



MENDOCINO COUNTY BOARD OF SUPERVISORS

ONLINE AGENDA SUMMARY

BOARD AGENDA # 5 (p)

- Arrangements for public hearings and timed presentations must be made with the Clerk of the Board in advance of public/media noticing
- Agenda Summaries must be submitted no later than *noon* Monday, 15 days prior to the meeting date (along with electronic submittals)
- Send 1 complete original single-sided set and 1 photocopy set – Items must be signed-off by appropriate departments and/or Co. Co.
Note: If individual supporting document(s) exceed 25 pages each, or are not easily duplicated, please provide 7 hard-copy sets)
- Transmittal of electronic Agenda Summaries, records, and supporting documentation must be emailed to: bosagenda@co.mendocino.ca.us
- Electronic Transmission Checklist: ☒ Agenda Summary ☒ Records ☐ Supp. Doc. ☒ If applicable, list other online information below
- Executed records will be returned to the department within one week. *Arrangements for expedited processing must be made in advance*

TO: Board of Supervisors DATE: 23 November 2011

FROM: Department of Transportation MEETING DATE: 13 December 2011

DEPARTMENT RESOURCE/CONTACT: Howard N. Dashiell PHONE: 463-4363 Present ☒ On Call ☐
R. V. Parker PHONE: 463-4079 Present ☒ On Call ☐

Consent Agenda ☒ Regular Agenda ☐ Noticed Public Hearing ☐ Time Allocated for Item:
Not Applicable

■ **AGENDA TITLE:** **Adoption of Resolution Approving and Executing Department of Transportation Agreement No. 110113, Amendment No. 1 to Department of Transportation Agreement No. 100086, Brooktrails Second Access — Preliminary Engineering, Phase 1 (Brooktrails Area)**

■ **PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:** By Resolution No. 11-070 (17 May 2011), Board approved Department of Transportation (DOT) Agreement No. 100086 with Drake Haglan & Associates (DHA) for preparation of preliminary engineering items for the Brooktrails Second Access project. By Resolution No. 11-161 (1 November 2011), Board accepted the relevant Supplemental Feasibility Study prepared by DHA, approved designation of the Alternate I-H route, the FirCo Haul Road route (Alternate E connection), the Alternate A route and the “no build” alternative for further development and study and directed staff to prepare an Amendment to DOT Agreement No. 100086 for Phase 2 work (Project Approval and Environmental Documentation) under the Agreement.

■ **SUMMARY OF REQUEST:** (See attached sheet)

■ **SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT:**
<http://www.co.mendocino.ca.us/dot/brooktrailsPE.htm>

■ **ADDITIONAL INFORMATION ON FILE WITH THE CLERK OF THE BOARD (CHECKED BY COB IF APPLICABLE):** ☐

FISCAL IMPACT:			
Source of Funding	Current F/Y Cost	Annual Recurring Cost	Budgeted in Current F/Y
Mendocino Council of Governments	\$19,376 (Est.)	Not Applicable	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Funds Available in BU 3010

■ **SUPERVISORIAL DISTRICT:** 1 ☐ 2 ☐ 3 ☒ 4 ☐ 5 ☐ All ☐ ■ **VOTE REQUIREMENT:** Majority ☒ 4/5ths ☐

■ **RECOMMENDED ACTION/MOTION:** By Resolution, approve DOT Agreement No. 110113, Amendment No. 1 to DOT Agreement No. 100086, and authorize/direct the Board Chair to execute said Agreement on behalf of Mendocino County.

■ **ALTERNATIVES:** An alternative (not recommended) would be to not approve DOT Agreement No. 110113 and forgo use of MCOG funding to perform a trip diversion study for the Brooktrails Second Access project.

■ **CEO REVIEW (NAME):** _____ **PHONE:** 463-4441

BOARD ACTION (DATE: _____): ☐ Approved ☐ Referred to _____ ☐ Other _____

RECORDS EXECUTED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____ ☐ Other _____



SUMMARY OF REQUEST (Cont.):

Drake Haglan & Associates presented an overview of the Supplemental Feasibility Study for the Brooktrails Second Access project during the Board's meeting of 1 November 2011. Part of the presentation dealt with projected impacts of the various Second Access alternatives on vehicle traffic in the Brooktrails vicinity.

The Supplemental Feasibility Study provided a rational and clearly-depicted basis for projected diversions of traffic from Sherwood Road for the alternate routes. However, the discussions and deliberations which took place during the 1 November 2011 Board of Supervisors meeting indicated the need to further analyze and portray the potential traffic impacts of the applicable Second Access alternate routes.

Follow-on communications among Consultant, County DOT and Mendocino Council of Governments (MCOG) representatives determined that an origin/destination study would be very beneficial in further defining the projected traffic patterns resulting from the Brooktrails Second Access.

Subsequent coordination resulted in a proposed additional work element (No. 28) to the FY-2011/12 MCOG Overall Work Program for funding a trip diversion study — determining the number of vehicle trips that would be diverted from Sherwood Road to each of the Second Access alternate routes that have been designated for further development and analysis: Alternate I-H route, FirCo Haul Road (Alternate E) route and Alternate A route. Discussions with DHA confirmed that the Consultant would be able to complete the study within the required timeframe for a fair and reasonable cost.

During its meeting of 5 December 2011, the MCOG Board of Directors approved adding Work Element No. 28 to the current MCOG Overall Work Program, providing funds in the amount of \$19,376 for conducting the applicable trip diversion study (\$16,800 for Consultant work and \$2,576 for in-house coordination and support by County DOT).

Upon approval of DOT Agreement No. 110113, County DOT staff will issue the relevant Notice to Proceed for accomplishing the trip diversion study. It is anticipated that the results of the aforementioned study will be available for review concurrent with the Board's consideration of the proposed Amendment to DOT Agreement No. 100086 addressing Phase 2 of the Brooktrails Second Access project.