

MENDOCINO COUNTY CODE

Looseleaf Supplement

This Supplement contains all ordinances deemed advisable to be included at this time through:

Ordinance No. 4345, passed October 6, 2015.

See the Code Comparative Table and Disposition List for further information.

Remove Old Page

iii
SH:1, SH:2
69—81
91—98.1

391
420.7, 420.8

645
651—664
692.5
693—704
713, 714
723—731
785—788
801/817
843, 844

Insert New Pages

iii
SH:1, SH:2
69—81
91
93—98.1
98.3
391
420.7
420.8.1—420.8.3
420.8.5
645
651—653
692.5, 692.6
693—704.1
713, 714
723—731
785, 786
801
843, 844

Insert and maintain this instruction sheet in front of this publication. File removed pages for reference.



municode

Municipal Code Corporation • PO Box 2235 Tallahassee, FL 32316
info@municode.com • 800.262.2633
fax 850.575.8852 • www.municode.com

PREFACE

The Mendocino County Code, has been kept current by regular supplementation by Municipal Code Corporation, its successor in interest.

The code is organized by subject matter under an expandable three-factor decimal numbering system which is designed to facilitate supplementation without disturbing the numbering of existing provisions. Each section number designates, in sequence, the numbers of the Title, chapter, and section. Thus, Section 2.12.040 is Section .040, located in Chapter 2.12 of Title 2. In most instances, sections are numbered by tens (.010, .020, .030, etc.), leaving nine vacant positions between original sections to accommodate future provisions. Similarly, chapters and titles are numbered to provide for internal expansion.

In parentheses following each section is a legislative history identifying the specific sources for the provisions of that section. This legislative history is complemented by an ordinance disposition table, following the text of the code, listing by number all ordinances, their subjects, and where they appear in the codification; and beginning with Supplement No. 22, legislation can be tracked using the "Code Comparative Table and Disposition List."

A subject-matter index, with complete cross-referencing, locates specific code provisions by individual section numbers.

This supplement brings the Code up to date through Ordinance No. 4345, passed October 6, 2015.

Municipal Code Corporation
1700 Capital Circle SW
Tallahassee, FL 32310
800-262-2633

SUPPLEMENT HISTORY TABLE

The table below allows users of this Code to quickly and accurately determine what ordinances have been considered for codification in each supplement. Ordinances that are of a general and permanent nature are codified in the Code and are considered "Included." Ordinances that are not of a general and permanent nature are not codified in the Code and are considered "Omitted."

In addition, by adding to this table with each supplement, users of this Code of Ordinances will be able to gain a more complete picture of the Code's historical evolution.

Ord. No.	Date Adopted	Included/ Omitted	Supp. No.
4270	1- 4-2011	Included	29
4271	1-25-2011	Included	29
4272	1-25-2011	Included	29
4274	5- 3-2011	Included	29
4275	5-17-2011	Included	29
4276	5-17-2011	Included	29
4277	6- 7-2011	Included	30
4279	7-12-2011	Included	31
4283	9-13-2011	Included	30
4284	10- 4-2011	Included	30
4285	10- 4-2011	Included	30
4286	12- 6-2011	Included	31
4288	1-24-2012	Included	31
4289	1-31-2012	Included	31
4291	2-14-2012	Included	32
4292	4-10-2012	Included	32
4293	4-10-2012	Included	32
4294	4-10-2012	Included	32
4295	4-10-2012	Included	32
4296	4-10-2012	Omitted	32
4297	6-12-2012	Included	32
4298	7-10-2012	Included	32
4299	8-28-2012	Included	32
4300	9-25-2012	Included	33
4301	11- 6-2012	Included	33
4302	1-22-2013	Included	34
4303	1-22-2013	Included	34
4304	1-22-2013	Included	34
4305	2-12-2013	Included	34
4306	3-26-2013	Included	35
4307	5- 7-2013	Included	35
4308	7-30-2013	Included	35
4309	7-30-2013	Included	35

Ord. No.	Date Adopted	Included/Omitted	Supp. No.
4310	7-30-2013	Included	35
4312	8-13-2013	Included	36
4313	8-27-2013	Included	36
4316	12-10-2013	Included	37
4318	12-16-2013	Omitted	37
4319	1- 7-2014	Included	37
4320	1- 7-2014	Included	37
4206	10-28-2008	Included	38
4321	1-21-2014	Included	38
4323	1-21-2014	Included	38
4324	2-11-2014	Omitted	38
4325	2-25-2014	Included	38
4326	2-25-2014	Omitted	38
4329	7-22-2014	Included	39
4328	7-22-2014	Included	40
Ord. of	11- 4-2014(1)	Included	40
4330	1-20-2015	Included	41
4331	1-20-2015	Included	41
4333	3-17-2015	Included	41
4336	5-19-2015	Included	42
4337	6-16-2015	Omitted	42
4338	6-16-2015	Included	42
4339	6-16-2015	Included	42
4340	7- 7-2015	Included	42
4341	8- 4-2015	Included	42
4342	8-18-2015	Included	43
4344	10- 6-2015	Included	43
4345	10- 6-2015	Included	43

CHAPTER 3.04

PERSONNEL AND SALARY*

Sec. 3.04.010 Definitions.

The words and terms defined in this Section shall have the following meanings in the Title and in any other Title classifying and fixing the salaries and compensation or authorizing the employment of personnel in any department or office of Mendocino County:

(A) "Allocation" means the official determination of the class in which a position shall be deemed to exist and the assignment of an individual position to an appropriate class.

(B) "Class" or "Class of positions" means a definitely recognized kind of employment in the County service designed to embrace all positions having duties and responsibilities sufficiently similar that the same title may be used, the same requirements for education, experience, knowledge and ability may be demanded of incumbents and the same schedule of compensation may be applied with equity.

(C) "Classified service" means all positions in the County service except those specifically exempted by Mendocino County Code Section 3.16.100.

(D) "Compensation" means the salary, wage, allowance and all other forms of valuable considerations, earned by or paid to any employee by reason of service in any position.

(E) "County service" or "service of the County" means all positions in all departments as herein defined that are subject to control and regulation by the Board of Supervisors of Mendocino County.

(F) "Employee" means those persons legally occupying positions in the County service.

(G) "Exempt service" refers to positions in the County service, as determined and maintained by the Human Resources Director, that meet the

*Editor's note—Ord. No. 4342, adopted August 18, 2015, repealed and replaced ch. 3.04, §§ 3.04.010—3.04.220, in its entirety. Former ch. 3.04 pertained to similar subject matter and was derived from Ord. No. 4340, adopted July 7, 2015.

Executive, Administrative and/or Professional standards under the provisions of the Fair Labor Standards Act for exemption from overtime pay including, but not limited to: elective officials; incumbents of classifications represented by the Department Head collective bargaining unit; incumbents of classifications represented by the Management collective bargaining unit; incumbents of classifications represented by the Mendocino County Law Enforcement Management Association collective bargaining unit; incumbents of classifications designated as unrepresented for the purpose of collective bargaining.

(H) The determination as to which positions are allocated to the exempt service in this Section shall be made by the Human Resources Director in accordance with the Fair Labor Standards Act, except that no position that receives time and one-half (½) overtime pay pursuant to Section 3.04.200 or pursuant to any labor agreement shall be designated as part of the exempt service. Exempt service employees shall be paid on a salary basis. Such employees shall regularly receive a predetermined salary each pay period constituting all or part of the employees' compensation, which amount is not subject to work performed. Exempt service employees shall account for a minimum of forty (40) hours per week.

(I) "Position" means a group of current duties and responsibilities assigned or delegated by competent authority, requiring the full- or part-time services of one (1) or more persons.

(J) "Title," "Class Title" or "Title of class" means the designation given to or name applied to a class or to each position allocated to the class and to the legally appointed incumbent of each position allocated to the class. Its meaning is set forth in the corresponding class specification.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.020 Applicability.

The provisions of this Chapter shall apply to all County employees except those in the exempt service.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.030 Classification of Positions.

(A) The classification of positions for the purpose of this Chapter shall be as contained in the official list of class specifications.

(B) The classification of positions may hereafter be amended by the addition, division, consolidation or abolishment of classes on adoption by the Board of Supervisors.
(Ord. No. 4342, 8-18-2015)

Sec. 3.04.040 Allocation of Positions.

Each position shall be allocated to its appropriate class on the basis of duties and responsibilities.
(Ord. No. 4342, 8-18-2015)

Sec. 3.04.050 Use of Class Titles.

The title of the class to which any position is allocated shall be used in all official personnel records and in all official personnel transactions in Mendocino County.
(Ord. No. 4342, 8-18-2015)

Sec. 3.04.060 Qualifications of Employees.

(A) Officers and employees holding positions upon the taking effect of this Chapter (September 1956) are deemed to be qualified for the position to which they are assigned, subject to the right of the department head or the Board of Supervisors to dismiss any employee in accordance with law.

(B) No person shall be hereafter employed in or appointed to any position requiring full-time or part-time service and which position is included in the classification plan and for which a class specification exists establishing desirable qualifications, unless said person possesses the desirable qualifications of education and experience prescribed for that class; provided, however, that if qualified persons cannot be recruited, the Board of Supervisors may authorize the appointment of persons having less than the desirable qualifications.

(C) In the event any individual offered employment with the County is found to possess extraordinary qualifications for a position through

former training or experience, the appointing authority may request, and the Chief Executive Officer may authorize the employment of such employee at Step "2," or if it is found that extraordinary circumstances exist and the public interest requires, a person possessing extraordinary qualifications may be employed at Step "3," "4," or "5" of the appropriate pay range on the recommendation of the appointing authority and when authorized by the Chief Executive Officer.

(D) No person shall be appointed to any law enforcement position unless at the time of the appointment he has passed his twenty-first birthday.
(Ord. No. 4342, 8-18-2015)

Sec. 3.04.061 Exemption from Age Restrictions.

The maximum age provisions of Section 3.04.060(D), shall not apply to persons appointed in the classifications of corrections deputy, corrections corporal, bailiff, or undersheriff.
(Ord. No. 4342, 8-18-2015)

Sec. 3.04.070 Compensation plan.

(A) A five (5) step schedule of pay ranges as adopted by resolution of the Board of Supervisors shall constitute the compensation plan applicable to all classes of positions included in the classified service.

(B) All salaries are based on hourly rates.

(C) The compensation of officers and employees of the County shall be as set forth in the list of class titles and pay ranges with steps within each range as established by the Board of Supervisors in the Salary Resolution.
(Ord. No. 4342, 8-18-2015)

Sec. 3.04.071 Board Compensation.

(A) For terms of office commencing January 2013 and following, each member of the Board of Supervisors shall receive as compensation for services the yearly base salary of Sixty-One Thousand Two Hundred Dollars (\$61,200), payable bi-weekly.

(B) At the first regularly scheduled meeting in April of every odd-numbered year, the Board of Supervisors shall review their compensation and adjust as determined to be appropriate.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.075 Expense Reimbursement for Supervisors.

Members of the Board of Supervisors shall be reimbursed for expenses, made necessary in the performance of their duties as Board members, provided that reimbursement for such expenses, is claimed within ninety (90) days of the incurring of the expense. Any claim not submitted within ninety (90) days shall require specific approval of the Board of Supervisors.

Official business of the Board of Supervisors includes, but is not limited to, attendance at regular Board meetings, special Board meetings, Board Workshops, Board committee meetings, Board of Equalization meetings, fulfillment of Board special committee assignments, serving as the official Board representative at ceremonial and official functions, Board of Supervisors training and orientation, including for supervisors-elect, and conduct of other County business.

In January of each year, the Board of Supervisors shall adopt by resolution, a policy containing an itemized list of reimbursable expenses and said rate of reimbursement.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.080 Application of Compensation Plan to Positions.

The respective classes of positions and the pay schedules therefor shall be adopted from time to time by the Board of Supervisors by resolution and when so adopted shall have the force and effect and shall be interpreted and applied as follows:

(A) The salaries or rates of compensation prescribed are fixed on the basis of full-time service in full-time positions unless otherwise designated.

(B) The rate of pay prescribed shall be deemed to include pay in every form, except for necessary expenses authorized and incurred incident to employment, or except as herein provided.

(C) Upon progress and productivity, employees may be considered for increase from one (1) step in the pay range to the next step in the pay range according to the following plan:

(1) The Numbers 1, 2, 3, 4 and 5, respectively, denote the various steps in the pay range.

(2) Step "1" shall be paid upon initial employment except when a higher step in a pay range is authorized under Section 3.04.060(C), of this Chapter.

(3) Step "2" may be authorized upon satisfactory completion of twenty-six (26) pay periods (2,080 hours) of employment at Step "1."

(4) At the satisfactory completion of twenty-six (26) pay periods (2,080 hours) in Step "2," employees may be considered for increase to Step "3."

(5) At the satisfactory completion of twenty-six (26) pay periods (2,080 hours) of service in Step "3," employees may be considered for increase to Step "4."

(6) At the satisfactory completion of twenty-six (26) pay periods (2,080 hours) of service at Step "4," employees may be considered for increase to Step "5."

(7) An employee who has been laid off from County service because a position is abolished, or because of a lack of work or lack of funds, and who is re-employed in the same classification within the period provided for restoration or re-employment, shall return at the same step (1, 2, 3, 4 or 5) held as of the date of lay-off. Upon returning from lay-off, the employee shall receive credit for pay periods of service rendered prior to the lay-off in accumulating the total number of pay periods of employment required for advancement to the next step in the salary range. An employee who returns from lay-off to a classification with a pay range lower or higher than the range for the classification from which laid off shall receive a rate of pay as provided in Section 3.04.140.

(8) No advance in pay shall be automatic upon completion of the periods of service outlined hereinabove, and all increases shall be made only upon the written approval of the appointing authority which approval must be submitted to the Human Resources Department not later than ten (10) days after the proposed effective date. If the increase does not become effective on the proposed effective date due to a clerical error in processing the approval, or if the appointing authority due to an oversight, fails to initiate a request for an advance in pay for which an employee may be otherwise eligible, these facts shall be reported to the Human Resources Department within forty-five (45) days thereafter, and the proposed increase shall be made effective as of the proposed effective date upon concurrence of the department head. Increase in pay shall be withheld in cases of inferior work, lack of application, or indifferent attitude, and the employee shall be notified within ten (10) days of the day on which the employee was eligible for a merit increase. The pay of any employee may be reduced to a lower step within the pay range established upon the recommendation of the department head and approval of the Board of Supervisors in cases where the quality and manner of performance of services do not justify the pay being received.

(D) In special cases of extraordinary merit, an appointing authority may recommend for an employee a special increase of one (1) or two (2) steps in the pay range assigned to the classification. To be eligible for a special increase, such employee must have been employed at least sixty (60) days in his or her current classification and in a department that has an on-going performance evaluation program in effect. Such recommendation by the appointing authority shall be expressed in a memorandum addressed to the Chief Executive Officer detailing the justification for the recommended increase and the memorandum shall be accompanied by the standard County "Employee Performance Report" and a "Special Request" form. Effective July 1, 1981, to be eligible employees must have had at least two (2) "stan-

standard" or better evaluations completed on the standard "Employee Performance Report." A special increase approved by the Chief Executive Officer shall become effective on the first day of the pay period following the date on which the Chief Executive Officer grants approval. Extraordinary merit increases approved by the Chief Executive Officer shall be reported to the Board of Supervisors on the Consent Calendar after such approval.

(E) Where a pay range for a given class or for several classes is revised upward or downward, the incumbents of positions in classes affected shall have their existing pay adjusted to the same relative step in the new pay range.

(F) For purposes of calculating anniversary dates to determine eligibility for pay step increases, all persons employed by the County upon the effective date of this Chapter (September, 1956) shall have the anniversary date of July 1st. Employees hired before July 1, 1975, shall retain as their anniversary date the effective date of employment or promotion in the County service if it coincides with the first day of one of the biweekly pay periods. If this anniversary date does not coincide with the start of a biweekly pay period, then the employee shall be given an anniversary date that coincides with the start of a pay period which is closest to the effective date of employment or promotion in the County service. Employees commencing work or being promoted on or after July 1, 1975, shall have as a merit pay step anniversary date the effective date of his employment or promotion if it coincides with the first working day of the biweekly pay period otherwise completion of the required twenty-six (26) pay periods as heretofore stipulated in subsection (C) of this Section, supra, calculated from the first working day of a biweekly pay period occurring next after the effective date of employment or promotion.

(G) Whenever the effect of reclassification is to reduce the pay of an incumbent, the Board of Supervisors may direct that a capital "Y" be set opposite the reclassified position on all payroll and other personnel records. Whenever a capital

"Y" is set opposite a position, the incumbent shall continue to receive his previously authorized pay until termination of his employment in the position or until a higher rate of pay may be authorized whichever first occurs.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.090 Initial Adjustments to Compensation Plan.

(A) From and after the date this Title becomes effective (September, 1956) each employee in the County service shall be paid the salary or compensation for services rendered on behalf of the County in accordance with the pay range prescribed for the class of positions to which his position is allocated.

(B) Upon the taking effect of this Title (September, 1956), all employees in the classified service shall be assigned to a step in the pay range to which their classification is assigned which is next higher in dollar amount above their current salaries.

(C) Upon the taking effect of this Title (September, 1956), all employees presently receiving a salary or rate of pay in excess of the maximum step of the new pay range for his class shall continue to receive such salary or rate of pay while employed in that class. Each salary paid under this provision shall be identified on the County payroll and on all other personnel and financial records wherein it appears by a capital "Y" following the salary rate. Any employee appointed to the position and class in the future shall be paid with the established rate.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.100 Hours of Work.

(A) All County employment is based on a forty (40) hour week, or such other number of hours as the Board of Supervisors may designate by resolution. The County work week for all departments shall be computed from 0001 hours Sunday through 2400 hours the following Saturday (i.e., midnight Saturday through midnight Saturday) for pay purposes; provided, however, that

the work week for any department may be changed to a different work week by resolution of the Board of Supervisors.

(B) All employees are allowed fifteen (15) minute rest periods for each period of work of four (4) consecutive hours. This period shall be considered as time worked. This provision shall not apply when the public good mandates that employees must work in emergency situations.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.110 Part-Time or "Extra Help" Positions.

(A) "Part-time" service shall consist of a daily work schedule of less than eight (8) hours or a weekly work schedule of less than forty (40) hours. If the Board of Supervisors has by resolution designated a standard work day of less than eight (8) hours a day or a standard work week of less than forty (40) hours a week, "part-time" service shall consist of a daily work schedule of less than the standard number of hours per day or weekly work schedule which is less than the standard number of hours per week. "Extra-help" service shall consist of employment in service for a limited period of time. The compensation for "part-time" or "extra-help" service shall be the hourly rate corresponding to step "1" of the salary range for the appropriate class. In cases where the employee has previous experience, the Chief Executive Officer is authorized to approve an hourly rate equal to step "2", "3", "4", or "5" of the appropriate pay range.

(B) Each part-time employee whose position is budgeted and allocated at a fixed percentage of full-time work shall be paid bi-weekly which shall be the same percentage of the regular full-time work. Such employees will be entitled to receive the various steps of the pay range, as provided in Section 3.04.080 of this Chapter.

(C) The Human Resources Director shall submit his or her recommendation to the Chief Executive Officer regarding the appropriate class for part-time or "extra help" positions.

(D) When a part-time or "extra help" employee, as defined in subsection (A) of this Section, has completed service equivalent to the length of service required for each pay step in Section 3.04.080 of this Chapter, the appointing authority may recommend said employee for a pay increase. With his recommendation, the appointing authority shall submit a certificate showing the number of hours of service that the employee has worked to be eligible for the pay increase.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.120 Additional Compensation.

Appointment as Acting Department Head. When a vacancy as department head exists due to death, resignation, retirement or incapacity, and the Board of Supervisors makes an appointment of an acting department head, the person so appointed shall receive a one (1) step increase or equivalent thereto in his existing salary. If it is known that such an appointment as acting department head will be of six (6) months, or longer duration, then the appointee shall receive an additional one (1) step increase or equivalent thereto in his existing salary. This increase shall continue during the term of his appointment as acting department head. During this appointment if the appointee is eligible for a merit salary increase as provided in Section 3.04.080 of this Title, he may receive such salary increase and additionally shall receive the aforementioned increase or equivalent thereto.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.130 Reimbursable Services.

(A) **Meals.** Except as provided for kitchen employees, employees shall reimburse the County for meals provided on the basis of a rate schedule; provided, however, counselors at Juvenile Hall who are required to work a straight eight (8) hour shift may be allowed, at their option, a meal when obligated to eat with the juveniles, provided, however, that the allowed meal shall be the same as that of the juveniles.

(1) For employees working in the classification of Communications Dispatcher and employ-

ees working in classifications assigned to the Law Enforcement Unit and who are employed in the County Jail and/or Rehabilitation Center and who are unable to leave their posts for the mid-shift meal, the County shall furnish a meal. In such cases, a meal shall be provided for each eight (8) hour shift and the meal shall be the same as that provided to inmates. The employee shall also be provided with a reasonable time for a meal period.

(B) **Rent.** The housing provided County employees shall be charged for on the basis of reasonable value of such housing in each instance.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.140 Applicable Pay Rates Following Promotion, Demotion or Transfer.

(A) (1) In the case of the promotion of any employee to a position in a class with a higher pay range, such employee shall be entitled to receive the first step of the new range or a step in the new range or a step in the new range that is equal to one (1) step higher than the salary he was receiving prior to promotion, whichever is greater. If an amount equal to a one (1) step increase in the employee's pay range prior to promotion does not appear in the new range, then the employee will receive the step in the new range next above what would normally be a one (1) step increase in the employee's former range. If an increase equal to one (1) step should exceed the last step of the new range, he shall be promoted to the last step of the new range. In all cases, a new anniversary date shall be established for purposes of eligibility for future step increases as provided in Section 3.04.080(E), supra.

(2) The Chief Executive Officer may authorize placement of a promotional employee to a step higher than allowed by Section 3.04.140 when, in special cases, the employee possesses extraordinary qualifications for the position and is found that extraordinary circumstances exist in filling the position which is required to meet the public interest and need. Such placement shall be allowed up to Step "4."

(B) In the case of the demotion of any employee in the County service to a class with a lower pay range, the following shall apply:

(1) Probationary. An employee who, during his probationary period, is demoted to a class which he formerly occupied in good standing during his current period of continuous employment shall have his salary reduced to the salary (including merit increases) he would have received if he had remained in the lower class throughout his period in the higher class.

(2) Involuntary. An employee who, after his probationary period, is demoted involuntarily to a position in a class which is allocated to a lower salary range than the class from which he is demoted, shall have his salary reduced to the salary in the range for the new class which is next lower than the salary he was receiving before demotion; the anniversary date of such employee after demotion shall remain the same as before demotion.

(3) Voluntary. An employee who, after his probationary period requests and is demoted on a voluntary basis to a position in a class which is allocated to a lower salary range than the class from which he is demoted shall have his salary reduced to the salary in the range for the new class which is next lower than the salary he was receiving before the voluntary demotion; the anniversary date of such employee, after the voluntary demotion, shall remain the same as before the demotion.

(C) In the case of the transfer of any employee from one position to another in the same class, or to another class to which the same pay range is applicable, the employee shall remain at the same pay step and shall retain his original anniversary date.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.150 Vacation Leave with Pay.

(A) Full-Time Employees.

(1) Every permanent full-time employee of the County of Mendocino so employed, shall be credited with forty (40) hours of accrued vacation upon the completion of thirteen (13) bi-weekly

pay periods of service. Thereafter, vacation shall accrue at the rate of 3.079 hours per pay period of service until the employee has completed (3) years of service; thereafter, vacation shall accrue at the rate of 4.616 hours every pay period until the employee has completed eight (8) years of service; thereafter, vacation shall accrue at the rate of 6.157 hours per pay period until the employee has completed fifteen (15) years of service; thereafter, vacation shall accrue at the rate of 7.694 hours per pay period.

(B) **Part-Time Employees.** Every part-time employee holding a budgeted position which is compensated at a bi-weekly rate and who is employed a minimum of twenty (20) hours per week, shall receive a portion of the vacation benefits as set forth in subsections (A)(1) and (D)(1) of this Section in direct relation to the fixed percentage of full-time work to which the position is budgeted and allocated.

(C) **Years of Service.** Each year of service shall consist of twenty-six (26) bi-weekly pay periods as calculated from the first day of the pay period following the day on which the employee commenced County service, unless said service commenced on the first working day of the pay period, in which case, years of service shall be calculated from the day that the employee commenced County service. Paid sick leave, paid military leave, or other forms of leave with pay shall be counted in years of service. Any employee absent from his duties without pay for more than two (2) working days in a pay period shall neither accrue vacation leave for that pay period nor have that pay period counted toward a year of service.

(D) Vacation Accrual.

(1) An employee who has worked three (3) years, or less, may accrue up to two hundred forty (240) hours of vacation; an employee who has worked fifteen (15) years, or less, may accrue up to three hundred twenty (320) hours of vacation; thereafter, an employee may accrue up to four hundred (400) hours.

(2) When an employee who is receiving paid sick leave reaches the maximum number of ac-

crued vacation hours set forth in subsection (D)(1) and this subsection, supra, during the period of such paid sick leave, the accrual limits shall be waived and the employee shall continue to accrue vacation at the normal rate. The waiver of the normal accrual limits, shall not become effective until the employee has filed with the Human Resources Department a valid statement from his or her physician stated that he or she cannot return to work. The waiver of the stated vacation accrual limits shall continue for thirteen (13) periods, if necessary, after the pay period in which the employee returns to work. During the waiver period the employee will use enough vacation so that the balance of accrued vacation will not exceed the limits stated in subsection (D)(1) and this subsection, supra. Any such excess vacation accrual not used shall be forfeit, and removed from the employee's record, with no compensation being made for the employee. After the stated period of thirteen (13) pay periods, the vacation accrual limits will again be effective for that employee.

(3) When an employee terminates, the accrual of vacation shall cease as of the last day of work except when an employee is on paid sick leave. If an employee should be on paid sick leave, the accrual of paid vacation shall continue until paid sick leave has been exhausted.

(4) All former County employees who are re-employed by the County within ninety (90) days of having voluntarily terminated County employment shall be entitled to accrue vacation benefits at the same rate that he or she accrued benefits prior to their voluntary termination.

(5) An employee who has been laid off from County service because a position is abolished, or because of a lack of work or lack of funds, and who is re-employed within the period provided for restoration or re-employment, shall accrue vacation benefits at the same rate that he or she accrued benefits prior to the date of lay-off. Continuous County service immediately prior to the date of lay-off shall be added to future service after re-employment for purposes of calculating years of service, pursuant to this Section.

(E) **Compensation In Lieu of Unused Vacation Leave for Extreme Emergencies.** Except as hereafter provided, every effort shall be made to arrange vacation schedules so that each employee will take as much vacation in each year as accrued to him in that year. In exceptional circumstances, such as cases of extreme emergency, compensation in lieu of unused vacation leave, not to exceed the equivalent of eighty (80) hours, may be paid to an employee upon approval of the Chief Executive Officer provided that the employee consents and the department head submits a request to said Chief Executive Officer. "Extreme Emergency" is defined as severe financial hardship to the employee resulting from a sudden and unexpected illness or accident of the employee or of his or her dependent; loss of the employee's property due to casualty, or other similar extraordinary and unforeseeable circumstances arising as a result of the events beyond the control of the employee. The amount of compensation paid to an employee shall be calculated at his current rate.

(F) **Vacation Scheduling.** The scheduling of vacations for employees shall be the responsibility of each department head who shall see that applications for vacation are made far enough in advance so as to achieve the most efficient functioning of his department and of the County service. Vacations may be allowed to a minimum of one (1) hour and to a maximum of the employee's accrual. The taking of split vacations, however, shall be discouraged except in cases where public service may be seriously impaired. Vacation leave accruing during the period of vacation may be taken in that time. No employee shall work for compensation for the County in any capacity during the period of his paid vacation from the County service.

(G) **Vacation Termination Pay.** Any employee after thirteen (13) pay periods of part-time service of twenty (20) hours or more per week in a regular allocated position or after thirteen (13) bi-weekly pay periods of full-time regular service shall be paid upon termination an amount of money equal to his or her accrued vacation. When an employ-

ee's effective date of termination occurs after the completion of one (1) full week in a given pay period, he or she shall be deemed to have accrued vacation leave for that pay period. A terminating employee may not be re-employed by the County for compensation in any capacity until the total number of working days of accrued vacation have elapsed. This Section shall not prevent a department head from filling a vacated position immediately following the effective date of the employee's separation from his or her department, provided funds are available.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.153 Vacation Leave with Pay in the Event of a Reduced Work Week.

If the Board of Supervisors, by resolution, designates a standard work week of less than forty (40) hours per week, vacation credits granted pursuant to Section 3.04.150 of the Mendocino County Code shall be computed by reducing the number of vacation leave hours granted according to the percentage of reduction in the work week. (For example, should the standard work week be reduced to thirty (30) hours, then vacation leave granted will be computed seventy-five percent (75%) of those hours set forth in Mendocino County Code Section 3.04.150).

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.160 Sick Leave with Pay.

(A) Each regular full-time employee of the County of Mendocino shall be entitled to have accrued to his or her credit for future use 4.616 hours of paid sick leave per pay period, and every part-time employee holding a budgeted position who is paid at a bi-weekly rate of pay and who is employed a minimum of twenty (20) hours a week shall have accrued to his or her credit a portion of the sick leave benefits in direct relation to the fixed percentage of full-time work to which the position is budgeted and allocated. Such accrual of paid sick leave may be accumulated without limit. Benefits provided for in this Section are conferred as a privilege and not as a right of the employee. In no

case shall cash settlement be made in lieu of accumulated sick leave nor shall any such leave be granted except during the applicant's employment with the County. Effective July 1, 2015, part-time employees who are employed less than twenty (20) hours per week, and extra-help employees, if otherwise eligible, shall receive paid sick leave in accordance with applicable state or federal regulations.

(B) Each pay period of service shall be calculated from the first day of the pay period following the day on which the employee commenced County service unless such service commenced on the first working day of the pay period, in which case bi-weekly pay period of service shall be calculated from the day that the employee commenced County service. Paid vacation leave, paid military leave, and other forms of leave with pay shall be counted in pay periods of service. A permanent full-time employee who is granted a leave without pay, who is absent without leave, or who is suspended without pay more than sixteen (16) hours in a pay period shall accrue paid vacation, sick leave, service credits, and other benefits during any pay period of such leave, absence, or suspension only for those hours in pay status. This provision shall be applied pro rata for permanent part-time employees.

(C) **Conditions for Allowance.** Sick leave with pay may be granted only for bona fide illness or injury, exposure to contagious disease, or dental, eye or other physical, psychiatric or medical examination or treatment by a licensed practitioner. Leave provided for in this Section is not to be used as a substitute for, or supplement to, vacations, holidays and days off. Such use by an employee shall be a ground for his discharge from County employment. Claims for sick leave shall be allowed only subject to the following conditions:

(1) The applicant must notify his direct superior at the first reasonable opportunity of his illness.

(2) If more than three (3) consecutive days of sick leave are claimed, the applicant must submit a statement from his physician to support his claim.

(3) If claim is made for sick leave for any day of the week, the applicant may be required by his department head to submit a statement from his physician to support his claim. Said requirement must be communicated to said employee within three (3) days after said employee's return to work. If a physician's statement is required and the employee does not submit it to the department head within one (1) week after requested to do so, the department head shall notify the County Auditor and the Human Resources Director for the purpose of having said employee's pay withheld for said day or days. The County Auditor shall withhold said pay accordingly.

(4) Absences from work due to medical, vision, or dental appointments may be charged to sick leave or CTO, at the employee's option. Such usage shall require the prior approval of the department head.

(D) Denial of Application. If an application for sick leave is denied, the subject absence shall be deemed to be leave without pay.

(E) On-the-Job Injury. An employee who is entitled to any temporary disability indemnity due to an injury or illness arising out of and in the course of his employment, and such injury is covered under the Workmen's Compensation provisions of the Labor Code, shall use as much of his accumulated sick leave as, when added to his disability indemnity, will result in a payment to him of his full salary.

(F) Sick Leave upon Layoff. An employee who is laid off because a position is abolished, or because of a lack of work or lack of funds, shall not accrue sick leave during the period of layoff. All accumulated sick leave shall be held for the employee's credit should he or she return to work during the period provided for restoration or layoff re-employment.

(G) Salary Continuance During Long Term Disability. Employees working in a classification that is assigned to the Management unit and Department Head unit who are absent from work due to illness or injury and who have exhausted all of their sick leave and vacation benefits shall be

eligible to receive one hundred percent (100%) salary for the first two (2) months after the paid leave has been exhausted; if still unable to work, the employee shall then receive seventy-five percent (75%) of full salary for a two (2) month period; and then if still disabled, shall receive fifty percent (50%) of salary for another two (2) month period. The County shall as a condition for receiving this benefit, require a doctor's certificate that the employee can reasonably be expected to recover sufficiently to return to work.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.163 Reduction in Sick Leave with Pay.

Should the Mendocino County Board of Supervisors establish a standard work week of less than forty (40) hours, the sick leave granted pursuant to Mendocino County Code Section 3.04.160 shall be reduced according to the ratio of the reduced work week to forty (40) hours. (For example, should the standard work week be reduced to thirty (30) hours, then employees would receive sick leave of seventy-five percent (75%) of the number of hours provided for in Mendocino County Code Section 3.04.160).

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.170 Court Leave.

(A) Jury Duty. Any employee summoned for jury duty shall be entitled to leave of absence with full pay for such period of time as he or she may be required to attend the court in response to such summons. The employee may retain only such payment as may be allowed him for travel, lodging, and meal expenses, but, only where jurors who are not County employees are allowed such expenses. As a condition for entitlement to court leave, he or she shall waive the receipt of any and all fees which he or she may have been entitled to receive as payment for his or her services as a juror other than travel, lodging, and meal expenses as above described.

(B) Appearance Regarding County Duties. Whenever a regular employee is subpoenaed to appear in court for any reason pertaining to his or

her regular County duties, he or she shall receive his or her regular County salary for such court appearance. Such court appearance shall be counted as hours worked by him or her and as part of his or her regular work week. Such employee shall make payable to the County any fee which he or she receives for serving as a witness, together with all allowances paid him or her for travel, meals, and lodging.

(C) Appearance for Non-County Reasons. Whenever a regular employee is subpoenaed to appear in court for a matter or reason not pertaining to his or her regular County duties, such appearance shall not be considered a part of his or her regular work week, and such employee shall not receive any County pay. Such employee shall, however, be entitled to retain any fee paid to him or her for service as a witness, together with all allowances paid him or her for travel, meals, and lodging.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.180 Bereavement Leave.

When a regular full-time or regular part-time employee is compelled to be absent from duty by reason of the death of his or her spouse, child, parent, brother, sister, grandparent or spouse's parent, he or she shall be entitled to be absent with pay chargeable to sick leave for not more than five (5) working days for each instance. Should the employee not have sufficient sick leave accrued, this absence may be charged to accrued vacation leave, compensating time off, or be considered leave without pay.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.190 Holidays.

(A) The following are established as paid holidays within the meaning of this Chapter. All employees occupying a regular full time or regular part-time position shall receive their regular pay for these holidays.

January 1	New Year's Day
-----------	----------------

Third Monday in January	Martin Luther King Day
3rd Monday in February	Washington's Birthday
Last Monday in May	Memorial Day
July 4	Independence Day
1st Monday in September	Labor Day
2nd Monday in October	Columbus Day
November 11	Veterans' Day
Last Thursday in November	Thanksgiving Day
Day following Thanksgiving Day	
December 25	Christmas Day

Any additional days designated by the President or the Governor of the State of California and formally recognized by the Board of Supervisors as a holiday, day of Thanksgiving, or of public mourning.

(B) When a holiday listed herein falls on a Sunday, the Monday following shall be designated as a paid holiday in lieu thereof. When a holiday listed herein falls on a Saturday, the preceding Friday shall be designated as a paid holiday in lieu thereof.

(C) **Working on a Holiday.** A regular full-time employee who is required to and does work on a paid holiday or whose regular day off falls on a paid holiday shall, in addition to regular holiday pay, be paid or granted compensatory time off, as specified in Section 3.04.200 of this Chapter. A part-time employee occupying a regularly budgeted part-time position and who is paid at a bi-weekly rate of pay shall continue to receive his or her regular pay for the designated holiday. If required to work on a holiday, the provisions of Section 3.04.200, *infra*, shall be applied in direct relation to the total work week of the regular part-time position. This subsection shall not be applicable to those officers and employees designated in Section 3.04.200(G), *infra*.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.200 Overtime.

(A) All County employment is based on a forty (40) hour work week. A work week shall be defined as a period of forty (40) hours worked in any calendar week. Paid vacation, sick, court or bereavement leave, and paid holidays, as defined in this Section, shall be computed as time worked.

(B) It is the policy of Mendocino County to avoid the necessity for overtime work whenever possible. When overtime work beyond the forty (40) hour week or normal work day is necessary to provide County service, such overtime calculated to the nearest one-half ($\frac{1}{2}$) hour of time worked, shall be compensated for under one (1) of the following provisions:

(1) **Paid Overtime.** Paid overtime shall be compensated at the rate of one and one-half ($1\frac{1}{2}$) times the hourly equivalent of the employee's regular salary; or

(2) **Compensatory Time Off.** Compensatory time off, computed at the rate of one and one-half ($1\frac{1}{2}$) times the hours worked, may be accumulated to a maximum of forty-eight (48) hours. Any overtime worked in excess of the accumulation shall be paid overtime.

At the time such overtime work is required, the employee shall be advised whether overtime work shall be paid or compensatory time off granted. Accumulated compensatory time off may be taken by an employee as time off with pay upon the request of the employee and approval of the appointing authority. Upon termination of employment for any reason, all accumulated compensatory time off shall be paid. All accumulated compensatory time off earned but not taken as time off with pay in the first six (6) months of a calendar year shall be paid in the last pay period of June or continued as accumulated compensatory time off at the election of the employee. However, all accumulated compensatory time off earned by employees in the Law Enforcement Unit, but not taken as time off with pay in the first six (6) months of a calendar year shall be continued as accumulated compensatory time off.

All accumulated compensatory time off earned but not taken as time off with pay in the last six (6) months of a calendar year, together with any accumulated compensatory time off continued but not taken from the first six (6) months, shall be paid in the last pay period of December of that calendar year. However, such accumulated compensatory time off earned by Law Enforcement Unit employees shall be continued as accumulated time off.

Employees in the Law Enforcement Unit shall have the option to request cash payment for compensatory time off that has accrued in each quarter of a calendar year. If payment is requested it shall be paid in the last pay period of each quarter. If payment is not requested, the compensatory time off shall continue to accumulate.

(3) The maximum of accumulated compensatory time off for employees who are employed in a classification that has been placed in one (1) of the following representative units, Clerical, Fiscal and Administrative, or General Services, or Human Services, shall be forty-eight (48) hours in place of the twenty-four (24) hours shown in Subsection (B)(2), supra.

(C) **Working on a Holiday.** In addition to regular holiday pay, a regular full time or regular part-time employee who is required to work on a holiday shall be paid at a rate of one and one-half ($1\frac{1}{2}$) times his or her normal rate of pay for holiday hours worked or shall be granted compensatory time off at a rate of one and one-half ($1\frac{1}{2}$) hour for every holiday hour worked.

(D) **Working on a Regular Day Off.** A regular full-time employee who is required to work on his regularly scheduled day off shall be paid or granted compensatory time off at a rate of one and one-half ($1\frac{1}{2}$) for all hours worked on such day.

(E) The time one and one-half ($1\frac{1}{2}$) rate is the maximum allowed by this Chapter and not cumulative when the above situations are concurrent.

(F) The following officers and employees shall not receive payment for overtime nor for accumulated compensatory time off.

(1) Elected officials, County officers, and appointed department heads.

(2) Other management or supervisory positions as designated by the Board of Supervisors in an appropriate resolution. Provided, however, that such officers and employees may be granted compensatory time off. Provided, further, in cases of emergency and when the public interest requires, the Board of Supervisors may authorize by a four-fifths (4/5) vote and for a period not to exceed ninety (90) days the payment of overtime to management employees indicated in subsection (B)(2) of this Section.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.210 Personnel Records.

The Human Resources Director is directed to maintain such employee records as are necessary to the accomplishment of the various provisions of this Title. These records shall include a central roster of employees and positions which is to include the record of employment of each employee in the classified service, including dates of service, positions held, salaries or wages received, vacation, sick leave earned and taken, and other such information as may be deemed appropriate.

(Ord. No. 4342, 8-18-2015)

Sec. 3.04.220 Annual publication of salary range.

On or about October 1st of each year, the Human Resources Director shall cause to be published on the County website, the pay range for each classification in the classified service.

(Ord. No. 4342, 8-18-2015)

property damage, personal injury or loss of life, must also be reported to the DMV within ten (10) days of the incident. It is the driver's responsibility to report the incident to the DMV.

(C) Drivers involved in any collision or incident in a County vehicle, or a privately owned vehicle being used on County business, shall make a complete report of such collision or incident to the County Risk Manager within one (1) business day. If the driver is unable to make the report because of injury or other incapacity, the appropriate supervisor or manager shall submit a report.

(D) Collision/incident reports shall contain information on other vehicles, drivers, property involved, witnesses, weather conditions, road conditions, and any other pertinent information regarding such collision. Collision/incident report forms are located in the glove compartment on all County vehicles or at the County Garage.

(Ord. No. 4236, 4-20-2010)

Sec. 3.12.080 State of Emergency.

When the County has declared a state of emergency, and an employee, at the determination of his/her department head, is likely to be required to respond directly to a site other than the employee's normal place of employment, and such response is of an emergency nature, the department head may authorize County vehicle use outside regular working hours and/or work-to-home/home-to-work use for the employee without prior approval of the Board of Supervisors.

(Ord. No. 4236, 4-20-2010)

Sec. 3.12.090 Night and Weekend Storage.

(1) Except as permitted under the preceding sections, all County vehicles shall be stored nights and weekends on County premises, at the County Garage, unless otherwise authorized by the County Garage Manager.

(2) All County vehicles shall be locked and keys shall not be left in cars under any circumstances.

(Ord. No. 4236, 4-20-2010)

Sec. 3.12.100 Penalties.

Failure to comply with this Chapter may result in disciplinary action, up to and including termination. It is up to the discretion of the department head to take appropriate corrective action."

(Ord. No. 4236, 4-20-2010)

CHAPTER 3.16
CIVIL SERVICE*

Sec. 3.16.010 Adoption of Civil Service System.

Pursuant to 31100—31113, inclusive, of the Government Code of the State of California, there is hereby adopted a Civil Service System for the County of Mendocino, said system to be administered as hereinafter set forth. This Civil Service System shall operate as a merit-based system with governing principles which include recruiting, selecting and promoting employees on the basis of their ability; providing equitable and adequate compensation; training employees as needed; retaining employees on the basis of the adequacy of their performance; ensuring non-discrimination and fair treatment in all personnel operations; and ensuring employees are protected against coercion for partisan political purposes.
(Ord. No. 4342, 8-18-2015)

Sec. 3.16.020 Terms of Commissioners.

There is hereby created a Civil Service Commission consisting of five (5) members, one (1) from each Supervisorial District, who shall be appointed by the Board of Supervisors of the County of Mendocino. Each member appointed by the Board of Supervisors to the Civil Service Commission shall serve for a period of four (4) years and until his successor is appointed and qualified; provided, however, that the terms of office of two (2) members of the first Civil Service Commission shall be for one (1) year and the terms of office of the remaining three (3) members shall be for two (2), and three (3), and four (4) years, respectively; or until their successors are appointed and qualified. The members first appointed shall determine by agreement the relative order of the expiration of their terms of office.
(Ord. No. 4342, 8-18-2015)

*Editor's note—Ord. No. 4342, adopted August 18, 2015, repealed and replaced ch. 3.16, §§ 3.16.010—3.16.220, in its entirety. Former ch. 3.16 pertained to similar subject matter and was derived from Ord. No. 4340, adopted July 7, 2015.

Sec. 3.16.030 Qualifications of Commissioners.

The members of the Mendocino County Civil Service Commission shall be selected from among the qualified electors of the County of Mendocino and shall not have held any county office or position or shall not have been an officer of any political party within one (1) year prior to their appointment. In the event any vacancies occur during the term of office of any appointee, the Board of Supervisors shall fill such vacancy by appointment and such appointee shall serve for the remainder of the member's unexpired term of office only.
(Ord. No. 4342, 8-18-2015)

Sec. 3.16.040 Removal of Commissioners.

The Board of Supervisors may for good cause after public hearing by a four-fifths (4/5) vote of all its members remove any member of the Mendocino County Civil Service Commission during his term of office. There shall be no less than ten (10) days public notice of such hearing and said notice shall specify the name of the member and the cause of proposed removal.
(Ord. No. 4342, 8-18-2015)

Sec. 3.16.050 Duties of the Commission.

The Mendocino County Civil Service Commission shall perform the duties and exercise the powers provided for in this Chapter and no member of said Commission shall hold any other county office whatsoever during his tenure as a Commissioner.
(Ord. No. 4342, 8-18-2015)

Sec. 3.16.060 Duty to Provide Funds.

Within ninety (90) days after the adoption of the ordinance codified in this Chapter the Board of Supervisors shall appropriate the necessary funds for the administration of the Mendocino County Civil Service System and shall annually provide the necessary funds for such administration in the annual budget of the County of Mendocino for the fiscal years subsequent to such adoption. The Civil Service Commission shall recommend to the Board of Supervisors prior to each fiscal year the

amount of funds, which, in the opinion of the Commission, is reasonably necessary and adequate to administer the Civil Service System for each County department.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.070 Organization and Meetings of Commission.

The Mendocino County Civil Service Commission shall hold at least one (1) regular meeting each month and shall keep minutes of its meetings and such other records as are necessary to the administration of the Civil Service System. Additional meetings as may be required may be held from time to time upon the call of the President or Vice-President. No such meeting of the Commission shall be held unless at least three (3) of the members of the Commission are in attendance. The Commission shall make an annual report to the Board of Supervisors setting forth the nature of its activities throughout the calendar year and any recommendations it may have with respect to changes or modifications in County employment with respect to personnel matters. At its first meeting after the appointment of the members thereof, the Commission shall elect one (1) of its members President and another Vice-President to serve for each calendar year thereafter, at the first meeting of each calendar year a President and Vice-President shall be elected and shall hold office until successors have been elected and qualified.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.080 Compensation of Commission.

Members of the Civil Service Commission shall receive compensation at the rate of not more than Twenty Dollars (\$20) per member for each meeting attended, shall receive reasonable traveling expenses from their place of residence to the place of the meetings and return, and such other actual and necessary expenses incurred in the performance of their duties. No payment of traveling expenses shall be made for meetings of the Commission held outside the County unless prior approval is given by the Board of Supervisors.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.090 Secretary of the Civil Service Commission.

The Board of Supervisors hereby designates the Director of Human Resources to act as the Secretary of the Civil Service Commission to perform the duties prescribed by the Commission.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.100 Designation of Employees Covered.

The provisions of this Chapter shall apply to and the County Civil Service shall include every officer and employee of the County except that officers and employees within the following categories will be excluded from Sections 3.16.010, 3.16.120, 3.16.130, 3.16.140, 3.16.150, 3.16.160 and 3.16.210:

(A) Elected officers, including but not limited to:

- (1) Assessor/Clerk Recorder,
- (2) Auditor-Controller,
- (3) District Attorney,
- (4) Sheriff-Coroner,
- (5) Treasurer/Tax Collector;

(B) All County officers whose terms and removal from office are governed by State statute specific to that office;

(C) All County officers and employees who are at-will and serve at the pleasure of the Board of Supervisors or the "Appointing Authority" as defined by Section 3.16.110, regardless of the bargaining unit to which their classification may be assigned, including but not limited to, all Branch Managers within the Health and Human Services Agency;

(D) All persons serving without compensation;

(E) County Jail Inmates;

(F) All members of appointed boards and commissions;

(G) All appointed department heads, including but not limited to:

- (1) Agricultural Commissioner/Sealer,
- (2) Chief Probation Officer,
- (3) Clerk of the Board of Supervisors,

- (4) County Counsel,
- (5) Director Child Support Services,
- (6) Director of Museum,
- (7) Farm Advisor,
- (8) General Services Agency Director,
- (9) Health and Human Services Agency Director,

- (10) Human Resources Director,
- (11) Director of Planning and Building,
- (12) Public Defender,
- (13) Director of Transportation;

(H) The following employees, regardless of bargaining unit, whose principal duties involve the practice of law and which classifications require membership in the California Bar Association:

- (1) Chief Deputy County Counsel,
- (2) Alternate Defender,
- (3) Deputy County Counsel I-II-III-IV,
- (4) Assistant District Attorney,
- (5) Assistant Public Defender;

(I) All employees, regardless of bargaining unit, whose principal duties involve the practice of medicine and which classifications require licensure as a Medical Doctor (MD), including but not limited to:

- (1) Psychiatrist,
- (2) Public Health Officer;

(J) All unrepresented management employees including but not limited to:

- (1) Chief Executive Officer,
- (2) Assistant Chief Executive Officer;

(K) Mendocino County Air Pollution Control Officer;

(L) Water Agency General Manager;

(M) All employees covered under the California Administrative Code, (i.e., Merit Systems);

(N) The County Surveyor by reason that this position must report to the Board of Supervisors by law.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.110 Definition of "Appointing Authority."

The appointing authority as that term is used in this Chapter shall be the appointed or elected head of the department in which the appointment is to be made.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.120 Rules—Contents of.

The Civil Service Commission shall prescribe rules and regulations for the operation of the Civil Service System in accordance with 31113 of the Government Code of the State of California; and shall provide in such rules for the following:

(A) The classifications of all positions in the Civil Service System and the orderly periodic review of classifications;

(B) Establish minimum standards and qualifications for each classification;

(C) A public announcement of all examinations;

(D) Admittance to examinations of all applications that meet the minimum standards of qualifications;

(E) Open or promotional competitive examinations to test the relative fitness of applicants for positions in the classified service of the County;

(F) Promotional preference to those in the County Civil Service where consistent with the public interest;

(G) The establishment of eligible lists from competitive promotional and open examinations. Such lists shall remain in force for not less than six (6) months nor more than two (2) years to be determined by the Civil Service Commission;

(H) An extra credit of five percent (5%) of the total credits earned in any competitive open examination to all persons who shall have earned the minimum qualifying score and who shall have submitted proof of service in the United States Military Forces and honorable discharge or certificate of honorable act of service therefrom, and an additional five percent (5%) credit shall also be allowed on open examination to honorably discharged veterans with service disabilities;

(I) Certification of the eligible list to the appointing authority and appointment from the list whenever a position in the classified service is to be filled, provided that eligibles on promotional lists for any particular class shall be certified before eligibles on open lists. Each certification shall name the highest ranked standings on the eligible list for the position to be filled. The number of standings certified shall be no less than three (3) and no more than ten (10) as requested by the appointing authority. The appointing authority shall appoint from those so certified provided they are available; if any candidate on a certification waives or fails to respond to a certification to the appointing authority, additional names shall be certified to the extent that there are no less than three (3) available from which to appoint, unless the appointing authority elects to appoint from a certification of less than three (3) available eligible candidates;

(J) A normal probationary period for each class shall be twelve (12) months; subject to further provision that the Civil Service Commission may for good cause provide that the probationary period may be extended; during the probationary period the appointing authority may reject an appointee and the appointee shall have no right to a hearing on the issue of rejection; a rejected appointee shall be reinstated to the eligible list from which the appointment was made providing said list is still in existence; a rejected appointee who had permanent or probationary status in another class shall have the right to be immediately reinstated to his or her former permanent or probationary position held immediately prior to appointment to the class which rejected;

(K) Permanent status after completing of the probationary period subject to dismissal, suspension, or demotion for cause;

(L) Appointment to permanent or temporary positions on a provisional basis of persons who meet the minimum qualifications when there is no eligible list for the class, provided that such provisional appointments shall be terminated at

the end of six (6) calendar months or within thirty (30) calendar days after certification of eligibles, whichever first occurs;

(M) Appointment to temporary or limited term positions or persons who meet the minimum qualifications provided, however, that acceptance or refusal to accept such appointment shall not bar an eligible from certification for permanent appointment; all employees now authorized by law to be employed in any County office for a portion of each year, or during certain seasons each year, who shall have been an employee of the County of Mendocino for two (2) successive seasons immediately prior to the time this Chapter takes effect shall be forthwith certified by the commission and shall be eligible for appointment to such seasonal positions without examination so long as they shall remain upon the certified or eligible list of commission;

(N) Appointments in emergencies or elections administered by the County Clerk without reference to eligible lists for periods not to exceed fifteen (15) calendar days, provided that each such appointment shall be reported in writing promptly to the Civil Service Commission stating specifically the situation that exists;

(O) Transfers, leave of absences, separation, and re-employment privileges;

(P) To establish rules and procedures for lay-off considering seniority and efficiency and for demotion to lower classes and for establishment of re-employment lists for the classes from which demoted or laid-off;

(Q) Open hearing on the adoption of rules and regulations and amendments thereto and other matters;

(R) Establish rules for sick leave and vacation and procedures for appeal from sick leave;

The Commission shall also perform additional powers and duties in relation to the operation of the Mendocino County Civil Service System as the Board of Supervisors may from time to time delegate to it.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.130 Dismissal, Suspension or Reduction.

Any officer or employee in the classified civil service may be dismissed, suspended or reduced in rank or compensation by the appointing authority of the County after employment or promotion is complete by a written order, executed by such appointing authority, stating specifically the reasons for this action. The order shall be filed with the Director of Human Resources and a copy thereof shall be furnished to the person afflicted thereby. Such dismissal, suspension or reduction in rank or compensation shall be final unless such officer or employee files a reply in writing to such order with the Director of Human Resources and requests an appeal to the Civil Service Commission within ten (10) days after the receipt of the original order; appointing authority in a dismissal, demotion, or suspension may take the action effectively immediately.
(Ord. No. 4342, 8-18-2015)

Sec. 3.16.140 Appeals.

If the employee affected by the order referred to in Section 3.16.130 hereof files a reply and request for appeal to the Civil Service Commission within the specified time, the Director of Human Resources shall forthwith transmit the order, reply and request for appeal to the Civil Service Commission for hearing. Within twenty (20) days from the filing of such appeal, the Commission or its referee shall hold a hearing which may be continued from time to time, and at the conclusion thereof either affirm, modify or revoke the order. The appellant may appear personally, produce evidence, be represented by counsel, and have a public hearing if it is desired. If the Commission appoints a referee, a complete transcript shall be made and presented to the Commission.
(Ord. No. 4342, 8-18-2015)

Sec. 3.16.150 Hearing.

At any hearing or investigation conducted by the Mendocino County Civil Service Commission or its referee, the Commission or its referee shall

have the power of subpoena and may require the attendance of witnesses and the production thereby of books, records and other documents pertinent to the hearing and/or investigation. Each commissioner or referee shall have the power to administer oaths to witnesses. The Commission may employ a hearing officer or referee to act as the presiding officer at hearings and specify the rules of evidence in force. Any decision by the Commission shall specify a finding as to each ground and the finding and decision shall be certified to the appointing authority whose action was the subject of the hearing and be forthwith enforced and followed by him. If an order of suspension, dismissal or reduction in rank or compensation served upon an employee is reversed or modified by the Commission, such employee shall be restored to his previous position with all rights and privileges pertaining thereto except as the decision may affect the employee's status. The employee who is restored to his position shall be entitled to back salary less what he earned.
(Ord. No. 4342, 8-18-2015)

Sec. 3.16.160 Status of Current Employees.

Every person employed by the County of Mendocino at the time of the operative date of the ordinance codified in this Chapter who was or has held an office of employment continuously for a period of six (6) months prior to such operative date shall be deemed to be appointed to such office and confirmed in such position until demoted, suspended, or dismissed in accordance with the terms of the ordinance codified in this Chapter. All persons under the scope and benefit of this Section shall finish out any probationary period previously commenced, subject to the provisions hereof. The provisions of this Section shall not be applicable to those persons designated in Section 3.16.100(A) through (D).
(Ord. No. 4342, 8-18-2015)

Sec. 3.16.170 Political Activity.

(A) County officers and employees may not actively engage in political campaign activity during paid work hours.

(B) County officers and employees may not actively engage in political campaign activity on the premises of County offices.

(C) For purposes of this Section only, working hours mean the following:

(1) For employees, the hours during which the employee is supposed to be at work and not on leave of absence, paid time off or vacation.

(2) For elected officers other than County Supervisors, from 8:00 a.m. to 5:00 p.m. Monday through Friday except if the officer takes time off to engage in political activity.

(3) For County Supervisors, the time during which a Board of Supervisors' meeting is in session.

(D) For purposes of this Section, political campaign activities shall be defined as the following:

(1) Soliciting, receiving, collecting, handling, dispensing, or accounting for assessments, contributions;

(2) Soliciting voters in support of or in opposition to a particular candidate for public office or political party office; or

(3) Addressing, gathering in support of or in opposition to a particular candidate for public office or political party office.

(E) No County employee, elected or appointed, may use, directly or indirectly, any County funds or property in participating in any political campaign.

(F) An employee who seeks election to a County elective office in the County department in which the employee is employed, shall be granted, upon that employee's written request, an unpaid leave of absence for all or any portion of the sixty (60) day period immediately preceding each election in which the employee is a candidate. The employee must submit a written request for unpaid leave pursuant to this Section sixty (60) days prior to the day that said leave is to commence.

(G) No County officer or employee shall participate in political activities while in uniform.

(H) Employees shall be protected from improper political influence or coercion and reprisal

for the lawful disclosure of information in whistleblower situations such as reporting illegal and/or wasteful activities.

(I) If any of the above provisions of this Section are held to be invalid, it shall not affect the remaining sections thereof.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.180 Non-Discrimination.

No person in the classified service of the County of Mendocino or seeking admission thereto shall be appointed, reduced or removed, or in any way favored or discriminated against because of race, color, religion, ancestry, national origin, age, sex, sexual orientation or identity, marital status, medical condition, disability, or any other consideration made unlawful by federal, State, or local law.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.190 Severability.

If any section, subsection, clause or phrase of this Chapter is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining sections of this Chapter. It is hereby declared that each section, subsection, clause or phrase of this Chapter would have been passed irrespective of the fact that any other portion of said ordinance might be declared unconstitutional. It is further provided that any other law or ordinances which affect the employees of Mendocino County are specifically maintained as governing law, except insofar as such other law conflicts either directly or indirectly with the ordinance herein.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.200 Amendment.

This Chapter may be amended in either of the following ways, by:

(A) A vote of the people; or

(B) An ordinance initiated and adopted by the Board of Supervisors of Mendocino County by a favorable vote of not less than four-fifths (4/5) of the members of the Board.

(Ord. No. 4342, 8-18-2015)

**Sec. 3.16.210 Status of Incumbent Upon
Reclassification of Position.**

(A) When a person is reclassified from one (1) class to another class, any incumbent in such position shall continue in the position in the new class with the same probationary status as held in the former classification. If the reclassification results in a monetary change, an incumbent shall be placed at the salary step nearest the incumbent's current salary without a monetary loss.

(B) When a position is reclassified from one (1) class to more than one (1) class an alternate position, any incumbent in such position shall continue in the position, in the same class if the position is so classified, or in the classification in which the incumbent is currently performing based on the classification study. If the incumbent is performing at the journey level and is no longer on probation, a new probationary period is not required.

(C) When a position is abolished and replaced with a new position in a different class, any incumbent in such position may qualify for reassignment to the new position in the manner provided by these rules.

(D) Each classification action of the Commission shall be submitted to the Board of Supervisors and shall become effective upon approval by said Board.

(Ord. No. 4342, 8-18-2015)

Sec. 3.16.220 Validation.

All resolutions amending this Chapter are hereby validated and confirmed and shall have the full legal effect of ordinances adopted by the Board of Supervisors in the manner required by the law and complying in every respect with laws relating to the adoption and approval of such ordinances, notwithstanding any defect, irregularity, omission or ministerial error in the adoption or approval thereof.

(Ord. No. 4342, 8-18-2015)

CHAPTER 3.20

TRANSFER OF STATE MENTAL HEALTH EMPLOYEES

Sec. 3.20.010 Status of Employee Upon Transfer.

All persons holding State of California civil service positions in Mental Health Social Services, Department of Mental Health (Ukiah office) preceding the effective date of the assumption of this function by the County of Mendocino shall, on the effective date, be considered permanent employees of the County with waiver of medical examination and probationary period, and shall be allocated to County job classifications comparable to those in State service. (Ord. No. 3354, adopted 1981.)

Sec. 3.20.020 Classification and Compensation of Employees Upon Transfer.

Employees being transferred from State service who are receiving a salary at the top step of the State salary range for their classification shall be assigned to the top step in the salary range established for the comparable classification in County service. If the transfer to a County classification results in reclassification and assignment to a lower pay range, the Board of Supervisors may direct that the employee be "Y-rated" on payroll and personnel records, and that he/she continue to receive a salary at or nearest the authorized State salary in effect at the time of assumption of the State function. Such employee shall be "Y-rated" until termination of employment in the position or until a higher rate of pay may be authorized for the County classification, whichever occurs first. (Ord. No. 3354, adopted 1981.)

Sec. 3.20.030 Credit for Prior State Service.

State Mental Health employees brought into County service shall enter with credit for length of service going back to their most recent date of hire with the State. Such employees shall carry into County service their full sick leave balance and,

although entering with no vacation balance, shall accrue vacation at the schedule provided in Section 3.04.150 of this Ordinance. These employees shall be eligible to use vacation upon accrual of a balance. (Ord. No. 3354, adopted 1981.)

Title 18

BUILDING REGULATIONS

- Chapter 18.04 In General**
- Chapter 18.08 Construction Permits**
- Chapter 18.12 Structures Not Otherwise Regulated in This Title**
- Chapter 18.14 Relocation Assistance to Tenants Evicted Due to Unsafe or Hazardous Conditions**
- Chapter 18.16 Master Grid and Property Numbering System**
- Chapter 18.20 Mobilehomes and Mobilehome Parks**
- Chapter 18.23 Regulations for Limited Density Rural Dwellings**
- Chapter 18.25 Regulations for Collecting and Loading Recyclable Materials in Development Projects**
- Chapter 18.30 Unreinforced Masonry Buildings**
- Chapter 18.35 Construction and Demolition Recycling and Reuse**
- Chapter 18.40 Small Residential Rooftop Solar Energy System Review Process**
- Chapter 18.70 Excavation and Grading**

CHAPTER 18.35
CONSTRUCTION AND DEMOLITION
RECYCLING AND REUSE*

Sec. 18.35.010 Purpose.

The California Waste Management Act (California Public Resources Code Sections 40000 et seq.) requires the County to prepare, adopt and implement source reduction and recycling elements to divert fifty percent (50%) of all solid waste from disposal within its jurisdiction. Debris and solid waste from demolition and construction of buildings represent a significant portion of the solid waste presently coming from unincorporated areas of the County of Mendocino. Much of such debris is particularly suitable for recycling. Mendocino County is committed to the reduction of waste, and to compliance with State law requiring the establishment of programs for recycling and salvaging construction and demolition materials. It is the intent of the Board of Supervisors of the County of Mendocino, in enacting this Chapter, to encourage and require recycling and responsible reductions in the amount of material that is disposed in landfills. (Ord. No. 4174 (part), adopted 2006.)

Sec. 18.35.020 Construction and Demolition Waste Diversion Requirements.

The construction and demolition waste diversion requirements in the 2010 California Green Building Code for a Construction Waste Management Plan and specified diversion of waste shall be applicable to all construction permits of two thousand (2,000) square feet or more and all demolition permits issued by the County. (Ord. No. 4301, § 1, 11-6-2012)

***Editor's note**—Ord. No. 4301, adopted November 6, 2012, repealed the former §§ 18.35.020—18.35.190 in their entirety and enacted a new §§ 18.35.020, 18.35.030. Former §§ 18.35.040—18.35.190 pertained to construction and demolition recycling and reuse and were derived from Ord. No. 4174 (part), adopted 2006.

Sec. 18.35.030 Information on Opportunities to Divert Construction and Demolition Waste.

When providing applications for building permits, the Planning Department shall give applicants comprehensive written information on opportunities to divert construction and demolition waste materials from disposal. The Solid Waste Director shall assist in preparing this information and shall respond to applicant requests for additional information.

(Ord. No. 4301, § 2, 11-6-2012)

CHAPTER 18.40

SMALL RESIDENTIAL ROOFTOP SOLAR ENERGY SYSTEM REVIEW PROCESS

Sec. 18.40.005 Title and authority.

This chapter is and may be cited as the "The Small Residential Rooftop Solar Energy System Review Process." The chapter is enacted pursuant to Government Code section 65850.5 as amended by Assembly Bill 2188 (Chapter 521, Statutes 2014). (Ord. No. 4344, § 3, 10-6-2015)

Sec. 18.40.010 Purpose.

The purpose of this Chapter is to create an expedited, streamlined solar permitting process that complies with the Solar Rights Act to achieve timely and cost-effective installations of small residential rooftop solar energy systems. The intent of this Chapter is to encourage the use of solar systems by creating a streamlined, expedited permitting process. This Chapter allows the County to achieve these goals while protecting the public health and safety.

(Ord. No. 4344, § 3, 10-6-2015)

Sec. 18.40.015 Applicability.

This Chapter applies to the permitting of small residential rooftop solar energy systems in the unincorporated territory of the County of Mendocino.

Small residential rooftop solar energy systems legally established or permitted prior to the effective date of this Chapter are not subject to the requirements of this Chapter unless physical modifications or alterations are undertaken that materially change the size, type, or components of a small rooftop energy system in such a way as to require new permitting. Routine operation and maintenance or like, in-kind replacements shall not require a permit.

(Ord. No. 4344, § 3, 10-6-2015)

Sec. 18.40.020 Definitions.

The following words and phrases as used in this chapter are defined as follows:

(A) "Electronic submittal" means the utilization of one or more of the following:

1. Email;
2. The Internet; or
3. Facsimile.

(B) "Small residential rooftop solar energy system" means all of the following:

1. A solar energy system that is no larger than 10 kilowatts alternating current nameplate rating or 30 kilowatts thermal.

2. A solar energy system that conforms to all applicable state fire, structural, electrical, and other building codes as adopted or amended by the County and paragraph (3) of subdivision (c) of Section 714 of the Civil Code, as such section or subdivision may be amended, renumbered, or re-designated from time to time.

3. A solar energy system that is installed on a single or duplex family dwelling.

4. A solar panel or module array that does not exceed the maximum legal building height as defined by the County.

(C) "Solar energy system" has the same meaning set forth in paragraphs (1) and (2) of subdivision (a) of Section 801.5 of the Civil Code, as such section or subdivision may be amended, renumbered, or re-designated from time to time.

(D) "Specific adverse impact" means a significant, quantifiable, direct and unavoidable impact based on objective, identified and written public health or safety standards, policies or conditions as they existed on the date the application was deemed complete.

(Ord. No. 4344, § 3, 10-6-2015)

Sec. 18.40.025 Solar Energy System Requirements.

(A) Solar energy systems shall meet applicable health and safety standards and requirements imposed by the state and the County and local fire districts.

(B) Solar energy systems for heating water in single-family residences and for heating water in commercial or swimming pool applications shall be certified by an accredited listing agency as defined by the California Plumbing and Mechanical Codes.

(C) Solar energy systems for producing electricity shall meet all applicable safety and performance standards established by the California Electrical Code, the Institute of Electrical and Electronic Engineers, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability. (Ord. No. 4344, § 3, 10-6-2015)

Sec. 18.40.030 Application Standards.

(A) The Director of Planning and Building Services shall adopt an administrative, nondiscretionary expedited review process for small residential rooftop solar energy systems, including standard plans and checklists. The permit process, standard plans and checklists shall set forth all requirements with which the small residential rooftop energy system must comply in order to be eligible for expedited review, and shall substantially conform to recommendations for expedited permitting, including the checklists and standard plans, contained in the most current version of the California Solar Permitting Guidebook adopted by the Governor's Office of Planning and Research ("Guidebook").

(B) The Director of Planning and Building Services may modify the checklists and standards found in the Guidebook due to unique climactic, geological, seismological or topographical conditions.

(C) The checklists and required permitting documentation shall be published on the County's website. If the Director of Building and Safety modifies the checklists and standard plans found in the California Solar Permitting Guidebook, he shall document the unique climactic, geological, seismological or topographical conditions requiring such modifications and shall also include such documentation on the County's website.

(D) All fees prescribed for the permitting of small residential rooftop solar energy systems must comply with Government Code Section 65850.55, Government Code Section 66015, Government Code Section 66016 and State Health and Safety Code Section 17951.

(Ord. No. 4344, § 3, 10-6-2015)

Sec. 18.40.035 Permit Review and Inspection Requirements.

(A) The applicant may submit the permit application and associated documentation to the Department of Planning and Building Services in person, mailed, or electronic submittal together with any required permit processing and inspection fees. In the case of electronic submittal, the electronic signature of the applicant on all forms, applications and other documentation may be used in lieu of a wet signature.

(B) An application that satisfies the information requirements in the checklist, as determined by the Building Official, shall be deemed complete. Upon receipt of an incomplete application, the Building Official shall issue a written correction notice detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

(C) Upon confirmation by the Building Official of the application and supporting documentation being complete and meeting the requirements of the checklist, the Building Official shall perform an expedited review of the application and all submittals. The Building Official shall administratively approve the application and issue all required permits or authorizations, following the payment of all required fees. Such approval does not authorize an applicant to connect the small residential rooftop energy system to the local utility provider's electricity grid. The applicant is responsible for obtaining such approval or permission from the local utility provider.

1. The Building Official may withhold issuance if there is a violation on record for the structure under review.

2. The county shall not condition approval based on the approval of an association, as defined in Section 4080 of the Civil Code.

(D) A use permit may be required if, upon review of the application, the Director of Planning and Building Services makes a finding, based on substantial evidence, that the proposed small residential rooftop solar energy system could have a specific, adverse impact upon the public health and safety, and that there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact (as that term is defined in Government Code section 65850.5). The findings shall include the basis for the rejection of potential feasible alternatives of preventing the adverse impact. The determination of the Director of Planning and Building Services may be appealed to the Planning Commission. The Planning Commission shall not deny an application for such a use permit unless it makes written findings, based on substantial evidence, that the proposed installation would have a specific, adverse impact upon the public health or safety, and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact (as that term is defined in Government Code section 65850.5). The findings shall include the basis for the rejection of potential feasible alternatives of preventing the adverse impact.

(E) As soon as practicable after the applicant notifies the Building Official that a small residential rooftop solar energy system has been installed under a permit, the Building Official will inspect the system to verify compliance with the permit. A separate fire inspection may be performed if an agreement with the local fire authority does not exist to perform safety inspections on behalf of the fire authority. If it is determined that a system was not installed in compliance with a permit, the applicant will be notified of the actions needed to comply with the permit and conduct additional inspections as necessary. No small residential rooftop solar energy system may be operated until it complies with the building permit.

(Ord. No. 4344, § 3, 10-6-2015)

CHAPTER 18.70

EXCAVATION AND GRADING

Sec. 18.70.010 Purpose.

The purpose of this chapter is to safeguard life, limb, property and public welfare by regulating grading on private property.
(Ord. No. 4333, § 5, 3-17-2015)

Sec. 18.70.020 Scope.

This chapter sets forth rules and regulation to control excavation, grading and earthwork construction, including fills and embankments; establishes the administrative procedures for issuance of permits; and provides for approval of the plans and inspection of grading construction.
(Ord. No. 4333, § 5, 3-17-2015)

Sec. 18.70.025 Grading Regulations Mandated by State of California.

This chapter regulates grading in the absence of regulations mandated by the State of California. The State Department of Housing and Community Development has adopted Appendix J of the California Building Code, which mandates use of that regulation by all jurisdictions in the State of California for regulating all grading associated with construction of subdivisions or building pads for motels, hotels, lodgings, apartments, dwellings, dormitories, condominiums, homeless shelters, congregate residences, employee housing, factory built housing and other types of dwelling units. This chapter regulates grading activities for areas not regulated by Appendix J.
(Ord. No. 4333, § 5, 3-17-2015)

Sec. 18.70.027 Grading as "Development" in the Coastal Zone.

Section 20.308 of the Mendocino County Code (Mendocino County Coastal Zoning Code) defines "grading" within the coastal zone as any excavation or filling or combination thereof involving transfer of more than two (2) cubic yards of material. Within that same section, "development"

is defined as a term that includes grading. Section 20.532.010 of the Mendocino County Coastal Zoning Code states, in part, that any development shall be required to secure a coastal development permit, with certain exemptions provided in section 20.532.020. As such, grading activities within the County's coastal zone generally require a Coastal Development Permit. Although a grading permit may not be required for activities within the coastal zone as exempted by 18.70.030(b), a coastal development permit may still be required. In addition to consistency with this chapter, grading activity within the coastal zone must also be consistent with Chapter 20.492 of the Mendocino County Code (Grading, Erosion, and Runoff) and Chapter 16.30 of the Mendocino County Code (Stormwater Runoff Pollution Prevention Procedure).
(Ord. No. 4333, § 5, 3-17-2015)

Sec. 18.70.028 Surface Mining.

Grading activities may be regulated under state and local provisions of the Surface Mining and Reclamation Act (SMARA). Mendocino County Code applicable to Surface Mining and Reclamation is contained within Chapter 22.16
(Ord. No. 4333, § 5, 3-17-2015)

Sec. 18.70.030 Permits Required.

(A) Permits Required. Except as specified in Subsection (b) of this section, no person shall do any grading without first having obtained a grading permit from the building official.

(B) Exempted Work. A grading permit is not required for the following:

(1) When approved by the building official, grading in an isolated, self-contained area if there is no danger to private or public property.

(2) An excavation below finished grade for basements and footings of a building, retaining wall or other structures authorized by a valid building permit. This shall not exempt any fill made with the material from such excavation or

Title 22

LAND USAGE

Chapter 22.04 Underground Utility Districts

Division I In General

Division II Procedures

Division III Regulation of District

Division IV Establishment of Districts

Chapter 22.07 Timberland Production Zoning

**Chapter 22.08 Agricultural Preserves and Williamson
Act Contracts**

Chapter 22.12 Archaeological Resources

Division I General

Division II Archaeological Resource Identification and Impact Mitigation

Division III Archaeological Excavation

Division IV Archaeological Discoveries

Division V Records

Division VI Prohibitions and Penalties

Chapter 22.16 Surface Mining and Reclamation

CHAPTER 22.07

TIMBERLAND PRODUCTION ZONING

Sec. 22.07.010 Declaration.

(A) The legislature of the State of California in enacting AB 1258 Z'berg-Warren-Keene-Collier Forest Taxation Reform Act of 1976, found that the forest resources and timberlands of the state are among the most valuable of the natural resources of the state.

It is essential to the objectives of the Forest Taxation Reform Act of 1976 that an orderly system be established whereby property within Mendocino County may be incorporated into Timberland Preserves by individual property owner request.

The Board of Supervisors of the County of Mendocino concurs with the findings of the California State Legislature. (Ord. No. 3453, adopted 1983.)

Sec. 22.07.020 Creation of Timberland Production Zones.

(A) Property within the County of Mendocino may be incorporated into Timber Land Production Zones through the following procedures:

(1) Applicants shall file, or cause to be filed, an application for rezoning pursuant to the Mendocino County Code.

(2) In addition, applicant shall submit, pursuant to California Government Code, Section 51113:

(a) A map showing the legal description or the Assessor's parcel number of the property to be zoned.

(b) A plan for forest management for the property prepared or approved as to content by a registered professional forester. Such a plan shall adhere to the minimum standards for format as prescribed by the County and shall provide for the eventual harvest of timber within a reasonable period of time, as determined by the preparer of the plan. (Ord. No. 3453, adopted 1983, as amended by Ord. No. 3482, adopted 1984.)

(c) A statement signed by applicant(s) and registered professional forester stating the parcel(s) under consideration currently meets timber stocking standards as set forth in Section 4561 of the California Public Resources Code and the forest practice rules adopted by the State Board of Forestry for the district in which the parcel is located. (Ord. No. 3453, adopted 1983, as amended by Ord. No. 3482, adopted 1984.)

(d) If condition 2c cannot be immediately met, owner shall sign an agreement with the Board of Supervisors to meet such stocking standards and forest practice rules by the fifth anniversary of the signing of the agreement. At that time, condition 2c shall be met. Upon the fifth anniversary of the signing of such an agreement, the Board shall determine whether the parcel meets the timber stocking standards in effect on the date the agreement was signed. If the parcel fails to meet the timber stocking standards, the Board shall immediately rezone the parcel and specify a new zone for such parcel which is in conformance with the county General Plan and whose primary use is other than timberland.

(e) Applicant shall sign and file a statement for the parcel(s) under consideration stating the ownership is of one person as defined in Section 38106 of the California Revenue and Taxation Code, and said parcel(s) are comprised of single or contiguous parcels. (Ord. No. 3453, adopted 1983, as amended by Ord. No. 3482, adopted 1984.)

(3) Before application is presented to the Planning Commission, said application shall be circulated for review and comment to the County Farm Advisor, the County Assessor, the County Agricultural Commissioner, and the California Department of Forestry.

(4) Prior to rezoning pursuant to this section, all uses on property shall be in compliance to those uses as established under Section 20-121, et seq., which govern permitted and compatible uses. (Ord. No. 3453, adopted 1983.)

Sec. 22.07.030 Timber Production Zone Criteria.

Timberland (as defined in Section 20-31) eligible for incorporation into a Timber Land Pro-

duction Zone shall meet each of the following qualifications to site quality class as such terms are defined in Rule 1021 Title 18 (Public Revenues), California Administrative Code.

(A) The ownership shall contain at least 40 acres of Site Quality III or better.

(B) Those ownerships of greater than 80 acres shall contain at least 50% of the property under consideration in Site Quality III or better.

(C) Parcels zoned as timberland production (TPZ) shall be zoned as such for an initial term of ten years. On the first and each subsequent anniversary date of the initial zoning, a year shall be added to the initial term of ten years unless a notice of rezone has been given in accordance to (D) below.

(D) Rezoning.

(1) If an owner desires in any year to rezone a parcel from its current Timber Land Production Zone, those procedures as detailed in Section 51120 et seq. of the California Government Code shall be applied.

(2) If an owner desires to rezone from a Timber Land Production Zone immediately, those procedures as detailed in Section 51130 et. seq. of the California Government Code shall be applied. (Ord. No. 3453, adopted 1983, as amended by Ord. No. 3482, adopted 1984.)

Sec. 22.07.040 T-P Zoned Property Restricted Uses.

With respect to property under the Timberland Production (T-P) Zoning, all regulations listed under Section 20.121 et seq. (or Section 20.10.4 for land within the Coastal Zone until such time as the Local Coastal Plan is adopted and certified) which govern permitted and compatible uses shall apply. (Ord. No. 3453, adopted 1983.)

Sec. 22.07.050 Effective Dates.

This ordinance shall be constructed as if it were operative on April 12, 1983, to the extent that such retroactive construction does not impair the constitutional rights of any person. This ordinance shall continue in full force and effect until

such time as the Board of Supervisors adopts an ordinance establishing criteria for Timberland Production Zoning after the public hearings and recommendations of its Planning Commission as required by the California Timberland Productivity Act of 1982 (Government Code Section 51110, et seq.). Upon adoption of said ordinance, this emergency ordinance shall be automatically repealed and of no further force and effect.

The Mendocino County Board of Supervisors declares that the immediate preservation of the public peace, health, and safety necessitates the immediate passage of this ordinance as an urgency measure by reason of the following facts:

The California Timberland Productivity Act of 1982 requires that the County of Mendocino, on or before March 1, 1977, by resolution, adopt procedures for initiating, filing and processing petitions for Timberland Production Zoning and for rezoning and to adopt by ordinance a list of criteria required to be met by parcels being considered for Timberland Production Zoning pursuant to Government Code Section 51113 (2). The County of Mendocino had adopted an ordinance and procedures complying with this section which was inadvertently repealed by adoption of Ordinance No. 3428 adopted April 12, 1983. There are landowners within the County of Mendocino who desire to petition the County for inclusion of their lands as Timberland Production and have expended monies in preparing plans or having plans approved as to content by registered professional foresters and allege that their properties will meet all State and local criteria for their inclusion. But for the absence of an ordinance and procedures, these lands could be considered for inclusion as Timberland Production lands.

The absence of a local ordinance may subject the County to litigation and attorneys fees pursuant to the California Timberland Productivity Act of 1982 and the recent holding in this case of *State of California v. County of Santa Clara* (May 1983) 142 Cal. App. 3d 608. (Ord. No. 3453, adopted 1983.)

CHAPTER 22.08

AGRICULTURAL PRESERVES AND WILLIAMSON ACT CONTRACTS*

Sec. 22.08.010 Declaration.

The legislature of the State of California, in enacting the California Land Conservation Act of 1965 also known as the Williamson Act and subsequent amendments, found that the preservation of a maximum amount of a limited supply of prime agricultural land is necessary to the state's economic resources; that the discouragement of premature and unnecessary conversion of prime agricultural land to urban uses is a matter of public interest; that in a rapidly urbanizing society agricultural lands have a definite public value as open space; that the preservation of a maximum amount of the limited supply of agricultural land is necessary for the maintenance of the agricultural economy of the state and for an assurance of adequate, healthful and nutritious food for future residents of this state and the nation; that the agricultural work force is vital to sustaining agricultural productivity and that land within a scenic highway corridor or wildlife habitat has a value to the state because of its scenic beauty and its location adjacent to or within the view of a state scenic highway or because it is of great importance as habitat for wildlife and contributes to the preservation or enhancement thereof.

The Board of Supervisors of the County of Mendocino concurs with the findings of the California State Legislature.

The Board of Supervisors of the County of Mendocino may adopt by resolution policies and procedures, which may be amended from time to time, establishing an orderly system whereby prop-

erty within Mendocino County may be incorporated into agricultural preserves and the owners of said property may, by contract, further restrict the use of their property exclusively for agricultural, recreational or open space purposes. Prior versions of this Chapter 22.08 are hereby superseded by the policies and procedures adopted by the Board of Supervisors on the date of adoption of the ordinance amending this section; which policies and procedures may be amended from time to time.

(Ord. No. 4345, § 1, 10-6-2015)

***Editor's note**—Ord. No. 4345, § 1, adopted October 6, 2015, repealed ch. 22.08, §§ 22.08.010—22.08.132, in its entirety; and enacted a new ch. 22.08 to read as set out herein. Former ch. 22.08 pertained to "Resource Preserves," and was derived from Ord. No. 616, adopted 1970; Ord. No. 757, adopted 1971; Ord. No. 962, adopted 1972; Ord. No. 1512, adopted 1975; Ord. No. 1557, adopted 1975; Ord. No. 3428, adopted 1983; Ord. No. 3678 (part), adopted 1988 and Ord. No. 4006 (part), adopted 1998.

CODE COMPARATIVE TABLE

Ordinance Number	Date	Description	Section		Section this Code
4329	7-22-2014	MU-2 general mixed use district		Added	Ch. 20.085, §§ 20.085.005— 20.085.060
Ord. of	11- 4- 2014(1)	Community Bill of Rights (Measure S)	1—9	Added	Ch. 8.05, §§ 8.05.010—8.05.090
4330	1-20-2015	Fees for probation reports			2.65.010
4331	1-20-2015	Delegating authority to invest to county treasure for calendar year 2015			5.130.010
4333	3-17-2015	Building regulations	1	Rpld	Ch. 18.04, §§ 18.04.010— 18.04.095
				Added	Ch. 18.04, §§ 18.04.005— 18.04.085
			2		18.08.010
			3		10.08.030
			4	Added	Ch. 18.14, §§ 18.14.010— 18.14.090
			5	Added	Ch. 18.70, §§ 18.70.010— 18.70.150
4336	5-19-2015	Mendocino County lodging business improvements district			Ch. 5.140, §§ 5.140.010— 5.140.270
4338	6-16-2015	Purchasing agent			Ch. 2.32, §§ 2.32.010—2.32.120
4339	6-16-2015	Speed zoning on county roads		Added	15.04.030(B)(37), (38)
4340	7- 7-2015	Personnel and salary			Ch. 3.04, §§ 3.04.010—3.04.220
		Civil service			Ch. 3.16, §§ 3.16.010—3.16.220
4341	8- 4-2015	Wireless communications	1	Added	20.008.020(O)—(R)
			2	Added	20.008.024(N)
			3	Added	20.008.060(B)
			4		20.236.015
			5		20.236.020
			6	Rnbd	20.236.025
				as	20.236.040
			7	Added	20.236.025
			8	Added	20.236.030
			9	Added	20.236.035
4342	8-18-2015	Personnel and salary		Rpld	Ch. 3.04, §§ 3.04.010—3.04.220

CODE COMPARATIVE TABLE

Ordinance Number	Date	Description	Section	Section this Code
				Added Ch. 3.04, §§ 3.04.010—3.04.220
				Rpld Ch. 3.16, §§ 3.16.010—3.16.220
				Added Ch. 3.16, §§ 3.16.010—3.16.220
4344	10- 6-2015	Small residential rooftop solar energy system review process	3	Added Ch. 18.40, §§ 18.40.010—18.40.035
4345	10- 6-2015	Resource preserves	1	Rpld Ch. 22.08, §§ 22.08.010—22.08.132
		Agricultural preserves and Williamson Act contracts		Added Ch. 22.08, § 22.08.010

INDEX

— A —

ABANDONED VEHICLES

- Administration, enforcement, authority designated 15.28.030
- Definitions 15.28.120
- Investigation, scope, authority 15.28.040
- Removal
 - administrative costs, liability, collection 15.28.110
 - hearing, procedure, decision 15.28.070
 - interference prohibited, penalty 15.28.130
 - notice of abatement
 - contents 15.28.060
 - service when, procedure 15.28.050
 - notice to motor vehicle department 15.28.100
 - nuisance declaration, required when 15.28.020
 - procedure generally 15.28.090
 - right of entry when 15.28.080
- Unlawful acts designated 15.28.010
- Violation, penalty 15.28.140

ACCUMULATIVE CAPITAL OUTLAY FUND

- Created, funding 5.32.010
- Establishment, statutory authority 5.32.020

ADMINISTRATIVE CODE

- See also BUILDING CODE
- Adopted 18.04.025

ADVERTISING

- See ADVERTISING, LANDSCAPED FREEWAYS
- POLITICAL ADVERTISING

ADVERTISING, LANDSCAPED FREEWAYS

- Advertising display
 - prohibited
 - designated 15.24.030
 - exempt displays 15.24.040
 - removal 15.24.050
- Definitions 15.24.010
- Landscaped freeway
 - designated 15.24.020

AGRICULTURAL BUILDING

- See BUILDING

AGRICULTURAL COMMISSIONER, COUNTY

- Land division violation committee membership, duties
 - See LAND DIVISION VIOLATION COMMITTEE

AGRICULTURAL COMMISSIONER, COUNTY

- (Cont'd.)
 - Office consolidated 2.16.010
 - Plant pests
 - abatement authority, duties 10A.08.060
 - action, authority generally 10A.08.030

AGRICULTURAL NUISANCES

- Definitions 10A.13.010
- Policy declaration, effect 10A.13.020

AGRICULTURAL PEST CONTROL ADVISORS

- Agricultural land, operations preservation findings 10A.13.030
 - precedence of provisions 10A.13.060
 - seller disclosure requirements 10A.13.040
 - sign posting, purpose 10A.13.050
- Definitions 10A.12.010
- Registration required, fee 10A.12.020

AGRICULTURAL PRESERVES AND WILLIAMSON ACT CONTRACTS

- See AGRICULTURAL PEST CONTROL ADVISORS
- ZONING, AGRICULTURAL PRESERVES AND WILLIAMSON ACT CONTRACTS

AGRICULTURE

- See also AGRICULTURAL PEST CONTROL ADVISORS
- ZONING, AGRICULTURAL PRESERVES AND WILLIAMSON ACT CONTRACTS
- ZONING, COASTAL
- ZONING, COASTAL, UNINCORPORATED AREAS

Dioxin

- See Phenoxy herbicides, aerial application
- Phenoxy herbicides, aerial application
 - findings 10A.04.010
 - prohibited 10A.04.020
 - violation, penalty 10A.04.030

Plant pests

- abandoned, neglected fruit trees, shrubs, nuisance 10A.08.050
- abatement procedure, notice 10A.08.060
- action, authority generally 10A.08.030
- applicability, construction of provisions 10A.08.010
- designated, nuisance 10A.08.020
- effective date of provisions 10A.08.090

AGRICULTURE

AGRICULTURE (Cont'd.)

Plant pests (Cont'd.)

- owner, occupant duties 10A.08.040
- severability of provisions 10A.08.080
- violation, penalty 10A.08.070

AGRICULTURE DEPARTMENT

See also ANIMAL CONTROL DEPARTMENT

Established, supervision 2.16.010

AIRPORT MANAGER

Airports, county, enforcement authority 8.64.010

AIRPORTS, COUNTY

See also ZONING

ZONING, COASTAL

Aircraft

See also Use regulations generally

ZONING

ZONING, COASTAL

operation regulations generally 8.64.040

Airport

See also ZONING

ZONING, COASTAL

Airport manager

See also AIRPORT MANAGER

Applicability of provisions 8.64.010

Definitions 8.64.020

Enforcement

See Applicability of provisions

Violation, penalty

Fire safety regulations 8.64.060

Firearms

See FIREARMS

Prohibitions generally

Liability designated, assumption 8.64.070

Maintenance, operation, responsibility

designated 2.56.050

Prohibitions generally 8.64.050

Use regulations generally 8.64.030

Violation, penalty 8.64.080

Zoning regulations

See ZONING

ZONING, COASTAL

ALARM SYSTEMS

Alarm agency, registration required, requirements 8.60.080

Alarm business

business license required, requirements 8.60.090

registration required, requirements 8.60.100

ALARM SYSTEMS (Cont'd.)

Audible alarm regulations generally 8.60.050

Automatic calling device prohibited 8.60.070

Definitions 8.60.020

False alarm response, fees, regulations generally 8.60.040

License

See Alarm business

Purpose 8.60.010

Registration

See also Alarm agency, registration required, requirements

Alarm business

required, requirements generally 8.60.030

Sheriff

See SHERIFF-CORONER

Termination at sheriff's office, fees 8.60.060

Violation, penalty 8.60.110

ALCOHOLIC BEVERAGES

Consumption in public

definitions 8.86.020

exceptions to provisions 8.86.040

prohibited 8.86.030

purpose of provisions 8.86.010

violation, penalty 8.86.050

Minor, parties on private property

definitions 8.85.020

findings, purpose of provisions 8.85.010

law enforcement costs

appeal 8.85.060

liability 8.85.040, 8.85.050

restrictions 8.85.030

severability of provisions 8.85.070

ALTERNATIVE VOLUNTARY

REDEVELOPMENT PROGRAM

Additional understandings and intent 11.10.040

Authorization of implementing actions 11.10.050

California Environmental Quality Act 11.10.060

Enactment and effective dates 11.10.080

Enactment of ordinance pursuant to

redevelopment law section 34193(a) 11.10.030

Findings 11.10.020

Participation 11.10.010

Publication and posting 11.10.090

Severability 11.10.070

AMBULANCE

See EMERGENCY MEDICAL SERVICES

ANIMAL CARE AND CONTROL

DEPARTMENT

Administration 10.04.030

Animals

nuisance complaint investigation, authority
10.08.030

rabies control

authority, duties generally 10.16.010
recordkeeping duties 10.16.030

Purpose 10.04.020

Title of provisions 10.04.010

ANIMAL CONTROL ADVISORY COMMITTEE

Animals

impoundment appeals hearing duties 10.24.070

license appeals hearing duties 10.12.040

Created, purpose, appointment, powers, duties
generally 10.04.030

ANIMAL CONTROL OFFICER

Animal impoundment

appeals hearing duties 10.24.070

authority generally 10.08.050

dog at large, duties when 10.24.040

Powers, duties generally 10.04.030

ANIMALS

See also ANIMAL CONTROL DIVISION
ANIMAL CONTROL OFFICER
COW MOUNTAIN
ZONINGZONING, AGRICULTURAL
PRESERVES AND WILLIAMSON ACT
CONTRACTS
ZONING, COASTAL

Animal control

See ANIMAL CONTROL ADVISORY
COMMITTEEANIMAL CONTROL DIVISION
ANIMAL CONTROL OFFICER

At large

See COW MOUNTAIN

Cat

See also Specific Subject
prohibitions generally 10.08.020

Charges, fees generally 10.12.060

County veterinarian

See VETERINARIAN, COUNTY

Dangerous exotic animal permit

See also License

ANIMALS (Cont'd.)

Dangerous exotic animal permit (Cont'd.)
required, requirements generally 10.12.030

Definitions 10.04.060—10.04.112

Dog

See also Specific Subject

COUNTY BUILDINGS

COURTHOUSE BUILDING,

GROUNDS

PARKS, COUNTY

license

See also License

required, regulations generally 10.12.010

prohibitions

county buildings 14.20.010

generally 10.08.010

penalties 14.02.020

vicious

disposition 10.08.017

failure to comply 10.08.014

identification 10.08.013

leash, muzzle required 10.08.011

presumption 10.08.015

reporting 10.08.012

Domestic animal

See Large domestic animals

Enforcement 10.04.030

Fees

See Charges, fees generally

Health department

See HEALTH OFFICER, COUNTY

Impoundment

See also Large domestic animals

appeal hearing

failure to appeal 10.24.080

procedure generally, effect 10.24.070

required, exceptions 10.24.060

authorized persons designated, duties when
10.24.020

disposition 10.24.090

dog running at large 10.24.040

notice

See also authorized persons designated,
duties when

requirements generally 10.24.030

permitted when 10.08.050

summary seizure when, requirements 10.24.050

Kennel license

See also License

ANIMALS

ANIMALS (Cont'd.)

- Kennel license (Cont'd.)
 - required, regulations generally 10.12.020
- Large domestic animals
 - care requirements 10.20.010B
 - impoundment
 - See also Impoundment
 - authority generally 10.20.020
 - due process rights, hearing 10.20.030
 - liability disclaimer 10.20.050
 - relief from fees when 10.20.040
 - prohibitions generally 10.20.010A
 - purpose, intent of provisions 10.20.010
- License
 - See also Cat
 - Charges, fees generally
 - Dog
 - Kennel license
 - denial, cancellation, revocation, appeals procedures 10.12.040
- Nuisance designated, complaint procedure 10.08.030
- Owner responsibility 10.08.016
- Permit
 - See Dangerous animal permit
 - License
- Prohibitions
 - See also Specific Subject
 - Cat
 - Dog
 - generally 10.08.040
- Rabies control
 - authority, purpose of provisions 10.16.010
 - biting animal, report
 - See requirements generally
 - epidemic, declaration, effect 10.16.050
 - purpose of provisions
 - See authority, purpose of provisions
 - quarantine provisions 10.16.040
 - requirements generally 10.16.030
 - statutory authority
 - See authority, purpose of provisions
 - vaccination
 - See requirements generally
 - veterinarian duties 10.16.020
 - violation, penalty 10.16.060
- Vicious
 - See Dangerous exotic animal permit
 - Dog

ANIMALS (Cont'd.)

- Violation
 - See also Impoundment
 - nuisance complaint
 - See Nuisance designated, complaint
 - penalties preserved 10.12.050

ARCHAEOLOGICAL COMMISSION

- See also BOARDS, COMMISSIONS
- Archaeological sensitivity review 22.12.050
- Created, composition, appointment, organization, duties generally 22.12.040
- Discoveries
 - duties generally 22.12.090
 - human remains, authority when 22.12.100
- Field inventory, impact mitigation duties 22.12.060

ARCHAEOLOGICAL RESOURCES

- Archaeological sensitivity review 22.12.050
- Commission
 - See ARCHAEOLOGICAL COMMISSION
- Definitions
 - emergency salvage operations 22.12.110
 - generally 22.12.030
 - human remains, effect 22.12.100
 - procedure generally 22.12.090
- Excavation
 - plan 22.12.070
 - report 22.12.080
- Field inventories, evaluations, impact mitigation 22.12.060
- Findings, purpose of provisions 22.12.010
- Fraudulent transfer 22.12.170
- Records
 - items removed, list 22.12.120
 - maps, registers 22.12.130
 - unauthorized disclosure 22.12.140
- Trafficking, unauthorized 22.12.160
- Trespass prohibited 22.12.150
- Violation, penalty 22.12.180

ASSESSMENT APPEALS BOARD

- Clerical assistance 5.150.060
- Compensation 5.150.050
- Establishment 5.150.010
- Fees 5.150.090
- Jurisdiction and duties 5.150.040
- Legal advisor 5.150.070
- Members and alternate members 5.150.020

ASSESSMENT APPEALS BOARD (Cont'd.)

- Qualifications for membership 5.150.030
- Rules of procedure 5.150.080

ASSESSOR, COUNTY

- Office consolidated 2.16.020
- Property reassessment
 - calamity reassessment
 - authority generally 5.12.050
 - duties generally 5.12.030
 - damage reassessment
 - authority generally 5.14.050
 - duties generally 5.14.030
 - possessory interest reassessment duties 5.15.030

ATTORNEY'S FEES

- Recovery by county 1.04.115

AUDITOR, COUNTY

- Business license forms provision duties 6.04.070
- General liability trust fund
 - establishment authority 5.62.010
 - report duties 5.62.040
- Property reassessment
 - calamity reassessment duties 5.12.040
 - damage reassessment duties 5.14.040
- Property tax administration invoicing public agency 5.10.040
- Qualifications
 - applicability 2.36.020
 - designated 2.36.010
- Transient occupancy tax audit duties 5.20.085
- Unemployment compensation trust fund
 - establishment authority 5.72.010
 - report duties 5.72.050
- Unemployment relief funds administration authority 2.20.040
- Workers' compensation trust fund establishment authority 5.52.010

— B —

BINGO GAMES

- Definitions 8.52.020
- License
 - application, contents, procedure 8.52.040
 - denial, suspension, revocation grounds 8.52.060
 - required, requirements, eligibility 8.52.030
- Limitations generally 8.52.050
- Purpose, statutory authority of provisions 8.52.010

BINGO GAMES (Cont'd.)

- Violation, penalty 8.52.070

BOARD OF BUILDING, HOUSING APPEALS

See BUILDING, HOUSING APPEALS BOARD

BOARD OF EQUALIZATION

See also BOARDS, COMMISSIONS

- Property reassessment
 - calamity reassessment
 - appeals hearing duties 5.12.040
 - duties generally 5.12.050
 - damage reassessment appeals hearing 5.14.040
 - possessory interest reassessment appeals hearing 5.15.040

BOARD OF SUPERVISORS

See also BOARDS, COMMISSIONS

- Abandoned vehicle removal
 - administrative costs establishment 15.28.110
 - appeals hearing duties 15.28.070
- Appointing authority
 - animal control advisory committee 10.04.030
 - archaeological commission 22.12.040
 - building, housing appeals board 2.24.030
 - children and families (FIRST 5 Mendocino) commission 9.34.060
 - civil service commission 3.16.020
 - clerk of the board 2.30.020
 - community development commission 11.04.060
 - county administrator 2.28.010
 - county veterinarian 10.16.020
 - disaster council 7.04.070
 - health officer 2.44.020
 - human resources director 3.16.090
 - planning commission 2.48.010
 - public works director 2.56.020
 - social services director 2.40.020
- Bingo game license denial, suspension, revocation appeals hearing 8.52.060
- Cable television
 - See CABLE TELEVISION SYSTEMS
- Children and families (FIRST 5 Mendocino) commission
 - appointing authority, membership 9.34.060
 - members appointment 9.34.070
- Civil service commission
 - appointing authority 3.16.020
 - vacancy filling 3.16.030
- Civil service system funding duties 3.16.060

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS (Cont'd.)

Clerk
See CLERK OF THE BOARD

Compensation
expenses, reimbursement 3.04.075
plan 3.04.070

Emergency plan adoption 7.04.130

Expenses, reimbursement 3.04.275

General liability trust fund duties 5.62.040

Incarceration costs determination 5.92.040

Meetings, generally 2.04.010

Oil, gas exploration facilities approval duties
19.04.070

Original jurisdiction of land use matters 2.54.010

Outdoor festival license
application hearing, issuance duties 6.16.060
revocation authority 6.16.090

Personnel, state retirement act adoption 3.08.010

Public health department
health services contracts with cities, negotiation
authority 2.44.070
laboratory services contract negotiation
2.44.060
personnel board, duties as 2.44.030

Redevelopment agency, declaration as
designated 11.08.010
findings in support 11.08.020

Salary
See Compensation

Solid waste
appeals determination 9A.24.120
collection service, providing, duty 9A.12.020

Street, road names approval authority 18.16.080

Subdivision
appeals hearing duties 17-91
final map duties 17-43
improvements inspection duties 17-78
parcel subdivision
parcel map duties 17-46
tentative map duties 17-45
private road request duties 17-54
tentative map duties generally 17-41

Supervisors-elect training, orientation, funding
2.04.070

Surface mining, reclamation
enforcement decisions appeals hearing duties
22.16.200
reclamation standards adoption 22.16.090

BOARD OF SUPERVISORS (Cont'd.)

Traffic
speed limits determination, bridges, structures
15.04.050
stop sign posting authority 15.04.070
traffic control devices, authority generally
15.04.020

Transient occupancy tax appeals hearing 5.20.100

Underground utility district, designation by
resolution 22.04.050

Unemployment compensation trust fund duties
5.72.050

Water well appeals hearing duties 16.04.210

Women's commission appointment 8.68.030

Worker's compensation trust fund duties 5.52.050

Zoning duties
See ZONING
ZONING, AGRICULTURAL
PRESERVES AND WILLIAMSON ACT
CONTRACTS

BOARDS, COMMISSIONS

See also Specific Board, Commission

Meetings, absence from, office vacancy declaration
when 2.04.050

BOAT

See also WATERCRAFT

Excursion
See PARTY BOAT EXCURSION

BOND

County Water Works District No. 2, sewer
connection, failure to connect 16.20.028

Encroachment, county highways 15.20.040

Septic tank use, County Water Works District No.
2 16.20.060

Sewage, septage pumper 9.12.040

Subdivision improvements 17-74

Surface mining reclamation plan
generally 22.16.120
vested mines 22.16.150

Transient occupancy tax, managing agent 5.20.025

BOUNDARY LINE ADJUSTMENT

See SUBDIVISIONS

BRIDGES

Traffic regulations
See TRAFFIC

BROOKTRAILS AREA

Designated, regulations 2.48.050

BROOKTRAILS AREA PLANNING COMMISSION

Established, designated, powers, duties 2.48.050
Term, additional 2.48.060

BRUSH STREET TRIANGLE, DEVELOPMENTAL REVIEW WITHIN

California Environmental Quality Act 20.240.015
Conditions of approval 20.240.035
Declaration 20.240.003
Designation of area 20.240.010
Effective date 20.240.040
Expiration, revocation and renewal 20.240.045
Intent 20.240.005
Site development permits 20.240.020
 findings 20.240.030
 processing 20.240.025
Sunset provisions 20.240.050

BUILDING

See also **BUILDING CODE**

LIMITED DENSITY RURAL

DWELLINGS

SUBDIVISIONS

ZONING, AGRICULTURAL

PRESERVES AND WILLIAMSON ACT CONTRACTS

ZONING, COASTAL

ZONING, COASTAL,

UNINCORPORATED AREAS

ZONING, TIMBERLAND

PRODUCTION

Adoption

See **BUILDING CODE**

Purpose, adoption of provisions

Agricultural building

exemption, application procedure, fee 18.12.030

regulations generally

See Structures not otherwise regulated

Appeals

See also **BUILDING, HOUSING APPEALS BOARD**

procedure generally 18.04.085

relocation assistance to tenants evicted due to unsafe or hazardous conditions 18.14.065

Applicability, construction of provisions 18.04.080

BUILDING (Cont'd.)

Brick buildings

See Masonry, unreinforced

Building permit

See Permit

Chief building inspector of Mendocino County

See **BUILDING INSPECTOR, COUNTY PLANNING, BUILDING SERVICES DIRECTOR**

Clean slate certification

See Existing structures, clean slate certification

Codes

See Specific Code

BUILDING CODE

Construction of provisions 18.04.080

Construction permit

See Permit

Definitions 18.04.010

Environmental impact report required when, prerequisite to permit issuance 18.04.015

Excavation, grading

bonds 18.70.080

completion of work 18.70.150

cuts 18.70.090

definitions 18.70.050

drainage, terracing 18.70.120

erosion control 18.70.130

fills 18.70.100

grading

coastal zone, as "development" in 18.70.027

fees 18.70.070

inspection 18.70.140

permit requirements 18.70.060

regulations mandated by State of California 18.70.025

hazards 18.70.040

permits

grading, requirements 18.70.060

required 18.70.030

purpose 18.70.010

scope 18.70.020

setbacks 18.70.110

surface mining 18.70.028

Existing structures

See also Specific Subject

Existing structures, clean slate

certification appeals procedure

lawful construction presumption 18.04.020

BUILDING

BUILDING (Cont'd.)

Existing structures, clean slate certification appeals procedure

- time frame extension
 - expiration 20.206.030
 - purpose 20.206.010
 - standards 20.206.020

Masonry, unreinforced

- appeals 18.30.070
- definitions 18.30.030
- mitigation program 18.30.060
- potentially hazardous buildings list 18.30.050
- purpose of provisions 18.30.010
- scope of provisions 18.30.020
- state code adopted 18.30.040
- violation, penalty 18.30.080

Numbering

See STREET, ROAD ADDRESS
NUMBERING SYSTEM

Permit

- fees
 - generally 18.08.010
 - refunding 18.08.020
 - valuation policy, use 18.08.030
- required when, fees 18.08.010
- violation, penalty 18.08.015

Purpose, adoption of provisions 18.04.005

Relocation assistance to tenants evicted due to unsafe or hazardous conditions

- appeals 18.14.065
- definitions 18.14.020
- enforcement by tenant 18.14.080
- exceptions 18.14.040
- intent and purpose 18.14.010
- no requirement for county to pay relocation benefits 18.14.070
- relocation assistance requirements 18.14.030
- rent increases during repairs 18.14.050
- severability clause 18.14.090
- violation, penalty 18.14.060

Rural dwellings

See LIMITED DENSITY RURAL
DWELLINGS

Small residential rooftop solar energy system

- review process
 - applicability 18.40.015
 - application standards 18.40.030
 - definitions 18.40.020

BUILDING (Cont'd.)

Small residential rooftop solar energy system review process (Cont'd.)

- permit review and inspection requirements 18.40.035
- purpose 18.40.010
- solar energy system requirements 18.40.025
- title and authority 18.40.005

Structures not otherwise regulated

- See also Agricultural building
- purpose, scope of provisions 18.12.010
- regulations generally, adoption 18.12.020

Uniform codes

See BUILDING CODE

Unreinforced masonry

- See Masonry, unreinforced
- Violation, penalty 18.04.075

BUILDING CODE

See also BUILDING

ELECTRICAL CODE
ENERGY CODE
FIRE CODE
GREEN BUILDING STANDARDS

CODE

MECHANICAL CODE
PLUMBING CODE
REFERENCED STANDARDS CODE
RESIDENTIAL CODE
ZONING

ZONING, AGRICULTURAL

PRESERVES AND WILLIAMSON ACT
CONTRACTS

ZONING, COASTAL

ZONING, COASTAL,

UNINCORPORATED AREAS

ZONING, TIMBERLAND

PRODUCTION

Adoption 18.04.025

Amendments 18.04.035

Appeals board

See BUILDING, HOUSING APPEALS
BOARD

California Codes

See Codes

Codes

See also Specific Code

amendment

See also Specific Code

BUILDING CODE (Cont'd.)

- Codes (Cont'd.)
 - amendment (Cont'd.)
 - generally 18.04.030
 - copies on file 18.04.070
 - designated, adoption 18.04.025
 - modifications
 - See amendment
 - Designated 18.04.025
 - Prior local codes 18.04.065
 - Violation, penalty 18.04.075

BUILDING, HOUSING APPEALS

- See also BUILDING
- Procedure generally, scope 2.24.030

BUILDING, HOUSING APPEALS BOARD

- Building, appeals duties generally 18.04.085
- California Codes, designated appeals board
 - 18.04.030
- Established, organization, powers, duties generally
 - 2.24.030

BUILDING INSPECTOR, COUNTY

- Land division violation committee membership,
 - duties
 - See LAND DIVISION VIOLATION COMMITTEE
- Native American archaeological sites, notification
 - duties 22.12.150
- Street, road address numbering system
 - display notice duties 18.16.090
 - duties generally 18.16.050
- Subdivision
 - building permit issuance duties, illegal lot 17-95
 - responsibilities generally 17-09

BUILDING PERMIT

- See BUILDING

BUILDING SERVICES DEPARTMENT

- See PLANNING, BUILDING SERVICES DEPARTMENT

BUILDING SERVICES DIRECTOR

- See PLANNING, BUILDING SERVICES DIRECTOR

BUSINESS LICENSE

- Administration, collection 6.04.070
- Alarm business 8.60.090
- Definitions 6.04.030

BUSINESS LICENSE (Cont'd.)

- Exemptions 6.04.090
- Fees, category types 6.04.050
- Form 6.04.060
- Penalty 6.04.120
- Permit, posting, exhibiting 6.04.110
- Purpose, authority 6.04.020
- Required 6.04.040
- Revocations 6.04.100
- Special requirements 6.04.080
- Title 6.04.010

— C —

CABLE TELEVISION SYSTEMS

- Customer service
 - compatibility with electronics 13.40.380
 - complaints 13.40.370
 - identification required 13.40.340
 - notification 13.40.350
 - standards of service 13.40.330
 - verification of standards 13.40.360
- Design and construction
 - approvals 13.40.290
 - drawings 13.40.300
 - maintenance 13.40.320
 - poles, use of 13.40.270
 - relocation of facilities 13.40.310
 - standards 13.40.280
 - undergrounding 13.40.260
- Franchise
 - application
 - contents 13.40.110
 - costs 13.40.170
 - area, annexations 13.40.100
 - breach of
 - adjudication 13.40.190
 - assessment 13.40.180
 - hearing procedures
 - Board of Supervisors 13.40.200
 - officer 13.40.210
 - penalties 13.40.220
 - remedies 13.40.230
- County
 - grant 13.40.050
 - rights reserved 13.40.080
- duration 13.40.060
- foreclosure 13.40.250
- limitations 13.40.070

CABLE TELEVISION SYSTEMS

CABLE TELEVISION SYSTEMS (Cont'd.)

Franchise (Cont'd.)

- multiple franchises 13.40.140
- removal, abandonment 13.40.240
- renewal 13.40.130
- required 13.40.040
- selection of grantee 13.40.120
- transfers, assignments 13.40.090

General

- authority 13.40.020
- definitions 13.40.030
- title 13.40.010

Open video systems

- applicability 13.40.480
- application
 - required 13.40.090
 - review 13.40.500
- agreement 13.40.510

Other systems and service

- multichannel video programming distributors 13.40.520
- telephone corporations 13.40.540
- video providers 13.40.530

Rates

- billing 13.40.400
- non-discrimination 13.40.430
- notice
 - channel scrambling 13.40.450
 - property entrance 13.40.440
 - rate increases 13.40.420
- privacy of customer 13.40.430
- refunds 13.40.410
- regulation 13.40.390

Service provisions

- mandatory continuity of service 13.40.470
- tenant rights 13.40.460

Severability of provisions 13.40.550

CALAMITY REASSESSMENT

See PROPERTY REASSESSMENT

CAMPER

See PARKING

ZONING, AGRICULTURAL PRESERVES
AND WILLIAMSON ACT CONTRACTS

CAMPGROUND

See ZONING

ZONING, COASTAL,
UNINCORPORATED AREAS

CAMPING

See COW MOUNTAIN

PARKING

PARKS, COUNTY

RECREATION AREAS

ZONING

ZONING, COASTAL,

UNINCORPORATED AREAS

Prohibition on public, private property 14.28.050

CAPITAL OUTLAY FUND

See ACCUMULATIVE CAPITAL OUTLAY
FUND

CAPITALS OUTLAYS TAX

Authorized, purpose 5.32.010

Fund

See ACCUMULATIVE CAPITAL OUTLAY
FUND

Levy, statutory authority 5.32.020

CARD DEALER

See GAMBLING BUSINESS

CAT

See ANIMALS

CATHODIC PROTECTION WELL

See WATER WELLS

CESSPOOL

See SEWAGE, SEPTAGE PUMPERS

CHEMICALS

Sale regulations 6.28.010

CHIEF EXECUTIVE OFFICER, COUNTY

Conditions of employment 2.28.040

Duties and responsibilities 2.28.050

Intent, statement of 2.28.010

Position created 2.28.030

Qualifications for office 2.28.020

Relationships to county officers and department
heads 2.28.070

Removal from office 2.28.060

CHILD SUPPORT SERVICES DEPARTMENT

Administration 2.42.030

Established 2.42.010

Purpose of provisions 2.42.020

Transfer of functions 2.42.040

CHILDREN AND FAMILIES

- Commission
 - See CHILDREN AND FAMILIES COMMISSION (FIRST 5 MENDOCINO)
- Definitions 9.34.030
- Early childhood development services, programs
 - funding, expenditures 9.34.100
 - generally, scope, administration, authority 9.34.050, 9.34.090
- Fund
 - See CHILDREN AND FAMILIES TRUST FUND
- Scope, intent of provisions 9.34.020
- Title of provisions 9.34.010
- Validity of provisions 9.34.130

CHILDREN AND FAMILIES COMMISSION (FIRST 5 MENDOCINO)

- Advisory committees 9.34.120
- Bylaws 9.34.070
- Established 9.34.040
- Meetings, hearings 9.34.110
- Members
 - appointment, term, removal, compensation 9.34.070
 - composition, qualifications 9.34.060
- Powers, duties
 - as independent public entity 9.34.080
 - under state act 9.34.090
- Purpose, authority 9.34.050

CHILDREN AND FAMILIES TRUST FUND

- Established, purpose, use, expenditures 9.34.100

CIVIL SERVICE COMMISSION

- Appointment 3.16.020
- Civil service system
 - appeals hearing
 - authority generally 3.16.150
 - duties generally 3.16.140
 - funding duties 3.16.060
 - rules, regulations promulgation 3.16.120
- Compensation 3.16.080
- Created, appointment, term 3.16.020
- Meetings, organization 3.16.070
- Office holding limitation 3.16.050
- Organization 3.16.070
- Powers, duties generally 3.16.050
- Qualifications 3.16.030
- Removal procedure 3.16.040

CIVIL SERVICE COMMISSION (Cont'd.)

- Secretary, human resources director designated 3.16.090
- Term 3.16.020
- Vacancy filling 3.16.030

CIVIL SERVICE SYSTEM

- Adoption, administration 3.16.010
- Amendment of provisions, procedure 3.16.200
- Applicability of provisions 3.16.100
- Appointing authority defined 3.16.110
- Civil service commission
 - See CIVIL SERVICE COMMISSION
- Commission
 - See CIVIL SERVICE COMMISSION
- Current employees, status 3.16.160
- Disciplinary action
 - appeals
 - hearing 3.16.150
 - request, filing 3.16.140
 - designated, procedure 3.16.130
- Discrimination prohibited 3.16.180
- Political activity restrictions 3.16.170
- Reclassification of incumbent, status when 3.16.210
- Rules, regulations
 - See also Specific Subject
 - generally, scope 3.16.120
- Severability of provisions 3.16.190
- Validation of provisions, effect 3.16.220

CLAIMS AGAINST THE COUNTY

- See WARRANTS, COUNTY

CLEAN SLATE CERTIFICATION

- See BUILDING

CLERK, COUNTY

- See also CLERK-RECORDER, COUNTY
- CLERK-TAX COLLECTOR, COUNTY
- Office consolidated 2.16.020
- Subdivision appeals report duties 17-90
- Underground utility district
 - establishment notice duties 22.04.090
 - poles, wires removal hearing notice duties 22.04.040

CLERK OF THE BOARD

- Office established 2.30.010
- Outdoor festival license application duties 6.16.040

CLERK OF THE BOARD

CLERK OF THE BOARD (Cont'd.)

- Powers and duties 2.30.020
- Subdivisions
 - final map duties 17-43
 - parcel subdivision parcel map duties 17-46
- Water well appeals hearing duties 16.04.210
- Zoning duties
 - See ZONING, AGRICULTURAL PRESERVES AND WILLIAMSON ACT CONTRACTS

CLERK-RECORDER, COUNTY

- See also CLERK, COUNTY RECORDER, COUNTY
- Office consolidated 2.16.030
- Real property transfer tax administration, authority generally 5.24.040

CLERK-TAX COLLECTOR, COUNTY

- See also CLERK, COUNTY TAX COLLECTOR, COUNTY TREASURER-TAX COLLECTOR, COUNTY
- Business license issuance duties, authority generally 6.04.070

COASTAL PERMIT ADMINISTRATOR

- See also ZONING, COASTAL UNINCORPORATED AREAS
- Designated 2.52.038

COASTAL ZONING

- See ZONING, COASTAL ZONING, COASTAL, UNINCORPORATED AREAS (Permit administrator)

CODE

- See also STATE STATUTES, ORDINANCES
- Catchlines not to govern 1.04.040
- Citation 1.04.010
- Definitions, rules of construction 1.04.020
- Designation, citation 1.04.010
- Editorial comment, effect 1.08.090
- General penalty 1.04.110
- Officers, duties performance by deputies, other 1.04.100
- Ordinances
 - See also STATE STATUTES, ORDINANCES
 - continuance when 1.04.050
 - definitions 1.04.060

CODE (Cont'd.)

- Ordinances (Cont'd.)
 - reference, effect 1.04.080
 - repeal, effect 1.04.030
- Penalty 1.04.110
- Rules of construction 1.04.020
- Severability of provisions 1.04.070
- Time computation 1.04.020
- Violation, penalty 1.04.110

COMMUNITY BILL OF RIGHTS (MEASURE S)

- California and Federal constitutional changes 8.05.080
- Definitions 8.05.010
- Effective date and existing permit holders 8.05.060
- Enforcement
 - people's rights to superior to corporate power 8.05.050
 - provisions, re 8.05.040
- People's right to self-government 8.05.070
- Severability 8.05.090
- Statements of law
 - a local bill of rights 8.05.020
 - prohibitions necessary to secure the bill of rights 8.05.030

COMMUNITY DEVELOPMENT COMMISSION

- See also BOARDS, COMMISSIONS
- Appointment, composition, term 11.04.060
- Financial assistance 11.04.100
- History of provisions 11.04.040
- Housing commission authority transferred to community development commission 11.04.050
- Intent of provisions 11.04.020
- Personnel
 - authority, regulations generally 11.04.070
 - contract for staff 11.04.080
- Powers, duties generally 11.04.090
- Statutory authority 11.04.030

CONSTRUCTION

- See also BUILDING BUILDING CODE
- Flood hazard reduction
 - See ZONING ZONING, COASTAL, UNINCORPORATED AREAS

CONSTRUCTION AND DEMOLITION

- RECYCLING AND REUSE
 - Purpose of provisions 18.35.010

CONSTRUCTION AND DEMOLITION

RECYCLING AND REUSE (Cont'd.)

Waste

diversion Requirements 18.35.020

information on opportunities to divert waste
18.35.030

CONSTRUCTION PERMIT

See BUILDING

CONTRACTOR

Business License

See also BUSINESS LICENSE

fee 6.04.050

CONTROLLED SUBSTANCES

See DRUG PARAPHERNALIA

CORONER, COUNTY

See also SHERIFF-CORONER

Office consolidated 2.16.030

LAND USE (Cont'd.)

- SUBDIVISIONS
- ZONING
- ZONING, AGRICULTURAL PRESERVES AND WILLIAMSON ACT CONTRACTS
- ZONING, COASTAL
- ZONING, COASTAL, UNINCORPORATED AREAS
- ZONING, TIMBERLAND
- PRODUCTION
- Approval indemnification, hold-harmless agreements required 1.04.120

LAW ENFORCEMENT OFFICERS

- See also CORRECTIONS OFFICERS, PROBATION OFFICERS
- Recruitment, training standards, designated, desire to qualify for aid 2.04.040

LAW LIBRARY

- State laws, applicability 8.32.010

LIABILITY TRUST FUND

- See GENERAL LIABILITY TRUST FUND

LIBRARY SPECIAL TRANSACTIONS, USE TAX

- Adoption of provisions of state law 5.170.080
- Amendments 5.170.120
- Contract with state 5.170.040
- Effective date 5.170.160
- Enjoining collection forbidden 5.170.130
- Exemptions and exclusions 5.170.110
- Limitations on adoption of state law and collection of use taxes 5.170.090
- Operative date 5.170.010
- Permit not required 5.170.100
- Place of sale 5.170.060
- Purpose 5.170.020
- Restricted use of the tax 5.170.030
- Severability 5.170.140
- Sunset 5.170.150
- Title 5.170.000
- Transactions tax rate 5.170.050
- Use tax rate 5.170.070

LIBRARY SYSTEM

- See also LAW LIBRARY
- Amendment, repeal of provisions, authority 8.28.020
- Established, statutory authority 8.28.010

LICENSE

- See also BUSINESS LICENSE PERMIT
- Alarm business
- See BUSINESS LICENSE
- Bingo game 8.52.030
- Business license, regulations
- See BUSINESS LICENSE
- Dog 10.12.010
- Kennel 10.12.020
- Outdoor festival 6.16.020
- Sewage, septage pumper 9.12.010

LIMITED DENSITY RURAL DWELLINGS

- Abatement
- See Substandard building
- Violation
- Adoption of regulations, findings designated 18.23.440
- Applicability, intent of provisions 18.23.030
- Certificate of occupancy, issuance 18.23.200
- Construction inspection
- See Inspections
- Defined 18.23.250
- Detached bedroom defined 18.23.230
- Electrical requirements
- generally 18.23.370
- installation, requirements when 18.23.380
- Findings 18.23.440
- Greywater defined 18.23.240
- Heating requirements 18.23.360
- Inspections
- additional, required when 18.23.170
- authority generally 18.23.150
- fees 18.23.220
- procedure generally 18.23.160
- request, notification requirements 18.23.190
- waiver permitted when 18.23.180
- Intent of provisions 18.23.300
- Materials permitted 18.23.340
- Mechanical requirements, materials 18.23.350
- Modifications permitted when 18.23.130
- Owner-built
- defined 18.23.033
- sale, lease, rental, presumptive evidence 18.23.033
- Permit
- application, contents 18.23.100

LIMITED DENSITY RURAL DWELLINGS

LIMITED DENSITY RURAL DWELLINGS

(Cont'd.)

Permit (Cont'd.)

issuance

notice requirements 18.23.060

procedure generally 18.23.090

required 18.23.080

validity period 18.23.140

Plans

requirements generally 18.23.110

waiver when 18.23.120

Plumbing

See also Sanitation facilities

requirements generally 18.23.410

Purpose, intent of provisions 18.23.300

Purpose of provisions 18.23.020

Requirements generally 18.23.290

Rooms, emergency escape requirements 18.23.390

Rural defined 18.23.260

Sanitation facilities

See also Water, sewer systems, public,

connection required when

required 18.23.400

requirements generally, alternative systems

permitted 18.23.420

Sound structural condition defined 18.23.270

Statutory authority 18.23.010

Structural requirements

See also Specific Subject

foundations 18.23.330

generally 18.23.320

Substandard building, abatement, nuisance

declaration 18.23.050

Technical codes, applicability 18.23.310

Temporary occupancy permitted when, liability
18.23.210

Violation, abatement

civil remedy, precedence 18.23.070

substandard building 18.23.050

Water supply, potable required 18.23.430

Work inspection

See Inspections

LODGING BUSINESS IMPROVEMENT

DISTRICT

Actions to collect 5.140.190

Administration and implementation 5.140.245

Advisory board 5.140.210

Annual report 5.140.220

LODGING BUSINESS IMPROVEMENT

DISTRICT (Cont'd.)

Appeal 5.140.150

Area established, description 5.140.040

Assessments

determination by tax administrator 5.140.130

imposition 5.140.120

review 5.140.110

Audit 5.140.170

Authority 5.140.020

Authorized uses 5.140.050

Contract 5.140.250

Definitions 5.140.030

Effective date of provisions 5.140.270

Exemptions 5.140.080

Fees

administrative fee 5.140.240

enforcement fee 5.140.260

Hotels, classification, assessment 5.140.060

Modification, disestablishment 5.140.230

Operator's duties 5.140.070

Penalties 5.140.140

Records 5.140.160

Refunds 5.140.180

Registration certificate 5.140.100

Reporting, remitting 5.140.090

Title of provisions 5.140.010

Violations, misdemeanor 5.140.200

LOST, UNCLAIMED PROPERTY

Bicycles, toys, disposition 8.24.080

Definitions 8.24.040

Holding period 8.24.050

Intent of provisions 8.24.020

Procedures generally 8.24.070

Restoration to legal owner 8.24.060

Sale

devaluating property, procedure 8.24.090

public auction

expenses 8.24.140

notice requirements 8.24.110

permitted when, exceptions 8.24.100

proceeds, disposition 8.24.130

sale to highest bidder 8.24.120

Statutory authority 8.24.030

Title of provisions 8.24.010

LUMBER MILL

See SAWMILLS, MILLS, MANUFACTURING
PLANTS

RECYCLABLE MATERIAL (Cont'd.)

Collection

- development project requirements
 - design 18.25.040
 - generally 18.25.030
 - location 18.25.070
 - multiple-tenant project 18.25.060
 - single-tenant project 18.25.050
- non-discarded materials 9A.12.060
- rates, charges 9A.20.030
- service
 - creation, regulations 9A.12.070
 - duties 9A.12.080
 - rights of provider 9A.12.090

Containers 9A.16.060

Disposal requirements 9A.08.080

Disposition 9A.12.100

Ownership 9A.12.110

Separation from refuse 9A.16.070

REDEVELOPMENT AGENCY

- Approving related actions, acquisition of real property 11.08.070
- Board of supervisors as, declaration
 - designated 11.08.010
 - findings in support 11.08.020
- CEQA exemption 11.08.090
- Declaration of need 11.08.050
- Description of agency's acquisition program 11.08.080
- Effective date 11.08.120
- Filing 11.08.100
- Severability 11.08.110

REDEVELOPMENT PLAN

- Approval 11.12.040
- Board of supervisors
 - purposes 11.12.050
- Findings 11.12.020
- Objections 11.12.030
- Recitals and background 11.12.010
- Severability 11.12.060

REFERENCED STANDARDS CODESee also **BUILDING CODE**

Adoption 18.04.025

REFUSESee **SEWAGE, SEPTAGE PUMPERS
SOLID WASTE****RESIDENTIAL CODE**See also **BUILDING CODE**

Adoption 18.04.025

Amendments 18.04.040

RESOURCE CONSERVATION DISTRICT

- Director appointment
 - designated 2.68.030
 - posting 2.68.020
 - request 2.68.010

RESTAURANT

- Defined 9.08.020
- Hand washing, toilet facilities 9.08.030
- Purpose of provisions 9.08.010
- Violation, penalty 9.08.040

RETAIL MERCHANT

- Business license
 - See also **BUSINESS LICENSE**
 - fee 6.04.050
- Single-use carryout bags
 - application to different classes of stores 9.41.040
 - carryout bag regulations 9.41.030
 - definitions 9.41.020
 - effective date 9.41.080
 - exemptions 9.41.045
 - findings 9.41.010
 - publication 9.41.070
 - severability 9.41.060
 - violations and penalties 9.41.050

RETIREMENTSee **PERSONNEL****REWARD**

- Information leading to conviction for county property destruction, injury of county officers, employees 8.56.010

ROAD

- Numbering
 - See **STREET, ROAD ADDRESS
NUMBERING SYSTEM**

ROAD COMMISSIONER

- Bridges
 - Booneville - Feliz Creek, sign posting duties 15.08.040
 - speed limit determination
 - See **Traffic**

ROAD COMMISSIONER

ROAD COMMISSIONER (Cont'd.)

Parking

- authority generally 15.12.040
- no parking zones marking 15.12.080

Subdivisions, responsibilities generally 17-07

Traffic

- speed limit change duties 15.04.040
- speed limit determination duties
 - bridges, structures 15.04.050
 - private property 15.04.060
- stop sign survey duties 15.04.070
- traffic control devices, authority generally 15.04.020
- yield right-of-way sign posting authority 15.04.080

ROUGH LUMBER MILL

See SAWMILLS, MILLS, MANUFACTURING PLANTS

RURAL DWELLINGS

See LIMITED DENSITY RURAL DWELLINGS

— S —

SALES, USE TAX

- Amendment of state provisions, effect 5.16.090
- Applicability of provisions
 - generally 5.16.030
 - inoperativity 5.16.110
 - operativity 5.16.100
- Collection, judicial relief prohibited 5.16.080
- Imposed, rate, exemptions
 - credits against tax 5.16.070
 - sales tax 5.16.040
 - use tax 5.16.050
- Purpose of provisions 5.16.020
- Title of provisions 5.16.010
- Violation, penalty 5.16.120

SANITARIAN

- Automobile required, requirements, travel expenses reimbursement 2.44.040
- Personnel regulations
 - See PUBLIC HEALTH DEPARTMENT
- Qualifications, powers, duties generally 2.44.030
- Registered sanitarian, citation authority 2.44.035

SANITATION DIRECTOR

- Automobile required, requirements, travel expenses reimbursement 2.44.040
- Personnel regulations
 - See PUBLIC HEALTH DEPARTMENT
- Qualifications, powers, duties generally 2.44.030

SAWMILLS, MILLS, MANUFACTURING PLANTS

Enforcement

- See also Violation
- authority designated 6.12.110

Permit

- application, contents, procedure 6.12.020
- effect, nontransferable 6.12.050
- fees

- generally 6.12.030
- renewal fee 6.12.080

issuance 6.12.040

posting 6.12.090

renewal, fee 6.12.080

required, applicability 6.12.010

suspension

grounds 6.12.060

investigation, revocation of suspension when 6.12.070

Violation

- See also Enforcement
- designated, penalty 6.12.100

Zoning regulations

See ZONING

ZONING, AGRICULTURAL PRESERVES AND WILLIAMSON ACT CONTRACTS
ZONING, COASTAL
ZONING, TIMBERLAND
PRODUCTION

SCHOOL

- See JUVENILE DETENTION HOME
- ZONING
- ZONING, COASTAL,
- UNINCORPORATED AREAS

SCHOOL SUPERINTENDENT

- Juvenile detention home schools
 - administration, staffing duties 8.16.020
 - curriculum duties 8.16.030
- Subdivisions, responsibilities generally 17-13

SEAL, COUNTY

Use, generally 2.04.080

SEALER OF WEIGHTS, MEASURES

Office consolidated 2.16.010

SERVICES

Business license

See also BUSINESS LICENSE
fee 6.04.050

SEWAGE, SEPTAGE PUMPERS

Applicability of provisions 9.12.020

Inspections 9.12.050

License

application

action, time limit 9.12.060
fee, procedure 9.12.030

bond 9.12.040

conditions generally 9.12.040

fees

application fee 9.12.030
generally 9.12.070

inspections 9.12.050

issuance conditions 9.12.050

nontransferable 9.12.090

required 9.12.010

suspension, revocation, grounds, procedure,
appeals 9.12.100

Regulations generally 9.12.080

Violation

injunctive relief 9.12.111

penalty 9.12.110

SEWAGE SYSTEMS, ON-SITE

Alteration regulations

See Installation

Definitions 16.08.010

Inspections

See also Installation

monitoring inspection program, scope,
authority 16.08.090

Installation

alteration regulations

See Specific Subject

completion

investigations, inspections, effect 16.08.050
notice requirements 16.08.040

inspection requirements

completion inspections 16.08.050
generally 16.08.030

SEWAGE SYSTEMS, ON-SITE (Cont'd.)

Installation (Cont'd.)

lot area, minimum 16.08.060

nonstandard system, notice requirements
16.08.120

permit

issuance, inspection requirements 16.08.030
nonstandard system, notice requirements
16.08.120

required, regulations generally, fees
16.08.020

work prior to permit, special investigation
when, fees 16.08.020

regulations generally 16.08.020

Permit

installation permit

See Installation

operational permit

nonstandard system, notice requirements
16.08.120

required, regulations generally, fees
16.08.090

revocation, notice requirements 16.08.125

Plumbing code, Appendix I

adopted 16.08.130

filing, location 16.08.140

findings adopted 16.08.135

Prohibitions generally 16.08.015

Provisions cumulative 16.08.100

Subdivisions

allowed when, approval conditions 16.08.080
not allowed when, exceptions 16.08.070

Violation, penalty, costs recovery 16.08.110

SEWERS

See also SEWAGE, SEPTAGE PUMPERS
SEWAGE SYSTEMS, ON-SITE

County Water Works District No. 2 connection

applicability of provisions 16.20.010

prohibited disposal designated, nuisance
16.20.030

required, requirements generally 16.20.020

septic tank use, bond required when 16.20.060

time limit, failure, bond requirements when
16.20.028

violation, penalty 16.20.040

Meadowbrook Manor

connection charges

collection with taxes 5.28.010

SEWERS

SEWERS (Cont'd.)

- Meadowbrook Manor (Cont'd.)
 - connection charges (Cont'd.)
 - designated 5.28.020
 - sanitation district 16.16
- Ukiah Valley sanitation district
 - connection to public sewer
 - applicability of provisions 16.12.010
 - required, requirements 16.12.020
 - prohibited disposal designated, nuisance 16.12.030
 - violation, penalty 16.12.040

SHERIFF

- See also SHERIFF-CORONER
- Chemicals sale report 6.28.010
- Office consolidated 2.16.030
- Parking markings 15.12.030

SHERIFF-CORONER

- See also SHERIFF
- Alarm system, false alarm, authority, duties generally 8.60.040
- Animal impoundment
 - appeals hearing duties 10.24.070
 - sale authority 10.24.080
- Archaeological site, human remains, duties when 22.12.100
- Bingo game license application investigation duties 8.52.040
- Fees
 - amount established by resolution 8.95.030
 - authority to charge 8.95.010
 - dead body custody charges 8.95.020
 - exceptions to fees 8.95.040
- Incarceration costs
 - deposit duties 5.92.030
 - payment schedule development 5.92.050
- Lost, unclaimed property
 - bicycles, toys, notification of probation officer, social services department 8.24.080
 - return to legal owner when 8.24.060
- Outdoor festival license, statement of adequacy duties 6.16.050
- Post Office no parking zone marking duties 15.12.030
- Subdivisions, responsibilities generally 17-12
- Work/education furlough program administration, authority generally 8.48.020

SHERIFF'S DEPARTMENT

- Dispatcher training, recruitment 2.04.042
- Lost, unclaimed property sale
 - devaluing property, duties when 8.24.090
 - notice duties 8.24.110

SHERIFF'S PUBLIC SAFETY OFFICER

- State statutes, ordinances, enforcement authority 2.38.010

SIGN

- See ADVERTISING, LANDSCAPED
- FREEWAYS
- ZONING
- ZONING, COASTAL
- ZONING, COASTAL,
- UNINCORPORATED AREAS

SKATEBOARD

- Business district, prohibited 15.36.010
- Public property, prohibited 15.36.030
- Reflective clothing required 15.36.020
- Violation, penalty 15.36.040

SKATING RINK

- Business license
- See also BUSINESS LICENSE
- fee 6.40.050

SMARTMETER MORATORIUM

- Compliance with CEQA 8.300.060
- Effective date 8.300.070
- Findings 8.300.020
- Moratorium 8.300.030
- Purpose and intent 8.300.010
- Severability 8.300.050
- Sunset date 8.300.080
- Violation 8.300.040

SMOKING POLLUTION CONTROL

- Conflict of provisions 9.32.140
- County buildings
 - definitions 9.20.030
 - prohibitions designated, penalty 9.20.040
 - title of provisions 9.20.010
 - tobacco smoke hazardous to health, finding, declaration 9.20.020
- Definitions 9.32.030
- Education 9.32.130
- Effective date 9.32.160
- Enforcement of provisions 9.32.100
- Place of employment, prohibited 9.32.060

SMOKING POLLUTION CONTROL (Cont'd.)

- Public place, prohibited 9.32.050
- Purpose of provisions, findings 9.32.020
- Retaliation prohibited 9.32.120
- Scope of provisions 9.32.040
- Severability of provisions 9.32.150
- Sign, posting requirements 9.32.090
- Title of provisions 9.32.010
- Tobacco sale restricted 9.32.070
- Unregulated areas 9.32.080
- Violation, penalty 9.32.110

SOCIAL SERVICES DEPARTMENT

- Assistance from other departments, employees 2.40.060
- Created, name 2.40.010
- Dependent children, duties transferred from probation office 8.20.090
- Director
 - See SOCIAL SERVICES DIRECTOR
- Powers, duties generally 2.40.030
- Report duties 2.40.080
- Staff appointment, hiring 2.40.050
- Unemployment relief
 - application duties 2.40.070
 - funds administration authority, duties 2.40.040
 - report duties 2.40.080

SOCIAL SERVICES DIRECTOR

- Appointment, qualifications, authority generally 2.40.020
- Public administrator, designated as 2.40.100
- Public guardian, designated as 2.40.090
- Social services department
 - jurisdiction, control authority 2.40.020
 - staff provision authority 2.40.050
- Veterans service officer appointment 2.40.110

SOLID WASTE

- See also RECYCLABLE MATERIAL
- Appeals 9A.24.110
- Authority, county 9A.24.010
- Cleanup, required 9A.24.060
- Collection
 - See also Containers
 - franchise
 - See permit, franchise
 - industrial 9A.12.120
 - interfering with, prohibited 9A.24.080
 - methods authorized 9A.12.030

SOLID WASTE (Cont'd.)

- Collection (Cont'd.)
 - permit, franchise
 - See also Fees
 - application 9A.12.160
 - contents 9A.12.150
 - generally 9A.12.040
 - industrial 9A.12.120
 - regulations generally 9A.12.140
 - required 9A.12.010
 - revocation of permit 9A.24.100
 - termination of franchise 9A.24.090
 - rates, charges
 - See also RECYCLABLE MATERIAL
 - generally 9A.20.010
 - industrial service 9A.20.020
 - service provided 9A.12.020
 - variance, special arrangement 9A.12.050
- Containers
 - collection
 - See Collection
 - green waste 9A.16.030
 - inspection 9A.16.080
 - interfering with, prohibited 9A.24.070
 - labeling 9A.16.050
 - location 9A.16.040
 - number, type 9A.16.020
 - recycling
 - See RECYCLABLE MATERIAL
 - requirements generally 9A.16.010
 - unauthorized use 9A.24.075, 9A.24.085
- County control 9A.12.130
- Definitions 9A.04.030
- Deposition
 - land reclamation 9A.08.030
 - private property, prohibited 9A.08.020
- Fees
 - deposit to general fund 9A.20.070
 - industrial refuse collection 9A.20.050
 - miscellaneous activity 9A.20.060
 - refuse collection 9A.20.040
- Findings, intent 9A.04.020
- Hard-to-handle waste 9A.08.060
- Hazardous materials 9A.08.050
- Recycling
 - See RECYCLABLE MATERIAL
- Regulations generally
 - establishment 9A.24.020
 - exemptions 9A.24.040

SOLID WASTE

SOLID WASTE (Cont'd.)

Removal

See Collection

Severability of provisions 9A.24.120

Single-use carryout bags

See RETAIL MERCHANT

Solid waste officials 9A.24.050

Standards, minimum 9A.08.010

Tires

See Hard-to-handle waste

Title of provisions 9A.04.010

Use 9A.08.070

Violations, penalties 9.04.070, 9A.24.030

Zoning regulations

See ZONING

ZONING, COASTAL

SPEED LIMITS

See TRAFFIC

WATERCRAFT

STATE STATUTES, ORDINANCES

Enforcement, authority designated 2.38.010

STORMWATER RUNOFF POLLUTION PREVENTION PROCEDURE

Acronyms, abbreviations and definitions 16.30.020

Applicability 16.30.030

Best management practices, adoption of 16.30.090

Enforcement

Violations 16.30.160

Illicit connections, prohibition of 16.30.050

Illicit discharges, prohibition of 16.30.040

Implementation 16.30.150

Inspection and monitoring 16.30.140

Monitor and analyze, requirement to 16.30.120

Pollutants in storm water, requirements for
reducing 16.30.070

Purpose 16.30.010

Regulatory consistency 16.30.015

Remediate, requirement to 16.30.110

Requirement to eliminate or secure approval for
illicit connections 16.30.100

Responsibility for administration 16.30.031

Severability clause 16.30.170

Spills, notification of 16.30.130

Ultimate responsibility of discharger 16.30.033

STREET, ROAD ADDRESS NUMBERING SYSTEM

Address coordinator, street, road names, duties
generally 18.16.070

Administration, responsibilities designated
18.16.050

Adoption, designated precise plan 18.16.020

Base lines 18.16.030

Establishment, purpose 18.16.010

Legal description of property not affected
18.16.100

Map

establishment, contents 18.16.110

generally 18.16.040

Master grid numbering system

See Adoption, designated precise plan

Establishment, purpose

Numbers

assignment 18.16.060

display requirements 18.16.090

Severability of provisions 18.16.130

Street, road names

official, approval requirements 18.16.080

regulations generally 18.16.070

Urgency measure, designated 18.16.140

Violation, penalty 18.16.120

SUBDIVISION VIOLATION COMMITTEE

Subdivision advisory agency, duties as

See SUBDIVISIONS

SUBDIVISIONS

See also ZONING

ZONING, AGRICULTURAL

PRESERVES AND WILLIAMSON ACT
CONTRACTS

ZONING, COASTAL

Access requirements

See Street

Advisory agency designated, duties generally
17-04

Alleys required when 17-61

Appeals

board 17-05

fees 17-89.1

hearing, decision 17-91

notice requirements 17-89

report requirements 17-90

Applicability of provisions 17-03, 17-50

Arterial defined 17-31

SUBDIVISIONS (Cont'd.)

Block design requirements
 See Lot

Boundary line adjustment 17-17.5

Committee 17-05.5

Compliance required, unlawful acts without 17-16

Cul-de-sac defined 17-31

Defined 17-17

Design
 See also Specific Subject
 defined 17-38.5

Drainage system
 improvement standards
 See Street
 requirements 17-57

Easement defined 17-37

Engineer defined 17-33

Exceptions
 application procedure 17-86
 grant conditions 17-87
 grant, effective date 17-88

Exclusions generally 17-17

Fees
 See Appeals
 Improvements

Final map
 defined 17-28
 required, filing 17-43

Fire officer, qualified, defined 17-36

Fire protection features
 design, construction standards 17-69
 required when, requirements generally 17-64

Flood hazard reduction
 See ZONING
 ZONING, COASTAL

General plan
 conformance requirements 17-51
 defined 17-32

Hazardous areas, restrictions generally 17-63

Improvement agreement
 acceptance, final certificate required 17-77
 additional requirements 17-75
 contents 17-74
 progress payments, release, time extensions
 17-76
 required when 17-73

Improvement defined 17-38

Improvement plans required, contents 17-42

SUBDIVISIONS (Cont'd.)

Improvements
 See also Specific Subject
 agreement
 See Improvement agreement
 approval requirements, stop work when 17-71
 fees designated 17-83
 final approval, inspection, maintenance, repair
 agreement required 17-78
 standards
 See also Specific Subject
 generally 17-70

Lake access
 See Ocean, lake access required when

Land division violations 17-94

Lighting
 See Street

Loop defined 17-31

Lot
 access
 See Street
 block design
 See design requirements generally
 defined 17-25
 design requirements generally 17-52

Lots created prior to March 4, 1972
 certificate of compliance, issuance when 17-102
 compliance, design standards 17-101
 merger
 exclusions 17-107
 notice, recordation requirements 17-108
 permitted, required when 17-106
 purpose, intent of provisions 17-100

Major subdivision defined 17-18

Map Act defined 17-21

May defined 17-39

Minor subdivision
 See also ZONING, COASTAL
 defined 17-20
 tentative, parcel maps
 approval criteria, conditions 17-48.5
 approval procedures 17-48
 parcel map waiver when, procedure 17-49
 required, requirements generally 17-47

Monuments, standards designated 17-72

Ocean, lake access required when 17-65

Parcel, number created, compensation procedure
 17-17

SUBDIVISIONS

SUBDIVISIONS (Cont'd.)

- Parcel subdivision
 - See also ZONING, COASTAL
 - parcel map required, requirements, approval, filing procedures 17-46
 - procedures
 - See also Specific Subject designated 17-44
 - tentative map
 - See also Tentative map required, requirements, approval procedures 17-45
- Procedures
 - See also Specific Subject designated 17-40
- Purpose of provisions 17-01
- Responsibilities
 - building inspector 17-09
 - engineer, county 17-10
 - fire officer 17-11
 - generally 17-14
 - health officer 17-08
 - planning director 17-06
 - road commissioner 17-07
 - school superintendent 17-13
 - sheriff-coroner 17-12
 - surveyor, county 17-15
- Sanitary sewer system
 - design, construction standards 17-68
 - required when, requirements generally 17-56
- Severability of provisions 17-93
- Statutory authority 17-02
- Street
 - See also Alleys required when
 - STREET, ROAD ADDRESS NUMBERING SYSTEM**
 - Walkways required when
 - access, design requirements 17-53
 - collector street defined 17-31
 - drainage
 - See Drainage system
 - Improvements standards
 - improvement standards 17-66
 - lighting requirements 17-60
 - private roads permitted when, requirements generally 17-54
- Tentative map
 - See also Parcel subdivision
 - Vesting tentative map

SUBDIVISIONS (Cont'd.)

- Tentative map (Cont'd.)
 - required, requirements, approval procedures 17-41
 - Utilities
 - easements, use 17-59
 - undergrounding, requirements generally 17-58
 - Vesting tentative map 17-49.5
 - Violation
 - illegal lot
 - building, health permit issuance restrictions 17-95
 - determination procedures 17-94
 - penalty 17-92
 - Walkways required when 17-62
 - Water supply, distribution systems
 - design, construction standards 17-67
 - required when, requirements generally 17-55
 - Zoning regulations
 - See ZONING, AGRICULTURAL PRESERVES AND WILLIAMSON ACT CONTRACTS
 - ZONING, COASTAL, UNINCORPORATED AREAS
- ### SUPERIOR COURT
- Presiding judge, juvenile justice, delinquency prevention commission members appointment 8.20.030
- ### SUPERVISORIAL DISTRICTS
- Boundaries
 - adjustment, principles 2.08.010
 - designated 2.08.020
- ### SUPERVISORS
- See BOARD OF SUPERVISORS
- ### SURFACE MINING, RECLAMATION
- Applicability of provisions
 - fees 22.16.210
 - generally 22.16.020
 - state regulations 22.16.030
 - Conflicting provisions, resolution 22.16.030
 - Definitions 22.16.050
 - Enforcement of provisions, scope, authority 22.16.200
 - Exempt activities designated, regulations when 22.16.040
 - Fees
 - payment when 22.16.130

SURFACE MINING, RECLAMATION (Cont'd.)

- Fees (Cont'd.)
 - scope, applicability 22.16.210
- Idle mines, interim management plan
 - required when, requirements generally 22.16.110
 - review, approval, administration, procedures designated 22.16.130
- Implementation of provisions, costs, fees established 22.16.210
- Inspections, requirements
 - generally 22.16.140
 - vested mines 22.16.150
- Intent of provisions 22.16.010
- Operational standards 22.16.070
- Permit
 - exempt activities designated, regulations when 22.16.040
 - operational standards 22.16.070
 - required, requirements
 - exempt activities when 22.16.040
 - generally 22.16.060
 - vested mines, when 22.16.150
 - review, approval, administration, procedures designated 22.16.130
 - violation, penalty 22.16.200
- Purpose of provisions 22.16.010
- Reclamation
 - financial assurances
 - review, approval, administration, procedures designated 22.16.130
 - required, requirements generally 22.16.120
 - transferability 22.16.180
 - vested mines, requirements when 22.16.150
- plan
 - See also financial assurances
 - amendments, procedure 22.16.160
 - contents 22.16.080
 - exempt activities designated, regulations when 22.16.040
 - form 22.16.080
 - modifications, minor, approval when, procedure 22.16.170
 - public records, deemed, exceptions 22.16.190
 - required, requirements generally 22.16.060
 - review, approval, administration, procedures designated 22.16.130
 - site applicability 22.16.100
 - transferability 22.16.180

SURFACE MINING, RECLAMATION (Cont'd.)

- Reclamation (Cont'd.)
 - plan (Cont'd.)
 - vested mines, requirements when 22.16.150
 - violation, penalty 22.16.200
 - requirements generally 22.16.080, 22.16.090
 - standards 22.16.090
- Records, deemed public, exceptions 22.16.190
- Reports
 - public records, deemed, exceptions 22.16.190
 - requirements generally 22.16.140
- Scope of provisions 22.16.020
- State regulations incorporated
- Vested mines, requirements 22.16.150
- Violation, penalty 22.16.200

SURPLUS PROPERTY, COUNTY

See PURCHASING

SURVEYOR, COUNTY

See also ENGINEER-SURVEYOR

LAND SURVEYOR, COUNTY

- Designated 2.56.020
- Powers, duties generally 2.56.070
- Street, road address numbering system duties generally 18.16.050
- Subdivisions
 - final map duties 17-43
 - parcel subdivision parcel map duties 17-46
 - responsibilities generally 17-15

SWIMMING

See RECREATION AREAS

ZONING ADMINISTRATOR (Cont'd.)

Designated 2.52.036

ZONING, AGRICULTURAL PRESERVES AND WILLIAMSON ACT CONTRACTS

See also AGRICULTURE

ZONING

ZONING, COASTAL

ZONING, COASTAL,

UNINCORPORATED AREAS

ZONING, TIMBERLAND

PRODUCTION

ZONING, COASTAL

See also ZONING, COASTAL,

UNINCORPORATED AREA

ZONING, TIMBERLAND

PRODUCTION

"* " districts

additional regulations 20.684.030

conditional uses 20.684.015

development regulations 20.684.020

dwelling density 20.684.025

permitted uses 20.684.010

purpose of provisions 20.684.005

residential uses 20.684.010, 20.684.015

visitor accommodation uses 20.684.015

Access, defined 20.608.020

Accessory building, defined 20.608.020,
20.608.021

Accessory uses

agricultural uses 20.704.015

civic uses 20.704.020

commercial uses 20.704.020

defined 20.608.020

generally 20.704.010

purpose of provisions 20.704.005

residential uses 20.704.015

Accessory living unit, defined 20.608.020

Active recreation

classification 20.636.020

defined 20.608.037

Administrative, business offices

classification 20.624.010

*Note—The adoption, amendment, repeal, omissions, effective date, explanation of numbering system and other matters pertaining to the use, construction and interpretation of this Code are contained in the adopting ordinance and preface which are to be found in the preliminary pages of this volume.

ZONING, COASTAL (Cont'd.)

Administrative services government

classification 20.620.010

Aggrieved person, defined 20.608.020

Agricultural, light

classification 20.632.015

MRR district 20.644.010, 20.644.015

Agricultural products

packing, processing

classification 20.632.020

sales

classification 20.632.015

Agricultural sales, services

classification 20.624.015

Agricultural uses

accessory uses 20.704.015

designated 20.612.010

generally 20.632.005

MFL district 20.670.010, 20.670.015

MOS district 20.672.015

MRM district 20.656.010

MTR district 20.652.010

Alley, defined 20.608.020

Ambulance services

classification 20.620.015

Amendment, defined 20.608.020

Amendments

abandonment, requirements generally
20.732.025

administrative review 20.732.020

application, requirements generally 20.732.015

assessor, notice to 20.732.030

hearings, generally 20.732.020

initiation requirements 20.732.010

notice requirements 20.732.020

processing requirements 20.732.020

purpose of provisions 20.732.005

Animal sales, services

classification 20.624.020

Animals

farm, small

classification 20.632.015

large, defined 20.608.020

small, defined 20.608.020

Apartment, defined 20.608.020, 20.608.023

Apiaries

classification 20.632.015

ZONING, COASTAL

ZONING, COASTAL (Cont'd.)

Appeals

- administrative, requirements generally
20.728.010
- coastal commission, requirements generally
20.728.020
- coastal permit administrator, requirements
generally 20.728.015
- historical preservation district use application
denials 20.760.072
- Mendocino historical review board,
requirements generally 20.728.015
- planning commission, requirements generally
20.728.015
- purpose of provisions 20.728.005

Appliance repair

See Consumer repair services

Applicability of provisions 20.604.015, 20.604.020

Applicant, defined 20.608.020

Approving authority, defined 20.608.020

Aquaculture, defined 20.608.020

Assembly

See Religious assembly

Automotive, equipment

classification 20.624.025

Automotive repairs

classification 20.624.025

B district

- additional regulations 20.680.030
- conditional uses 20.680.015
- development regulations 20.680.020
- dwelling density 20.680.025
- permitted uses 20.680.010
- purpose of provisions 20.680.005
- residential uses 20.680.010, 20.680.015

ZONING, COASTAL (Cont'd.)

- B district (Cont'd.)
 - residential uses (Cont'd.)
 - MRR district 20.644.035
 - MSR district 20.648.035
 - MTR district 20.652.035
- Zone, defined 20.608.045
- Zoning code, defined 20.608.045
- Zoning district, combining, defined 20.608.045
- Zoning enabling plan, prohibitions generally 20.604.025
- Zoning map
 - adopted, incorporated by reference, copies 20.604.045
 - boundaries designations 20.604.050
 - defined 20.608.045
 - designation, generally 20.604.040

ZONING, COASTAL, UNINCORPORATED AREAS

- See also ZONING
 - ZONING, AGRICULTURAL PRESERVES AND WILLIAMSON ACT CONTRACTS
 - ZONING, COASTAL
 - ZONING, TIMBERLAND
- PRODUCTION

Access

- See also Public accessway
- blufftop, defined 20.308.020
- coastal, defined 20.308.020
- defined 20.308.020
- lateral, defined 20.308.020
- vertical, defined 20.308.020

Accessory building

- See Building

Accessory living unit

- accessory use designation 20.456.015
- defined 20.308.020

Accessory uses

- commercial, industrial uses 20.456.020
- defined 20.308.020
- permitted use when 20.456.010
- purpose of provisions 20.456.005
- residential, agricultural uses 20.456.015
- VAS district 20.436.015

Administrative office

- C district 20.396.010
- classification 20.324.010

ZONING, COASTAL, UNINCORPORATED AREAS (Cont'd.)

- Administrative office (Cont'd.)
 - cottage industry 20.452.025
 - off-street parking 20.472.020
 - RV district 20.388.015
- Administrative permit
 - See Development permits
- Administrative services
 - C district 20.396.015
 - classification 20.320.010
 - FV district 20.392.015

ZONING, COASTAL, UNINCORPORATED
AREAS (Cont'd.)

- Administrative services (Cont'd.)
 - original jurisdiction 20.540.010
 - purpose of provisions 20.540.005
 - reapplication restrictions 20.540.060
 - revocation, modification 20.540.050
 - signs 20.476.055
- VAS district
 - See also Districts
 - additional requirements 20.436.025
 - conditional uses 20.436.015
 - density 20.436.030
 - development standards 20.436.020
 - established 20.352.010
 - permitted uses 20.436.010
 - purpose 20.436.005
- Vehicle
 - nonoperating
 - See Nonoperating vehicle storage
 - sales
 - See Automobile sales, rental
- Veterinary hospital
 - AG district 20.356.015
 - C district 20.396.010
 - classification 20.324.020
 - cottage industry 20.452.025
 - FL district 20.360.015
 - off-street parking 20.472.025
 - RL district 20.368.015
 - RV district 20.388.015
 - use limitations 20.440.005
- Violation
 - penalty 20.552.010
 - permit conditions 20.552.015
 - remedies cumulative 20.552.020
- Visitor accommodations and services
 - defined 20.308.125
 - density
 - C district 20.396.017
- Visitor accommodations and services combining district
 - See VAS district
- Visitor accommodations and services uses
 - See also Specific Use
 - designated 20.312.010
 - generally 20.332.005
- Wall sign
 - See Sign

ZONING, COASTAL, UNINCORPORATED
AREAS (Cont'd.)

- Warehouse
 - C district 20.396.015
 - classification 20.324.125
 - I district 20.400.015
 - off-street parking 20.472.035
 - RV district 20.388.015
- Water
 - district defined 20.308.130
 - proof of, defined 20.308.095
 - service area defined 20.308.130
 - system
 - See Public services
 - treatment plant
 - See Utility, public
 - well defined 20.308.130
- Watershed management
 - AG district 20.356.015
 - classification 20.348.015
 - FL district 20.360.015
 - OS district 20.372.010
 - RL district 20.368.015
 - RMR district 20.380.015
 - RR district 20.376.015
 - TP district 20.364.015
- Well
 - See Water
- Wetlands, estuaries
 - development
 - See Environmentally sensitive habitat area
 - estuary defined 20.308.040
 - wetlands
 - defined 20.308.130
 - restoration plan 20.532.065
- Wildlife habitat
 - See Fish, wildlife habitat
- Windmill
 - accessory use designation 20.456.015
- Winery
 - classification 20.336.035
 - cottage industry 20.452.025
- Woodlot, commercial
 - classification 20.336.020
 - FL district 20.360.015
 - I district 20.400.015
 - RL district 20.368.015
 - RMR district 20.380.015
 - RR district 20.376.015

ZONING, COASTAL, UNINCORPORATED

AREAS (Cont'd.)

Woodlot, commercial (Cont'd.)

TP district 20.364.015

Yard

defined 20.308.140

front

AG district 20.356.030

C district 20.396.030

defined 20.308.140

FL district 20.360.030

FV district 20.392.025

I district 20.400.025

OS district 20.372.030

PF district 20.404.025

RL district 20.368.030

RMR district 20.380.030

RR district 20.376.030

RV district 20.388.030

SR district 20.384.030

TP district 20.364.030

general provisions 20.444.015

rear

AG district 20.356.030

C district 20.396.030

defined 20.308.140

FL district 20.360.030

FV district 20.392.027

I district 20.400.030

OS district 20.372.030

PF district 20.404.025

RL district 20.368.030

RMR district 20.380.030

RR district 20.376.030

RV district 20.388.030

SR district 20.384.030

TP district 20.364.030

side

AG district 20.356.030

C district 20.396.030

defined 20.308.140

exterior, defined 20.308.140

FL district 20.360.030

FV district 20.392.030

I district 20.400.030

interior, defined 20.308.140

OS district 20.372.035

PF district 20.404.030

RL district 20.368.030

ZONING, COASTAL, UNINCORPORATED

AREAS (Cont'd.)

Yard (Cont'd.)

side (Cont'd.)

RMR district 20.380.035

RR district 20.376.035

RV district 20.388.035

SR district 20.384.035

TP district 20.364.030

Zone defined 20.308.145

Zoning code defined 20.308.145

Zoning districts

See Districts

Zoning enabling plan

effect of provisions 20.304.025

Zoning map

adopted 20.304.040

airport

See AH district

boundary discrepancy 20.304.045

defined 20.308.145

ZONING, TIMBERLAND PRODUCTION

See also ZONING

ZONING, AGRICULTURAL
RESERVES AND WILLIAMSON ACT
CONTRACTS

ZONING, COASTAL
ZONING, COASTAL,
UNINCORPORATED AREAS

Agricultural preserves

See ZONING, AGRICULTURAL
PRESERVES

Effective date of provisions, urgency measure
22.07.050

Purpose of provisions 22.07.010

Timberland production zones, incorporation into

criteria designated, compliance 22.07.030

procedure, requirements generally 22.07.020

T-P zoned property

See also ZONING

ZONING, COASTAL
applicability of provisions 22.07.040