

**MENDOCINO COUNTY GOVERNMENT
CLASS SPECIFICATION**

CLASS TITLE: SOLID WASTE SITE OPERATOR
DEPARTMENT: SOLID WASTE
REPORTS TO: SOLID WASTE TECHNICIAN

CLASS CODE: 3043
FLSA STATUS: N
DATE: 10/99

JOB SUMMARY AND DISTINGUISHING FEATURES:

Under general supervision, performs duties associated with the daily operations of the landfill sites to include gate duties and heavy equipment operations. Incumbents in this classification require knowledge necessary to perform both clerical/administrative duties, and to operate and maintain heavy equipment.

ESSENTIAL JOB FUNCTIONS: (All responsibilities may not be performed by all incumbents.)

During open hours, tends gate entrance to include measuring refuse volumes, collecting fees, and issuing receipts.

Operates dump trucks and loaders necessary to operate landfill or solid waste transfer station.

Performs landfill management and planning.

Performs general maintenance on site's roads, ditches, culverts, etc.

Maintains daily report to record types, volumes and origins of refuse.

Inspects loads, screening for hazardous waste materials, recyclables and diverted materials.

Covers refuse and operates facility in accordance with solid waste facility permit and waste discharge requirements.

Maintains site's holding ponds in accordance with State Water Control Board standards to minimize water runoff.

Directs customers to appropriate drop off areas.

Operates tank trucks equipped with pumps necessary for the removal of leachate from refuse sites; transports tank truck between refuse sites and must operate vehicle on city, county and state, roads and highways.

Performs general maintenance and safety checks on equipment.

Performs other related duties as assigned.

MATERIAL AND EQUIPMENT USED:

Measuring Tape	Wheeled Loader	Compactor	Calculator	Dozer
Dump Truck	Vacuum Truck	Scraper	Hand Tools	Grader
Backhoe				

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High School diploma or GED; and, one to two years of progressively responsible related experience; or, any combination of related education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

Licenses and Certifications:

Valid State Driver's License Class B, with Tanker Endorsement

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

Procedures and practices of landfill and solid waste transfer station operations.

Standard business arithmetic, including percentages and decimals.

Heavy equipment maintenance and safe operating procedures.

Skill in:

Using tact, discretion, initiative and independent judgment within established guidelines.

Using mathematics.

Mental and Physical Abilities:

Ability to operate heavy and light road construction equipment required to perform the essential functions of the position.

Ability to prepare accurate reports calculating and compiling volume statistics of refuse collection.

Ability to work with the general public in a courteous and effective manner.

While performing the essential functions of this job the employee is regularly required to walk, stand, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, speak and hear, and lift and/or move up to 50 pounds.

While performing the essential functions of this job the employee is occasionally required to lift and/or move up to 100 pounds.

Working Conditions:

While performing the essential functions of this position the employee is frequently exposed to outdoor weather conditions, work near moving mechanical parts, fumes or airborne particles, and toxic or caustic chemicals.

The incumbent's working conditions are typically moderately quiet to loud.

file: solwstop.36786

This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.