

Laytonville Elementary

Laytonville Unified School District

Date of Visit: 10/01/15

Total areas inspected: 23

School Rating: 95.11% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	23			
Mech/HVAC	23			
Sewer	23			
Interior Surfaces	21	2		
Overall Cleanliness	23			
Pest/Vermin Infestation	23			
Electrical	16	7		
Restroom	3			20
Sinks/Fountains	10			13
Fire Safety	23			
Hazardous Materials	23			
Structural Damage	23			
Roofs	23			
Playground/School Grounds	23			
Windows/Doors/Gates/Fences	23			

Remarks: Emergency septic system replacement this last summer. Wing with rooms 4-7 scheduled for replacement next summer. School in good condition. Needs some work on lighting and additional cushioning material in the playground.

Round Valley Elementary

Round Valley Unified School District

Date of Visit: 09/23/15

Total areas inspected: 23

School Rating: 86.96% - Fair

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	23			
Mech/HVAC	23			
Sewer	23			
Interior Surfaces	23			
Overall Cleanliness	23			
Pest/Vermin Infestation	23			
Electrical	22	1		
Restroom	8			15
Sinks/Fountains	19			4
Fire Safety	23			
Hazardous Materials	23			
Structural Damage	23			
Roofs	23			
Playground/School Grounds	21	1	1	
Windows/Doors/Gates/Fences	23			

Remarks: Overall this inspector notes significant improvement every year. Energy retrofits and new restroom installation are currently underway. District has a significant liability exposure in the playgrounds, especially the antique wooden play structure near the kindergarten room. The structure is totally out of compliance with state law. The structure should be removed immediately.

Calpella Elementary

Ukiah Unified School District

Date of Visit: 09/14/15

Total areas inspected: 38

School Rating: 81.49% - Fair

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	38			
Mech/HVAC	38			
Sewer	38			
Interior Surfaces	35	3		
Overall Cleanliness	34	4		
Pest/Vermin Infestation	38			
Electrical	29	9		
Restroom	6	1		31
Sinks/Fountains	33	1		4
Fire Safety	35		3	
Hazardous Materials	36	2		
Structural Damage	38			
Roofs	38			
Playground/School Grounds	37	1		
Windows/Doors/Gates/Fences	37	1		

Remarks: Remove or replace cover to mercury filled thermostat in teacher's room. Replace 2 condemned and one out-of-date fire extinguishers. Teacher is concerned with jagged and rusty edge of partitions in boys' kindergarten restroom in South Pod. Kindergarteners are low to the ground, and he fears they will cut themselves. Various lights out and wearing carpet. Library carpeting continues to deteriorate and is becoming a trip hazard. The playground improvements are very nice – improving safety and the play experience of the students.

Eagle Peak Middle School

Ukiah Unified School District

Date of Visit: 09/09/15

Total areas inspected: 37

School Rating: 96.57% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	37			
Mech/HVAC	37			
Sewer	37			
Interior Surfaces	37			
Overall Cleanliness	34	3		
Pest/Vermin Infestation	37			
Electrical	33	4		
Restroom	6	1		30
Sinks/Fountains	34			3
Fire Safety	34	3		
Hazardous Materials	36	1		
Structural Damage	37			
Roofs	37			
Playground/School Grounds	37			
Windows/Doors/Gates/Fences	37			

Remarks: Eagle Peak is a very attractive, well maintained school. There are some lights and two fire extinguishers that need to be replaced and some book cases and file cabinets that need to be secured against earthquakes. The cleanliness of the student restrooms has improved since last year.

Grace Hudson Elementary

Ukiah Unified School District

Date of Visit: 10/08/15

Total areas inspected: 35

School Rating: 98.57% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	35			
Mech/HVAC	35			
Sewer	35			
Interior Surfaces	34	1		
Overall Cleanliness	35			
Pest/Vermin Infestation	34	1		
Electrical	33	2		
Restroom	8			27
Sinks/Fountains	29			6
Fire Safety	34	1		
Hazardous Materials	35			
Structural Damage	35			
Roofs	35			
Playground/School Grounds	35			
Windows/Doors/Gates/Fences	35			

Remarks: Flooring damage from former wall leaks and soil moisture is evident in many rooms. The portable classrooms have been painted to match the campus and look great. Many drinking fountains are still not usable during hot weather due to solar heating. This is a very attractive school site.

Nokomis Elementary

Ukiah Unified School District

Date of Visit: 09/10/15

Total areas inspected: 30

School Rating: 98.75% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	30			
Mech/HVAC	30			
Sewer	30			
Interior Surfaces	28	2		
Overall Cleanliness	30			
Pest/Vermin Infestation	30			
Electrical	30			
Restroom	5			25
Sinks/Fountains	29			1
Fire Safety	30			
Hazardous Materials	30			
Structural Damage	30			
Roofs	30			
Playground/School Grounds	28	2		
Windows/Doors/Gates/Fences	30			

Remarks: Beautiful school.

Oak Manor Elementary

Ukiah Unified School District

Date of Visit: 09/10/15

Total areas inspected: 33

School Rating: 98.08% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	33			
Mech/HVAC	33			
Sewer	33			
Interior Surfaces	32	1		
Overall Cleanliness	33			
Pest/Vermin Infestation	33			
Electrical	31	2		
Restroom	7			25
Sinks/Fountains	33			
Fire Safety	33			
Hazardous Materials	33			
Structural Damage	33			
Roofs	33			
Playground/School Grounds	33			
Windows/Doors/Gates/Fences	33			

Remarks: Very nice school site.

Pomolita Middle School

Ukiah Unified School District

Date of Visit: 09/09/15

Total areas inspected: 60

School Rating: 85.53% - Fair

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	60			
Mech/HVAC	59	1		
Sewer	60			
Interior Surfaces	58	2		
Overall Cleanliness	57	3		
Pest/Vermin Infestation	60			
Electrical	55	5		
Restroom	9			51
Sinks/Fountains	47	1		12
Fire Safety	58	1	1	
Hazardous Materials	59	1		
Structural Damage	60			
Roofs	60			
Playground/School Grounds	60			
Windows/Doors/Gates/Fences	60			

Remarks: Two out-of-date fire extinguishers, falling ceiling in library health office, various lights out. No condensation leaks observed in classrooms this year. Overall, a very nice and well maintained school.

Baechtel Grove Middle School

Willits Unified School District

Date of Visit: 09/03/15

Total areas inspected: 27

School Rating: 93.75% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	27			
Mech/HVAC	27			
Sewer	27			
Interior Surfaces	25	2		
Overall Cleanliness	26	1		
Pest/Vermin Infestation	27			
Electrical	26	1		
Restroom	2			25
Sinks/Fountains	1	2		24
Fire Safety	27			
Hazardous Materials	27			
Structural Damage	27			
Roofs	26	1		
Playground/School Grounds	26	1		
Windows/Doors/Gates/Fences	27			

Remarks: The facility is clean and attractive.

Blosser Lane Elementary

Willits Unified School District

Date of Visit: 09/03/15

Total areas inspected: 27

School Rating: 94.39% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	27			
Mech/HVAC	27			
Sewer	27			
Interior Surfaces	25	2		
Overall Cleanliness	26	1		
Pest/Vermin Infestation	27			
Electrical	23	4		
Restroom	3			24
Sinks/Fountains	22			3
Fire Safety	19	8		
Hazardous Materials	27			
Structural Damage	27			
Roofs	27			
Playground/School Grounds	27			
Windows/Doors/Gates/Fences	26	1		

Remarks: Fire extinguishers need to be checked monthly for proper charge, tag and seal, the tag must be initialed by inspector. Ground water continues to deteriorate flooring and frames on restroom doors. School needs HVAC system replaced for lower cost, greater efficiency and functionality. Regional internet failure during inspection was handled well by staff.

Willits High School

Willits Unified School District

Date of Visit: 09/03/15

Total areas inspected: 33

School Rating: 92.99% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	33			
Mech/HVAC	33			
Sewer	33			
Interior Surfaces	31	2		
Overall Cleanliness	28	5		
Pest/Vermin Infestation	33			
Electrical	29	4		
Restroom	3			30
Sinks/Fountains	10	1		22
Fire Safety	19	14		
Hazardous Materials	32	1		
Structural Damage	31	2		
Roofs	33			
Playground/School Grounds	33			
Windows/Doors/Gates/Fences	33			

Remarks: Most fire extinguishers are not being checked monthly and tags initialed and dated. This needs to be done to comply with fire codes and insurance requirements. Restrooms were very clean.

Quarterly Uniform Complaints

Quarterly, MCOE receives uniform complaint forms from each of the twelve Mendocino County School Districts. The quarterly reports indicate if any complaints have been filed at the district office in the areas of textbooks and instructional materials, teacher vacancy or misassignment, facilities and California High School Exit Exam (CAHSEE) Intensive Instruction and Services and the LCAP (Local Control Accountability Plan).

During the 2014-2015 academic year, there were no *Williams* complaints filed with any of the districts in the county.

SARC (School Accountability Report Card)

The SARCs for all 15 schools were monitored for the accuracy of two *Williams* Settlement components included on the report card, sufficiency of instructional materials and status of school facilities. Inaccuracies noted were reported on the third quarter report to the district superintendents.

In closing, I am proud to say that students in Mendocino County are all receiving a quality education by caring and dedicated staff, in safe and appropriate facilities.

If you have any questions regarding this report, please do not hesitate to contact me at (707) 467-5001.

Sincerely,

Warren Galletti,
County Superintendent of Schools

WG/dm