

-Arrangements for public hearings and timed presentations <u>must be made with the Clerk of the Board in advance of public/media noticing</u>
-Agenda Summaries must be submitted no later than *noon* Monday, 15 days prior to the meeting date (along with electronic submittals)
-Send 14 complete sets (original, single-sided+13 copies) – Items must be signed-off by appropriate departments and/or County Counsel
-Transmittal of electronic Agenda Summaries and associated records must be emailed to: <u>bosagenda@co.mendocino.ca.us</u>
-Electronic Agenda Transmission Checklist: ______ Agenda Summary ______ Records ______ If applicable, list other online information below
-Executed records will be returned to the department within one week. Arrangements for expedited processing must be made in advance
TO: _______ Board of Supervisors _______ DATE: ________ March 21, 2012
FROM: _______ Supervisors Smith and McCowen ________ MEETING DATE: ________ March 26, 2012
DEPARTMENT RESOURCE/CONTACT: <u>Pauline Rantala</u> PHONE: <u>463-4441</u> Present ______ On Call _______
Consent Agenda _______ Regular Agenda _______ Noticed Public Hearing ________ Time Allocated for Item: __________

AGENDA TITLE: Adoption of Proclamation of the Mendocino County Board of Supervisors Honoring Dr. Don Coursey for His Service to Mendocino County and the Mendocino County Employees' Retirement Association

■ **PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:** The Board of Supervisors frequently adopts Proclamations recognizing special events, meritorious service and meritorious achievements.

SUMMARY OF REQUEST: Supervisors Smith and McCowen are recommending adoption of a proclamation recognizing and honoring Dr. Don Coursey for his years of service to Mendocino County and the Mendocino County Employee's Retirement Association through his membership on the Retirement Board. Dr. Coursey has provided invaluable assistance to the Retirement Board through his medical expertise and exemplary professional standards, as well as his dedication to improving the fiscal standards and practices of the Retirement Board during the most challenging time in its history.

SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT:
 ADDITIONAL INFORMATION ON FILE WITH THE CLERK OF THE BOARD (CHECKED BY COB IF APPLICABLE):

FISCAL IMPACT: NA					
Source of Funding	Current F/Y Cost	st Annual Recurring Cost Budgeted in C			
N/A	N/A	N/A	Yes No		
SUPERVISORIAL DISTRICT: 1 2 3 4 5 All VOTE REQUIREMENT: Majority $4/5^{\text{ths}}$					
RECOMMENDED ACTION/MOTION: Adopt the Proclamation honoring Dr. Don Coursey for his service to Mendocino County and the Mendocino County Employees' Retirement Association					
■ ALTERNATIVES: Do not adopt the proclamation, or adopt the proclamation as amended.					
■ CEO REVIEW (NAME	E):		Phone: <u>463-4441</u>		

BOARD ACTION (DATE:): 🗆 Approved 🗳 Referre	ed to	Other	
RECORDS EXECUTED: Agreement:	Resolution:	Ordinance:	D Other	

Mendocino County Board of Supervisors Online Agenda Summary					BOARD AGENDA #		
	RECOMMENDATION:	Agree	Disagree	No Opinion	Alternate 🗌	Staff Report	
Attached		-	-				

□ Appr	oved _				
Recon	ds Exe	ecu	ted		

Date of Meeting ______

Other _____
