



2016 MENDOCINO COUNTY MENTAL HEALTH SYSTEM ADULT SERVICES TRANSITION PLAN



Mendocino County Mental Health System– Adult Services Transition Plan

	Service/Task	Description	Timeframe	Responsibilities
1	Access Line	<ul style="list-style-type: none"> 800 line for 24/7 beneficiary crisis and access transfer from OMG to RQMC 	June 30, 2016	BHRS & RQMC
2	Medication Services: Contact Med Service Providers	<ul style="list-style-type: none"> County will contact existing service providers regarding transition and plan (Psychiatrists, LPT, injection Clinic Nurse) 	March 18, 2016 <i>(March 8, 2016 spoke with two Medication Providers)</i>	BHRS
3	Medication Services: Contracts with Med Service Providers	<ul style="list-style-type: none"> County will create and finalize contracts with medication service providers. 	April 15, 2016	BHRS
4	Medication Services: Transfer from OMG to County	<ul style="list-style-type: none"> Transfer of all medication support clients to County 	June 30, 2016	OMG & BHRS
5	Crisis Services	<ul style="list-style-type: none"> Transfer 24/7 crisis services to RQMC 	June 30, 2016	RQMC
6	MHSA Contracted Providers: Notifications	<ul style="list-style-type: none"> OMG & BHRS will do a joint letter to notify all OMG MHSA subcontractors of transition 	March 25, 2016	OMG & BHRS

Mendocino County Mental Health System– Adult Services Transition Plan



	Service/Task	Description	Timeframe	Responsibilities
7	MHSA Contracted Providers: Contracts	<ul style="list-style-type: none"> Transfer all adult MHSA contracts from OMG to RQMC 	June 30, 2016	OMG & RQMC
8	Adult Outpatient Providers: Notifications	<ul style="list-style-type: none"> OMG & BHRS will do a joint letter to notify all OMG Outpatient subcontractors of transition 	March 25, 2016	OMG & BHRS
9	Adult Outpatient Providers: Contracts	<ul style="list-style-type: none"> Transfer Adult Outpatient contracts from OMG to RQMC 	June 30, 2016	OMG & RQMC
10	QA/QI Performance Improvement Project- Latino Access	<ul style="list-style-type: none"> Transfer duties of Performance Improvement Project requirements from OMG to BHRS 	April 15, 2016	OMG & BHRS
11	Medi-Cal Site Certifications	<ul style="list-style-type: none"> Certify all new sites 	June 30, 2016	BHRS
12	Medical Records	<ul style="list-style-type: none"> County to obtain copies of medical records of clients served by OMG subcontractors 	June 30, 2016	BHRS
13	Notification to DHCS	<ul style="list-style-type: none"> County to notify DHCS of changes to system delivery and implications to Implementation Plan 	March 9, 2016 Completed	BHRS

Mendocino County Mental Health System– Adult Services Transition Plan



	Service/Task	Description	Timeframe	Responsibilities
14	Notification to Clients	<ul style="list-style-type: none"> BHRS to notify clients of transition 	March 24, 2016	BHRS
15	Public Service Announcement about the transition with contact information	<ul style="list-style-type: none"> County to complete a public service announcement to notify community of transition 	March 24, 2016	County
16	LPS Placements	<ul style="list-style-type: none"> LPS conserved placements transfer to County 	May 1, 2016	BHRS
17	MHSA documentation	<ul style="list-style-type: none"> OMG to provide County with all program and fiscal documentation to the County 	June 30, 2016	OMG
18	Fiscal documentation	<ul style="list-style-type: none"> OMG to provide County with all fiscal documentation 	June 30, 2016	OMG
19	Adult hospitalization contracts	<ul style="list-style-type: none"> RQMC to outreach and establish contracts with adult acute psychiatric hospitalizations 	June 30, 2016	RQMC
20	Outreach to MH Housing	<ul style="list-style-type: none"> RQMC to outreach to RCHDC and other property owner/managers to inform them of transition 	June 30, 2016	RQMC
21	MH Housing referral and placement	<ul style="list-style-type: none"> RQMC to take over referral and placement oversight for all mental health housing independent living units that require specialty mental health referral 	May 1, 2016	RQMC

Mendocino County Mental Health System– Adult Services Transition Plan



	Service/Task	Description	Timeframe	Responsibilities
22	Transition of Treatment Authorization Request	<ul style="list-style-type: none"> OMG to provide all original and signed inpatient and outpatient treatment authorization requests 	June 30, 2016	OMG
23	Law Enforcement Meeting	<ul style="list-style-type: none"> RQMC to meet with Law Enforcement to discuss changes in Crisis Services 	May 1, 2015	RQMC
24	ER & Medical Departments Meeting	<ul style="list-style-type: none"> RQMC to meet with Hospitals and Medical providers to discuss changes in Adult Mental Health Services 	May 1, 2015	RQMC
25	All QA/QI Logs	<ul style="list-style-type: none"> OMG to transfer all tracking logs to County 	June 30, 2016	OMG
26	All EQRO reporting information to June 30	<ul style="list-style-type: none"> OMG to transfer all EQRO tracking data to the County 	June 30, 2016	OMG
27	Adult Services Transition Completion	<ul style="list-style-type: none"> Adults services transitioned from OMG to County and/or RCS 	June 30, 2016	Executive Office/HHSA
28	Behavioral Health Court	<ul style="list-style-type: none"> OMG to outline all services provided to Behavioral Health Court both through MHSA and MPAR/JAG funded services and provide to County and RQMC 	June 30, 2016	OMG
29	Assisted Outpatient Treatment	<ul style="list-style-type: none"> RQMC to provide all clinical and specialty mental health services to this program in coordination with County 	April 1, 2016	RQMC

Mendocino County Mental Health System– Adult Services Transition Plan



	Service/Task	Description	Timeframe	Responsibilities
30	Electronic Health Records	<ul style="list-style-type: none"> County and RQMC to ensure that electronic medical records are in place for all specialty mental health clients served 	June 30, 2016	RQMC & BHRS
31	Memorandum of Understanding with hospitals	<ul style="list-style-type: none"> RQMC and County to develop a MOU with all county medical hospitals defining roles and responsibilities 	June 30, 2016	RQMC & BHRS
32	Memorandum of Understanding with Community Health Centers	<ul style="list-style-type: none"> RQMC and County to develop a MOU with all community health centers defining roles, responsibilities, processes, timelines for care transitions, and communication pathways . 	June 30, 2016	RQMC & BHRS
33	Memorandum of Understanding with Law Enforcement	<ul style="list-style-type: none"> RQMC and County to develop a MOU with all Law Enforcement defining roles, responsibilities, and timeframes 	June 30, 2016	BHRS
34	Assessment of Patient’s Rights Advocate Position	<ul style="list-style-type: none"> County to assess the current duties for the PRA position , including community feedback regarding the PRA position, and develop a recommendation on how the position could be further developed 	July 1, 2016	BHRS