

**MENDOCINO COUNTY GOVERNMENT
CLASS SPECIFICATION**

CLASS TITLE: MID-LEVEL PRACTITIONER
DEPARTMENT: VARIOUS
REPORTS TO: VARIOUS

CLASS CODE: 41526
FLSA STATUS: E
DATE: 01/00

JOB SUMMARY AND DISTINGUISHING FEATURES:

Provides generalized health and medical care in the treatment of patients in regards to the prevention, detection, and control of diseases and the promotion of health in a variety of settings (outpatient clinics, public and mental health settings, etc.), usually to an assigned area of the community. Performs more difficult physical screening assessment, makes diagnosis and treats or refers for further medical care according to established medical practices. Initiates and/or assists physicians and/or other professional health care providers in providing patient/client care.

ESSENTIAL JOB FUNCTIONS: (All responsibilities may not be performed by all incumbents.)

Provides primary health care including counseling, prescribing and dispensing medications, treatment of infections, sexually transmitted disease examinations and follow-up and assessment of laboratory findings; identifies the health status of individuals through histories, examinations and appropriate diagnostic and screening tests; performs, interprets, and evaluates diagnostic tests to identify and assess patients' health care needs; formulates treatment plans for patients based on patients' condition; evaluates effectiveness of prescribed treatment plans.

Participates in Quality Assurance program which includes medical record review.

Performs inventory and maintenance of vaccines and other clinic supplies; collects specimens for laboratory analysis; operates special equipment; cleans and sterilizes medical supplies and equipment.

Participates in the operation of public health clinics (i.e., interviewing patients, performing diagnostic tests, giving prescribed treatment, recording data, etc.).

Documents all contacts with patients; completes required assessment reports, computer reports, and billing sheets associated with client activities and visit billing.

Carries out lead worker responsibilities including: training in job skills, assigning and directing work, making recommendations in performance appraisal, and reporting problems to the supervisor.

Maintains and enhances knowledge of public health concerns through attendance at workshops, specialty clinics, protocols, journals and classes.

Performs minor surgical procedures as trained.

Performs other related duties as assigned.

MATERIAL AND EQUIPMENT USED:

Blood Pressure Cuff	Stethoscope	Centrifuge	Biopsy Punches	Scales
Cryosurgery Unit	Colposcope	Speculum	Stadiometer	Lancets
General Office Equipment				

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

Bachelors degree from an accredited four-year college or university in a related field; and,

Six months to one year experience; or,

Any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

Licenses and Certifications:

Valid State Drivers License

Registered Nurse

Nurse Practitioner Certificate, Nurse Mid-wife Certificate or Physician's Assistant Training

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

Applicable state, federal and local ordinances, laws, rules and regulations.

Advanced nursing processes including assessment, diagnosis, identification of client needs, planning and development of individual service plans, implementation and evaluation.

Principles and practices of diagnosis and treatment of common medical problems.

The anatomy and physiology of the human body and stages of child growth and development.

Causes, control, and care of chronic and communicable diseases and illnesses, handicapping conditions, mental illness and other disabling conditions.

Environmental, sociological, and psychological problems encountered when working with families where a member has a chronic and/or communicable disease.

Medical vocabulary commonly used in conveying instructions and others between doctors, nurses, and paraprofessional nursing employees.

Administration of immunizations and other medications and their possible side effects, storage and inventory requirements.

Principles of mental health (i.e., normal and abnormal behavior patterns).

Child abuse and neglect.

Infectious control practices and procedures, sterile techniques and the consequences of contaminations on safety and accuracy in the clinic.

Skill in:

Training in area of assignment.

Using tact, discretion, initiative and independent judgement within established guidelines.

Communicating clearly and effectively, both orally and in writing.

All computer applications and hardware related to performance of the essential functions of the job.

Organizing work, setting priorities, meeting critical deadlines, and following up on assignments with a minimum of direction.

Mental and Physical Abilities:

Ability to communicate effectively with people from a variety of cultural backgrounds.

Ability to work cooperatively and effectively with others, observing proper safety precautions and procedures of this job the employee is occasionally required to sit, use hands to finger, handle or feel, lift and/or move up to 10 pounds.

Specific vision abilities required by this job include: close vision, ability to discriminate between colors, and ability to adjust focus.

While performing the duties of this position, the employee is required to regularly speak and listen.

Working Conditions:

While performing the duties of this position, the employee works indoors and is not exposed to outside weather conditions. The noise level while performing these duties is generally moderate.

While performing the duties of this position, the employee is exposed to infectious diseases.

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This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.