MENDOCINO COUNTY BOARD OF SUPERVISORS
ONLINE AGENDA SUMMARY

BOARD AGENDA # 4(L)

-Arrangements for public hearings and timed presentations must be made with the Clerk of the Board in advance of public/media noticing
-Agenda Summaries must be submitted no later than *noon* Monday, 15 days prior to the meeting date (along with electronic submittals)
-Send 1 complete original single-sided set and 1 photocopy set – Items must be signed-off by appropriate departments and/or Co. Co.
Note: If individual supporting document(s) exceed 25 pages each, or are not easily duplicated, please provide 7 hard-copy sets)
-Transmittal of electronic Agenda Summaries, records, and supporting documentation must be emailed to: bosagenda@co.mendocino.ca.us
-Electronic Transmission Checklist: ☐ Agenda Summary ☐ Records ☐ Supp. Doc. ☐ If applicable, list other online information below
-Executed records will be returned to the department within one week. *Arrangements for expedited processing must be made in advance*

TO: **Board of Supervisors** **DATE:** 05/09/2012

FROM: Retirement (MCERA) **MEETING DATE:** 05/22/2012

DEPARTMENT RESOURCE/CONTACT: Jim Andersen **PHONE:** 4328 Present ☐ On Call ☒
PHONE: _____

Consent Agenda ☒ Regular Agenda ☐ Noticed Public Hearing ☐ Time Allocated for Item: _____

■ **AGENDA TITLE:** **Approval of Employment Agreement with Richard White for the Position of Retirement Administrator, Mendocino County Employees' Retirement Association and Add the Position to the Board of Supervisors' Salary Resolution if Necessary.**

■ **PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:** In October of 2008, the Board of Supervisors approved a similar agreement for James Andersen, the Retirement Administrator appointed by the Mendocino County Employees' Retirement Association Board of Retirement.

■ **SUMMARY OF REQUEST:** Pursuant to Government Code Section 31522.2, the Board of Retirement may appoint an Administrator who shall not be subject to civil service or merit system rules, but must be a County employee. The administrator shall be directed by, and serve at the pleasure of, and may be dismissed at the will of the Board of Retirement. The position of Administrator shall be included in the salary ordinance or salary resolution adopted by the Board of Supervisors. On April 18, 2012, the Board of Retirement appointed Richard White to the position of Retirement Administrator. The salary and benefits offered to Mr. White in his employment agreement are the same as those offered to the current administrator, after the 10% salary reduction, with a lesser accrual of vacation time. The Board of Retirement will discuss and act upon Mr. White's contract at its May 16, 2012 meeting, and will then forward the fully executed contract to the Board of Supervisors for inclusion in its salary resolution.

■ **SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT:** www.co.mendocino.ca.us/retirement
■ **ADDITIONAL INFORMATION ON FILE WITH THE CLERK OF THE BOARD (CHECKED BY COB IF APPLICABLE):** ☐

FISCAL IMPACT:

Source of Funding	Current F/Y Cost	Annual Recurring Cost	Budgeted in Current F/Y
MCERA earnings	$15,000	$179,800	Yes ☒ No ☐

■ **SUPERVISORIAL DISTRICT:** 1☐ 2☐ 3☐ 4☐ 5☐ All☐ ■ **VOTE REQUIREMENT:** Majority☒ 4/5ths☐

■ **RECOMMENDED ACTION/MOTION:** Approve Employment Agreement with Richard White for the position of Retirement Administrator, and add it to the Board of Supervisors' Salary Resolution if necessary.

■ **ALTERNATIVES:**

■ **CEO REVIEW (NAME):** _____ **PHONE:** 463-4441

BOARD ACTION (DATE: _____**):** ❑ Approved ❑ Referred to_____ ❑ Other _____

RECORDS EXECUTED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____ ❑ Other _____