



MENDOCINO COUNTY BOARD OF SUPERVISORS

ONLINE AGENDA SUMMARY

BOARD AGENDA # 4 (w)

- Arrangements for public hearings and timed presentations must be made with the Clerk of the Board in advance of public/media noticing
- Agenda Summaries must be submitted no later than *noon* Monday, 15 days prior to the meeting date (along with electronic submittals)
- Send 1 complete original single-sided set and 1 photocopy set – Items must be signed-off by appropriate departments and/or Co. Co.
Note: If individual supporting document(s) exceed 25 pages each, or are not easily duplicated, please provide 7 hard-copy sets)
- Transmittal of electronic Agenda Summaries, records, and supporting documentation must be emailed to: bosagenda@co.mendocino.ca.us
- Electronic Transmission Checklist: ☐ Agenda Summary ☐ Records ☐ Supp. Doc. ☐ If applicable, list other online information below
- Executed records will be returned to the department within one week. *Arrangements for expedited processing must be made in advance*

TO: Board of Supervisors DATE: January 23, 2012

FROM: Kristin McMenomey, GSA Director MEETING DATE: February 14, 2012

DEPARTMENT RESOURCE/CONTACT: Kristin McMenomey PHONE: 4291 Present ☐ On Call ☒
Consent Agenda ☒ Regular Agenda ☐ Noticed Public Hearing ☐ Time Allocated for Item: _____

■ **AGENDA TITLE:** **Approval of Agreement to Purchase and Escrow Instructions for the Sale of Real Property Described as (APN 156-040-04-00), 3001 Orr Springs Road, Ukiah, CA, 95482, and Authorize the Chair to Sign the Agreement to Purchase and Escrow Instructions and all Other Necessary Documents Related to the Transaction**

■ **PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:** The Board of Supervisors provided staff direction in closed session to pursue the public surplus/sale of various county properties in June 2011; On October 18, 2011, the Board of Supervisors adopted resolutions declaring surplus and authorizing the acceptance of sealed bids and/or oral bids for the sale of real property. On December 6, 2011, the Board of Supervisors considered the receipt of sealed and/or oral bids pertaining to the sale of real property. As there were no written bids received, the Board continued the receipt of oral bids to the December 13, 2011 Board meeting; On December 13, 2011, the Board of Supervisors accepted the highest oral bid for the property described as (APN 156-040-04-00), located at 3001 Orr Springs Road, Ukiah, CA 95482, directing staff to proceed with all necessary documents and processes and return to the Board with the final purchasing documents at a later date.

■ **SUMMARY OF REQUEST:** The Board of Supervisors took previous action to declare various County owned real property as surplus, as identified by GC Sections 54221 and 50569. Subsequent to the noticing processes, the Board of Supervisors entertained oral and written bids on five surplused real properties, receiving and accepting oral bids on only one of the properties (APN 156-040-04-00), located at 3001 Orr Springs Road, Ukiah, CA, 95482. Subsequent to the bidding processes, the General Services Agency worked with the buyer to open escrow and pursue the necessary documentation to finalize the property transaction. Per the Board Directive, the General Services Agency is presenting the final purchasing documents for Board consideration in order to proceed with the sale of said property.

■ **SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT:** n/a

■ **ADDITIONAL INFORMATION ON FILE WITH THE CLERK OF THE BOARD (CHECKED BY COB IF APPLICABLE):** ☐

FISCAL IMPACT:			
Source of Funding	Current F/Y Cost	Annual Recurring Cost	Budgeted in Current F/Y
n/a	n/a	n/a	Yes <input type="checkbox"/> No <input type="checkbox"/>

■ **SUPERVISORIAL DISTRICT:** 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ All ☐ ■ **VOTE REQUIREMENT:** Majority ☒ 4/5ths ☐

■ **RECOMMENDED ACTION/MOTION:** The Board of Supervisors approve the Agreement to Purchase and Escrow Instructions for the Sale of Real Property Described as (APN 156-040-04-00), 3001 Orr Springs Road, Ukiah, CA 95482, and all Other Necessary Documents Related to the Transaction and authorize chair to sign the agreement.

■ **ALTERNATIVES:** Do not approve the Agreement to Purchase and Escrow Instruction.

■ **CEO REVIEW (NAME):** _____ PHONE: 463-4441

RECOMMENDATION: Agree ☐ Disagree ☐ No Opinion ☐ Alternate ☐ Staff Report Attached ☐

BOARD ACTION

- ☐ Approved _____
- ☐ Records Executed _____

- Date of Meeting** _____
- ☐ Referred to _____
- ☐ Other _____