



MENDOCINO COUNTY

EXECUTIVE OFFICE

501 LOW GAP ROAD • ROOM 1010

UKIAH, CALIFORNIA 95482-3734

(707) 463-4441

Fax: (707) 463-5649

Attached is a "MOTION PICTURE/PHOTOGRAPHY PERMIT" application for the County of Mendocino.

The processing fee required is \$150.00 for each permit. A separate permit is required for each film, commercial, photo shoot, etc.

Unless greater coverage is requested by the County at the time of permit processing, the Permittee shall furnish to the County certificates of insurance with Automobile Liability/General Liability Endorsements evidencing at a minimum the following:

- a. Combined single limit bodily injury liability and property damage liability - \$1,000,000 each occurrence; and
- b. Combined single limit vehicle bodily injury and property damage liability - \$500,000 each occurrence.

This certificate shall provide coverage for the entire period of the permit, provide that the policy shall not be canceled without thirty (30) days prior written notice to the County, and name the County of Mendocino, its officers, agents, employees, and servants as certificate holder and additional insured.

Submit the complete application package to the County of Mendocino Executive Office, at the address above. At a minimum, this package should include a completed "MOTION PICTURE/PHOTOGRAPHY PERMIT" application, (initialed and signed where required) proof of insurance as specified in the preceding, and a check or money order, made payable to the County of Mendocino. **Please note that no permit will be issued without a complete, signed application, proof of adequate insurance as specified, and payment in full.**

Once the permit application has been approved, a fully executed permit will be mailed to the address appearing on the top of the "MOTION PICTURE/PHOTOGRAPHY PERMIT" application.

NOTE: If you would like to receive a copy of the executed permit at an address other than the address appearing on the application, or would prefer to have a copy faxed to you, that information must be provided.

If you have any questions, please call (707) 463-4441.