

**MENDOCINO COUNTY GOVERNMENT
CLASS SPECIFICATION**

CLASS TITLE: EQUIPMENT OPERATOR
DEPARTMENT: TRANSPORTATION
REPORTS TO: VARIOUS

CLASS CODE: 3006
FLSA STATUS: N
Rev DATE: 01/04

JOB SUMMARY:

Under general supervision, operates light to moderately heavy road construction equipment and trucks and may perform manual labor in the area of road construction, repair, and maintenance within a limited and/or training capacity. Experienced incumbents in class may receive limited supervision within a framework of standard policies and procedures. Performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS:

This is the entry-level to the Equipment Operator series. Will typically operate moderately complex equipment and does requires Class "B" driver's license.

SUPERVISION EXERCISED:

No supervisory duties or lead responsibilities.

ESSENTIAL JOB FUNCTIONS: (All responsibilities may not be performed by all incumbents.)

Operates various pieces of light to moderately heavy construction equipment during road maintenance and construction such as: dump trucks, rollers, front-end loaders, patching pots, and/or various other related equipment and vehicles.

Performs generalized maintenance and safety checks on road construction equipment by: refueling, greasing, and checking oil, water, and/or other equipment and vehicle components.

Operates various pieces of road construction equipment to perform excavations and general sanitation duties on roads, ditches, and road access areas.

Completes logs and/or records by recording individual equipment utilized, maintenance needed, accidents, and other related issues.

Loads and transports water, rock, fill, debris, and various other materials including various pieces of equipment such as patching pots, compressors, spreaders, and power brooms to and from construction sites.

Operates equipment in the digging, installation, removal, and maintenance of culverts, soft spots, and sub-surface drains.

Operates equipment in the construction, paving, patching, and smoothing of road surfaces.

Operates equipment in painting, stripping, and detail work on new and existing roads.

Operates various hand and power tools in the performance of routine construction and maintenance duties.

Operates appropriate equipment to perform seeding and reseeding functions.

Prepares inventory of materials and supplies utilized and/or transported.

Performs manual tasks including constructing fences and guardrails, spreading gravel and sand, and various other support functions such as traffic monitoring and control including the distribution of barricades, warning signs, and safety cones and the flagging of vehicles as determined by Lead Worker or Supervisor.

Monitors and reviews informational updates on the operation and maintenance of road construction equipment utilized in the performance of the essential functions of the job.

MATERIAL AND EQUIPMENT USED:

Dump Truck	Front End Loader	Front End Loader with Scraper	Chainsaw
Hand Tools	Roller	Water Truck	Mower

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High School diploma or GED; and,

Six months of progressively responsible related experience such as: road construction work; grading or moving of solid material like sand, gravel, or earth; utilizing equipment or hand tools in the clearing of land; or other similar work in the outdoors; or,

Any combination of education, training and experience that provides the required knowledge, skills, and abilities to perform the essential functions of the job.

Licenses and Certifications:

Valid State Driver's License, Class B with Air Brake Endorsement

Must obtain Tanker Endorsement within 45 days of hire

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

All applicable provisions of the state vehicle code relative to the operation of light to moderately heavy construction equipment and safe driving practices.

Road maintenance and construction equipment including the operation, servicing, and minor repair.

Procedures, methods, practices, and tools of road construction, repair, and maintenance.

Record keeping such as completion of maintenance logs and/or report preparation.

Safe practices and procedures for performing essential functions of the job.

Skill in:

Operating and maintaining all assigned equipment required to perform the essential functions of the job.

Mental and Physical Abilities:

Ability to read and interpret documents such as safety rules, operation and maintenance instructions, and procedure manuals.

Ability to deal with problems involving several concrete variables in standardized situations.

Ability to follow oral and written instructions.

Ability to write routine reports and correspondence.

While performing the essential functions of this job the employee is frequently required to stand, sit, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, walk or crawl, speak and hear, and is required to lift and/or move up to 100 pounds.

Working Conditions:

While performing the essential functions of this position, the employee is frequently exposed to moving mechanical parts, risk of electrical shock, fumes or airborne particles, high precarious places, and may come in contact with toxic or caustic chemicals.

While performing the essential functions of this position, the employee is frequently exposed to hazardous traffic conditions and extreme weather.

The incumbent's working conditions are typically loud.

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This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.