

**MENDOCINO COUNTY GOVERNMENT
CLASS SPECIFICATION**

CLASS TITLE: AGRICULTURAL FIELD INSPECTOR
DEPARTMENT: AGRICULTURE
REPORTS TO: AG COMMISSIONER

CLASS CODE: 2014
FLSA STATUS: NE

JOB SUMMARY AND DISTINGUISHING FEATURES:

Performs journey level work in wine grape sugar testing, quarantine insect trapping and other agricultural inspections as required. An employee in this class usually works in the field away from his/her supervisor.

ESSENTIAL JOB FUNCTIONS: (All responsibilities may not be performed by all incumbents.)

Inspects wine grapes for certification of soluble solids.

Inspects and certifies other fruit and vegetable commodities for quality and/or maturity.

Issues certificates of inspection and/or compliance agreements for each lot inspected.

Operates and maintains sampling equipment.

Operates winery equipment.

Places and inspects various insect traps for quarantine purposes.

Collects plant and insect specimens.

Maintains written records of the work performed.

Assists staff as needed.

Performs other related duties as assigned.

MATERIAL AND EQUIPMENT USED:

Refractometer	Reach Poles	Ladder(s)	Insect Traps
Computer	Vehicle(s)	Thermometers	Office Equipment
Small Grape Crusher			

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High School Graduation. A two year college curriculum with coursework in agriculture and/or chemistry, and the knowledge of and ability to recognize types of plants, plant pests, and plant diseases is highly desirable; or,

Any combination of related education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

Licenses and Certifications:

Valid California class C driver's license.

Licenses and Certifications (Continued):

Some positions may require Wine Grape Inspectors Certification issued by the California Department of Food and Agriculture.

KNOWLEDGE, SKILLS, AND ABILITIES:

Skill in:

Following written and/or oral instructions.

Operating and maintaining laboratory equipment (such as a refractometer and other specialized equipment.)

Generating and maintaining accurate written records of inspection.

Working independently and scheduling activities to maintain the high standards of agricultural inspections.

Establishing and maintaining effective working relationships with other staff and the public.

Being fair and impartial.

Using a computer to process data, and prepare reports.

Traveling to agricultural locations throughout the County.

Mental and Physical Abilities:

Ability to reading and follow maps.

Ability to read, analyze and interpret professional periodicals and journals, technical procedures and government regulations.

Ability to speak effectively before the public and respond to questions.

Ability to recognize plant diseases and insects.

Ability to work and solve problems independently with minimal supervision and often alone.

While performing the essential functions of this job the employee is frequently required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, speak and hear, and lift and/or move up to 50 pounds.

Working Conditions:

While performing the essential functions of this position the employee is frequently exposed to wet or humid conditions, outdoor weather conditions, fumes or airborne particles, toxic chemicals, stinging insects such as bees and/or wasps, work near moving mechanical parts, and work in precarious places.

The incumbent's working conditions are mostly quiet however at times may be loud.

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This class specification should not be interpreted as all-inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be required to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent /applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.