

**MENDOCINO COUNTY GOVERNMENT  
CLASS SPECIFICATION**

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**CLASS TITLE: SENIOR SOLID WASTE SITE OPERATOR**  
**DEPARTMENT: SOLID WASTE**  
**REPORTS TO: SOLID WASTE TECHNICIAN**

**CLASS CODE: 36585**  
**FLSA STATUS: N**  
**DATE: 01/00**

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**JOB SUMMARY AND DISTINGUISHING FEATURES:**

Under general supervision, performs duties associated with the daily operations of the landfill sites to include gate duties and heavy equipment operations. Incumbents in this classification require knowledge necessary to perform both clerical/administrative duties, and to operate and maintain heavy equipment. Incumbents in this class operate dozers and scrapers.

**ESSENTIAL JOB FUNCTIONS:** (All responsibilities may not be performed by all incumbents.)

Carries out lead worker responsibilities including: training in job skills, assigning and directing work, making recommendations in performance appraisal, and reporting problems to supervisor.

Performs heavy excavation work establishing grades and elevations as per engineers requirements.

Landfill management and planning.

During open hours, tends gate entrance to include measuring refuse volumes, collecting fees, and issuing receipts.

Operates dump trucks, and loaders, tracked dozers, and scrapers necessary to cover landfills in accordance with applicable regulations and laws.

Operates tank trucks equipped with pumps necessary for the removal of leachate from refuse sites; transports tank truck between refuse sites; and as such must operate vehicle on city, county and state, roads and highways.

Performs general maintenance on site's roads, ditches, culverts, etc.

Maintains daily report to record types, volumes and origins of refuse.

Inspects loads, screening for hazardous waste materials, recyclables and diverted materials.

Covers refuse and operates facility in accordance with solid waste facility permit and waste discharge requirements.

Maintains site's holding ponds in accordance with State Water Control Board standards to minimize water runoff.

Directs customers to appropriate drop off areas.

Performs general maintenance and safety checks on equipment.

Performs other related duties as assigned.

**MATERIAL AND EQUIPMENT USED:**

Measuring Tape	Calculator	Hand Tools	Wheeled Loader
Dump Truck	Vacuum Truck	Grader	Tracked Dozer
Compactor	Scraper	Backhoe	Survey Equipment
Chainsaw	Excavator		

**MINIMUM QUALIFICATIONS REQUIRED:**

**Education and Experience:**

High School diploma or GED; and,

Two to four years of progressively responsible related experience including ten years of experience in earthwork; or,

Any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

**Licenses and Certifications:**

Valid State Driver's License Class B, with Tanker Endorsement

Manager of Landfill Operations

Forty hours of Hazardous Material Training

**KNOWLEDGE, SKILLS, AND ABILITIES:**

**Knowledge of:**

Procedures and practices of landfill and solid waste transfer station operations.

Survey equipment and surveying.

Excavation techniques and principals.

Standard business arithmetic, including percentages and decimals.

Heavy equipment maintenance and safe operating procedures.

**Skill in:**

Heavy equipment operation and excavating principals.

Maintenance and operation of heavy equipment and vacuum truck.

Using tact, discretion, initiative and independent judgment within established guidelines.

Using mathematics.

Overseeing the work of subordinate employees.

**Mental and Physical Abilities:**

Ability to operate heavy and light road construction equipment required to perform the essential functions of the position.

Ability to prepare accurate reports calculating and compiling volume statistics of refuse collection.

Ability to work with the general public in a courteous and effective manner.

While performing the essential functions of this job the employee is regularly required to walk, stand, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, speak and hear, and lift and/or move up to 50 pounds.

While performing the essential functions of this job the employee is occasionally required to lift and/or move up to 100 to 150

pounds.

**Working Conditions:**

While performing the essential functions of this position the employee is frequently exposed to outdoor weather conditions, work near moving mechanical parts, fumes or airborne particles, and toxic or caustic chemicals.

The incumbent's working conditions are typically moderately quiet to loud.

The incumbent's working conditions are hazardous.

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This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.