

**Grand Jury Report
RESPONSE FORM**

Report Titled: City of Point Arena - Code Enforcement?

Report Dated: April 4, 2016

Response Form Submitted By:

Steve Dunicliff, Director
Mendocino County
Planning and Building Services
860 N. Bush Street
Ukiah, CA 95482

I have reviewed the report and submit my responses to the FINDINGS portion of the report as follows:

X I (we) agree with the Findings numbered:

F2

X I (we) disagree wholly or partially with the Findings numbered below, and have **attached, as required**, a statement specifying any portion of the Finding that are disputed with an explanation of the reasons therefore.

F1

I have reviewed the report and submit my responses to the RECOMMENDATIONS portion of the report as follows:

 The following Recommendation(s) have been implemented and **attached, as required** is a summary describing the implemented actions

 The following Recommendation(s) have not yet been implemented, but will be implemented in the future, **attached, as required** is a time frame for implementation:

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 The following Recommendation(s) require further analysis, and **attached as required**, is an explanation and the scope and parameters of the planned analysis, and a time frame for the matter to be prepared, discussed and approved by the officer and/or director of the agency or department being investigated or reviewed: (This time frame shall not exceed six (6) months from the date of publication of the Grand Jury Report):

The following Recommendations will NOT be implemented because they are not warranted and/or are not deemed reasonable, **attached, as required** is an explanation therefore:

R1 & R2

I have completed the above responses, and have attached, as required the following number of pages to this response form:

Number of Pages attached: 1

I understand that responses to Grand Jury Reports are public records. They will be posted on the Grand Jury website: www.co.mendocino.ca.us/grandjury. The clerk of the responding agency is required to maintain a copy of the response.

I understand that I must submit this signed response form and any attachments as follows:

First Step: E-mail (word documents or scanned pdf file format) to:

- The Grand Jury Foreperson at: grandjury@co.mendocino.ca.us
- The Presiding Judge: grandjury@mendocino.courts.ca.gov
- The County's Executive Office: ceo@co.mendocino.ca.us

Second Step: Mail all originals to:

Foreperson
Mendocino County Grand Jury
P.O. Box 939
Ukiah, CA 95482

Printed Name: Steve Dunicliff
Title: Director, Mendocino County Planning and Building Services

Signed: 

Date: 6/7/16

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Attachment Page 1

Response to Findings:

Findings # 1:

As the Director of the Mendocino County Planning & Building Services I have no independent personal knowledge regarding systems that the City of Point Arena has in place for code enforcement, currently or in the past, therefore I cannot draw any conclusions about any health and safety risks that the City's residents may or may not be exposed to.

Responses to Recommendations

Recommendation # R1:

Due to high workload for staff addressing code violations within unincorporated areas of the county, the Board of Supervisors recently authorized the addition of a fourth code enforcement officer. However, the new position remains vacant at this time due to staff turnover. Even with the addition of this new position, Planning & Building Services is not positioned to responsibly divert scarce code enforcement resources from addressing violations within the unincorporated county. Other options are available to the City of Point Arena to contract for code enforcement services beyond working with the County. Planning & Building Services has contracted with a local expert in code enforcement that also has a background in law enforcement and legal process. A similar contractual arrangement is likely available to the City of Point Arena.

Recommendation # R2:

As the Director of Mendocino County Planning & Building Services, I have no ability to implement this recommendation which is directed to members of the Point Arena City Council.