



# MENDOCINO COUNTY BOARD OF SUPERVISORS

## ONLINE AGENDA SUMMARY

BOARD AGENDA # 8(c)

- Arrangements for public hearings and timed presentations must be made with the Clerk of the Board in advance of public/media noticing
- Agenda Summaries must be submitted no later than *noon* Monday, 15 days prior to the meeting date (along with electronic submittals)
- Send 1 complete original single-sided set and 1 photocopy set – Items must be signed-off by appropriate departments and/or Co. Co.  
*Note: If individual supporting document(s) exceed 25 pages each, or are not easily duplicated, please provide 7 hard-copy sets)*
- Transmittal of electronic Agenda Summaries, records, and supporting documentation must be emailed to: [bosagenda@co.mendocino.ca.us](mailto:bosagenda@co.mendocino.ca.us)
- Electronic Transmission Checklist: ☐ Agenda Summary ☐ Records ☐ Supp. Doc. ☐ If applicable, list other online information below
- Executed records will be returned to the department within one week. *Arrangements for expedited processing must be made in advance*

TO: Board of Supervisors DATE: October 6, 2011

FROM: Supervisors Smith and McCowen MEETING DATE: October 18, 2011

DEPARTMENT Carmel J. Angelo, CEO PHONE: 463-4441 Present ☒ On Call ☐  
 RESOURCE/CONTACT: Tom Allman, Sheriff PHONE: 463-4411 Present ☒ On Call ☐

Consent Agenda ☐ Regular Agenda ☒ Noticed Public Hearing ☐ Time Allocated for Item: 1 hr.

■ **AGENDA TITLE:** Presentation of the Efficiency Audit of Mendocino County Sheriff's Office Prepared by Harris and Harris Enterprises; and Possible Action Regarding the March 2011 Board Ad-Hoc Committee Referral

■ **PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:** The Sheriff's Ad-Hoc Committee was established by the Board on March 22, 2011; On June 14, 2011 the Board of Supervisors approved the agreement with Harris and Harris Enterprises; and Since March 2011 various meetings of the Sheriff's Ad-hoc Committee have taken place.

■ **SUMMARY OF REQUEST:** Per the Board of Supervisors Rules of Procedure No. 31, on March 22, 2011 the Board of Supervisors approved the formation of a Sheriff's Ad-Hoc committee. The Board appointees consist of Supervisors Smith and McCowen. The Committee was charged with working with the Sheriff and CEO to discuss the appropriateness of hiring a consultant to review efficiencies of the Sheriff's Department.

On June 8, 2011, the Committee unanimously agreed to enter into a contract for services with Harris and Harris Enterprises to provide Mendocino County with professional consulting services related to providing an operations and staffing efficiency report (excluding the Jail and Corrections).

In accordance with Board action, the Ad-hoc Committee has met on several occasions culminating with final review of the Harris Efficiency Audit on October 3, 2011. The Committee has requested that Harris and Harris Enterprises provide an overview of their audit report to the Board.

■ **SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT:**

■ **ADDITIONAL INFORMATION ON FILE WITH THE CLERK OF THE BOARD (CHECKED BY COB IF APPLICABLE):** ☒

### FISCAL IMPACT:

| Source of Funding | Current F/Y Cost | Annual Recurring Cost | Budgeted in Current F/Y                                  |
|-------------------|------------------|-----------------------|----------------------------------------------------------|
| N/A               | N/A              | N/A                   | Yes <input type="checkbox"/> No <input type="checkbox"/> |

■ **SUPERVISORIAL DISTRICT:** 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ All ☒ ■ **VOTE REQUIREMENT:** Majority ☒ 4/5ths ☐

■ **RECOMMENDED ACTION/MOTION:** That the Board of Supervisors accepts the presentation by Harris and Harris Enterprises; and further directs that the March 2011 Ad-Hoc Committee referral has been concluded thereby disbanding the committee.

■ **ALTERNATIVES:** That the Sheriff's Ad-Hoc Committee is to remain in "active" status, and the Board provides further direction to staff.

■ **CEO REVIEW (NAME):** \_\_\_\_\_ **PHONE:** 463-4441

**RECOMMENDATION:** Agree ☐ Disagree ☐ No Opinion ☐ Alternate ☐ Staff Report Attached ☐

Additional information will be made available at the 10/18/11 Board meeting

**BOARD ACTION (DATE: \_\_\_\_\_):** ☐ Approved ☐ Referred to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS EXECUTED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_ ☐ Other \_\_\_\_\_